

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, October 13, 2021 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

John Shultz
Kerry Teter
Nicole Barge
Glenn Sedesse
Allen Snyder
Robert Schreffler

ALSO PRESENT:

Solicitor, Joe Kerwin
Tim Leshar, Supervisor of Water & Sewer
Gary Bopp, Council President
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by John Shultz and seconded by Nicole Barge the minutes from the September 8, 2021 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of September 2021.

Upon a motion by Nicole Barge and seconded by Allen Snyder the 2022 water and sewer budgets were tentatively adopted and approved for advertising. The water and sewer budgets will be formally adopted at the November 10, 2021 monthly meeting. Water and sewer rates will remain the same, there are no proposed rate increases.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the advertising of the annual audit was approved. There were no findings and anyone who would like to have a copy of the audit should let the secretary know.

Upon a motion by John Shultz and seconded by Allen Snyder the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin asked if the old trailer on South 2nd Street that was owned by Lavas has the water and sewer disconnected or capped. Supervisor of Operations, Tim Leshar advised that the trailer is ready for demolition, the water is off and the sewer is capped.

Vice Chairman, Kerry Teter asked Solicitor Kerwin if he knew when the trailer would be demoed. Solicitor Kerwin said he was fairly certain it will happen by the end of fall.

Upon a motion by Allen Snyder and seconded by Nicole Barge the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations, Tim Leshar.

Tim reported the paving on Plane and Center Street in Wiconisco Township has been pushed back from October 18th to October 25th. Tim advised there is a scheduled preconstruction meeting on Tuesday, October 19th at noon.

Vice Chairman, Kerry Teter at this time thanked the guys for all their hard work during the year.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of September are included on the Treasurer's report.

Upon a motion by Nicole Barge and seconded by John Shultz the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

1. Glace Associates in the amount of \$382.88 for Engineering Services provided for the Development of a New Water Source.
2. Glace Associates in the amount of \$305.45 for Engineering Services provided for the Wiconisco Water Tank Upgrades.
3. Glace Associates in the amount of \$1,096.13 for work completed on the 2021-2022 Local Share Grant Application.

4. Aptus Control, Inc. in the amount of \$4,820.91 for work related to the WTP Control System Upgrades.

From Sewer:

There was no permission to pay this month.

Chairman Robert Schreffler asked if anyone had anything else to discuss.

Solicitor Kerwin advised he is pushing the county for some funding.

The secretary advised that Borough Council will pass a Resolution Monday evening for the Keystone Grant Application we are filing to build a salt shed, purchase a street saw, complete some paving as well as purchase some equipment for the water and sewer plants.

Supervisor of Operations, Tim Leshner said he did not have any updates regarding the wells. Tim said it could take up to a year for the studies to be completed.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:54 P.M. upon a motion by Glenn Sedesse and seconded by Vice Chairman Kerry Teter.

Jeanette M. Crabb,

Authority Office/Recording Secretary