

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Thursday, November 12, 2020 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
Nicole Barge
Robert Schreffler
Glenn Sedesse
Allen Snyder

ALSO PRESENT:

Solicitor, Joe Kerwin
Tim Leshar, Supervisor of Water & Sewer
Bonnie Krepich, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Allen Snyder and seconded by Glenn Sedesse the minutes from the October 14, 2020 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of October 2020.

Upon a motion by Nicole Barge and seconded by Allen Snyder the 2021 Water and Sewer Budget was adopted. The water base rate will increase from \$61.00 per quarter to \$62.00 per quarter. The price per gallons will increase from \$6.50 per 1,000 gallons to \$7.00 per 1,000 gallons. The sewer base rate will remain at \$132.00 per quarter.

Upon a motion by Vice Chairman Kerry Teter and seconded by Nicole Barge Resolution #01-2020 was adopted setting the 2021 Water & Sewer rates.

Upon a motion by Allen Snyder and seconded by Nicole Barge the 2021 fee schedule was accepted. There were no changes.

Upon a motion by Glenn Sedesse and seconded by Allen Snyder permission was given to advertise the 2021 monthly meetings for the 2nd Wednesday of each month beginning at 6:30 P.M.

Upon a motion by Allen Snyder and seconded by Vice Chairman Kerry Teter Change Order #1 in the amount of \$29,482.50 for the Center Street Water Line Replacement Project was accepted. This was a reduction to the original amount of the bid.

Upon a motion by Nicole Barge and seconded by Allen Snyder permission was given to pay Mid-State Paving LLC \$89,067.00 from the Water Department and send to the county for a direct payment in the amount of \$49,959.00 from the remaining grant funding for work completed on Phase II of the Center Street Water Line Replacement Project. Phase II is complete.

Upon a motion by Allen Snyder and seconded by Vice Chairman Kerry Teter the Officer's Certificate of Completion for Phase II of the Center Street Water Line Replacement Project was accepted and signed.

Upon a motion by Vice Chairman Kerry Teter and seconded by Nicole Barge the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Joe Kerwin was present in the absence of his father Solicitor Kerwin.

Joe reported the plans were dropped off from Burch for the Teter property.

Tim and Kerry reported that Max provided subdivision plans for Wiconisco to review and send to the county for approval in regards to the Teter property

Upon a motion by Allen Snyder and seconded by Glenn Sedesse the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations Tim Leshner.

Tim and Kerry reminded everyone that the paving will need completed once Phase III of the Center Street Water Line Replacement Project is finished.

A short discussion took place on whether or not the Authority will go above Walnut Street with the Water Line Replacement Project. The idea of completing in house was discussed with everyone agreeing to check what the pricing would be to have it all completed when Phase III is out on bid versus completing in house.

Supervisor of Operations, Tim Leshar reported he has received three (3) quotes for the pouring of the concrete walls around the perimeter on the proposed site for the pole building. Upon a motion by Vice Chairman Kerry Teter and seconded by Allen Snyder the quote submitted by SK Construction LLC in the amount of \$18,800.00 was accepted.

Upon a motion by Allen Snyder and seconded by Nicole Barge permission was given to purchase a sewer holding tank for out at the Water Plant. The board agreed to spend up to \$2,400.00.

Tim further reported he installed cameras on filter #2 & filter #3 to be able to watch the plant while the filters are being ran manual. Once Aptus completes the upgrades everything will be working properly.

Upon a motion by Vice Chairman Kerry Teter and seconded by Glenn Sedesse the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner. Ordinary and necessary expenditures that have been paid for the month of October are included on the Treasurer's report.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the Treasurer's reports were accepted with permission to pay the following bills from the Water and Sewer Departments.

Water:

1. Glace Associates in the amount of \$417.38 for Engineering Services provided for Phase II of the Center Street Water Line Replacement Project.
2. Glace Associates in the amount of \$721.88 for Engineering Services provided for developing of a new water source.
3. Glace Associates in the amount of \$834.88 for Engineering Services provided for the Wiconisco Storage Tank Replacement.
4. Glace Associates in the amount of \$25.75 for Engineering Services provided for grant close out questions regarding the Water Treatment Plant Filter Replacement Project.
5. Glace Associates in the amount of \$70.00 for the permits for the Instrumentation Upgrade at the water plant.
6. William Burch & Associates, Inc. in the amount of \$5,712.00 for the subdivision surveying work for the well/tank project.
7. Aptus Control Systems in the amount of \$1,940.77 for a service call and work completed on the upgrade.

Sewer:

1. Glace Associates in the amount of \$1,344.62 for Engineering Services provided for the proposed pole building on Race Street. (this invoice is being split with the Borough the original amount is \$2,689.25).

Upon a motion by Glenn Sedesse and seconded by Chairman Robert Schreffler permission was given to pay Kerry Teter for the land the Authority is purchasing for the wells and the Wiconisco Water Storage Tank from the sewer account. On the vote Nicole Barge and Vice Chairman Kerry Teter abstained from voting due to they are related to Kerry Teter.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:01 P.M. upon a motion by Nicole Teter and seconded by Allen Snyder.

Jeanette M. Crabb,

Authority Office/Recording Secretary