

LYKENS BOROUGH AUTHORITY MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting as well as a Reorganization meeting on Wednesday December 8, 2021 at 6:30 p.m., in the Lykens Municipal Building 200 Main Street, Lykens. Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Nathan Pental
Kerry Teter
Nicole Barge
Glenn Sedesse
Allen Snyder

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Operations
Gary Bopp, Council President
Bonnie Krepich, Citizen
Jeanette M. Crabb, Recording Secretary

At this time nomination for Chairman took place.

Upon a motion by Glenn Sedesse and seconded by Nicole Barge, Kerry Teter was appointed Chairman.

Nominations for Vice Chairman took place.

Upon a motion by Kerry Teter and seconded by Nicole Barge, Nathan Pental was appointed as Vice Chairman.

Nominations took place for Secretary of the Board.

Upon a motion by Allen Snyder and seconded by Nicole Barge, Glenn Sedesse was appointed as Secretary to the Board.

Upon a motion by Allen Snyder and seconded by Glenn Sedesse, the following appointments were approved.

1. Solicitor Joseph Kerwin
2. Recording Secretary Jeanette M. Crabb
3. Treasurer Deborah Ketner

Upon a motion by Allen Snyder and seconded by Nathan Pental, Robert Schreffler will be removed as a check signer and Glenn Sedesse will be added as a check signer.

This concluded the Reorganization meeting and the regular meeting followed.

APPROVAL OF THE MINUTES:

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the minutes from the November 10, 2021 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Upon a motion by Allen Snyder and seconded by Nicole Barge, employees with over 80 hours in comp time may cash in 40 hours of their comp time and an employee with over 160 hours of comp time may cash in 80 hours of their comp time. This procedure will need to be reviewed annually on a case-by-case situation at the board's discretion.

Upon a motion by Nicole Barge and seconded by Allen Snyder, Change Order #1 in the amount of \$55,150.00 for the Sewer Interceptor Lining Project was approved. The actual lateral count was a lot less than the bid quantities due to many houses being on a shared lateral. The contractor Mr. Rehab pointed out that during the lateral lining process they discovered (9) laterals that are abandoned well back from the main and are not capped. The contractor proposes using a similar process to the T-lining but with different equipment to close up these abandoned lines. The contractor is proposing closing up the (9) lines at a cost of \$20,250.00.

Upon a motion by Nicole Barge and seconded by Nathan Pental permission was given to send Pay Application #2 for Mr. Rehab, LLC in the amount of \$63,990.00 to DCEDC for a direct payment from the 2020 CDBG Grant funding. There will be \$4,905.60 available in grant funding after the draw down is complete.

Upon a motion by Nicole Barge and seconded by Allen Snyder the Secretary's Report was accepted.

SOLICITOR'S REPORT:

At this time the Wiconisco Water Storage Tank Bid results were discussed.

Solicitor Kerwin explained there were two (2) bids submitted via Penn Bid. Construction Masters Services, LLC in the amount of \$722,000.00 and 4-M Construction Services, LLC in the amount of \$825,000.00. Solicitor Kerwin advised with the gap in funding since the bids were so over the budgeted amount the best thing to do is reject the bids and rebid the prep work so the

Authority does not lose the current CDBG funding. Solicitor Kerwin said there may be some funding available later to rebid the tank.

Upon a motion by Allen Snyder and seconded by Nicole Barge the bids were rejected with permission to rebid the sub-foundation, piping and related site work.

Upon a motion by Allen Snyder and seconded by Nathan Pental the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER AND SEWER

A written report was submitted by Supervisor of Operations, Tim Leshner.

Upon a motion by Nathan Pental and seconded by Nicole Barge the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

Ordinary and necessary expenditures that have been paid for the month of November are included on the Treasurer's report. Upon a motion by Nicole Barge and seconded by Glenn Sedesse the reports were accepted with permission to pay the following bills:

FROM WATER:

1. Glace Associates in the amount of \$7,166.63 for Engineering Services provided for the Wiconisco Water Tank Upgrades. (\$2,860.00 of this invoice is a reimbursement to Glace for an invoice submitted by F.T. Kitlinski & Associates, Inc.)
2. Glace Associates in the amount of \$83.08 for work completed on Phase III of the Center Street Water Line Replacement Project.
3. Glace Associates in the amount of \$621.91 for Engineering services provided for the Development of a New Water Source.
4. Glace Associates in the amount of \$1,213.81 for Engineering Services provided for the 2022 CDBG Application.
5. LB Water in the amount of \$4,113.80 for miscellaneous parts and supplies.
6. USA Blue Book in the amount of \$7,263.97 for a digital controller and spectrophotometer.
7. USA Blue Book in the amount of \$6,057.79 for a turbometer.
8. USA Blue Book in the amount of \$1,480.42 for miscellaneous parts and supplies.
9. New Enterprise Stone & Lime Co., Inc. in the amount of \$53,230.00 for milling and paving Plane and Center Street in Wiconisco Township. Wiconisco Township will reimburse the Authority \$26,615.00 of the invoice.
10. Joseph Kerwin in the amount of \$2,625.00 for legal fees from June 16th through December 6th 2021.
11. Republican Herald in the amount of \$2,723.58 for the advertising to place the Wiconisco Water Storage Tank out on bid.

FROM SEWER:

1. USA Blue Book in the amount of \$433.64 for miscellaneous parts and supplies.
2. Aqua-Aerobic Systems, Inc in the amount of \$1,025.06 for a decanter heater kit.
3. Joseph Kerwin in the amount of \$2,625.00 for legal fees from June 16th through December 6th 2021.

At this time Chairman Kerry Teter asked if anyone had anything else. Tim Lesher advised he would like to look into getting cameras for at the sewer plant.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:18 p.m. upon a motion by Nicole Barge and seconded by Glenn Sedesse.

Jeanette M. Crabb,

Recording Secretary