

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, June 15, 2020 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Carole Wertz	Carl Slough Sr.
Kerry Teter	Gary Bopp
Delton Kreiser	Terry Sherman

ALSO PRESENT:

Solicitor, Joseph Kerwin
Bonnie Krepich, Citizen
Patricia Barder, Planning Commission
Robert Schreffler, Authority Chairman
Nathan Pental, Public Works
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Kerry Teter and seconded by Terry Sherman the minutes from the February 17, 2020 Monthly Council Meeting were approved.

There were no monthly meetings held in March, April or May due to the Covid-19 Virus.

At this time the bid opening for the 2020 Road Project took place. The 2020 Road Project includes the 100 & 200 Block of North 2nd Street. There were two (2) bids submitted.

1. Meckley's Limestone Products, Inc. in the amount of \$33,617.50
2. New Enterprise Stone & Lime Co., Inc. in the amount of \$38,773.00

Upon a motion by Kerry Teter and seconded by Terry Sherman the bid submitted by Meckley's Limestone Product, Inc was accepted in the amount of \$33,617.50.

CITIZENS: N/A

Patricia Barder asked if the curbs are taking into consideration when a road project is planned. Council explained the curbs have to be considered and that is why the roads are milled before new paving is put down.

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SECRETARY'S REPORT

The total deposited for the month of February was \$30,985.19.
(\$10,000.00 of this deposit is part of a fire escrow account for 601 Spruce Street)

The total deposited during the month of March was \$34,558.68.

The total deposited during the month of April was \$36,024.26.

The total deposited during the month of May was \$24,696.09.

Statement of Financial Interest forms were due by May 1, 2020. All members and employees have submitted their forms.

The 2020-2021 agreement with the Dauphin County Bridge Inspection Program was signed and submitted.

The Borough's Liquid Fuels audit was completed during the month of May, there were no findings.

The Borough's Municipal Insurance Policy with EMC was renewed for the period of 5-01-2020 through 5-01-2021 in the amount of \$42,885.00. There was an increase of \$3,190.00 this year which is 1.5% most of the increase is in the workers compensation.

The following items were approved through an email on May 11, 2020 and a phone call was made to Vice Chairman Carl Slough Jr.

1. The Borough contributed \$566.66 towards the purchase of an asphalt hot box and trailer. The total amount was \$1700.00 split with the Authority and Wiconisco Township.
2. Permission was given to advertise the 2020 Road Project. The project will be to mill and pave the 100 & 200 block of North 2nd Street.
3. Permission was given to advertise for a Pole Building on Race Street.
4. Permission was given to sign the 2020 county real property tax relief Resolution.
5. Elizabeth Fee will have a pay increase from \$60.00 a month to \$80.00 a month to include cleaning the restrooms in the Community Center side of the Borough Building.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the above items are hereby ratified.

Upon a motion by Carole Wertz and seconded by Kerry Teter the action taken on March 30th known as the Declaration of Disaster Emergency in response to the Covi-19 Virus that was signed and filed with Dauphin County is hereby ratified.

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Council further approved the following priority list for the upcoming 2020-2021 grant process.

1st priority – Lykens Borough Authority for Phase III of the Center Street Water Line Replacement Project in the amount of \$125,000.00.

2nd priority – Liberty Hose Company #2 for new replacement hose and nozzles in the amount of \$40,000.00.

Upon a motion by Carole Wertz and seconded by Kerry Teter, the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

REVITALIZATION REPORT

Terry Sherman reported he has received a complaint about the cars torn apart on the old dairy lot. Terry will contact Marty Sowers to look into it.

LYKENS BORO AUTHORITY REPORT

Council was given the Authority minutes from the February 12, 2020 and March 18, 2020 monthly meetings. There were no meetings held in April or May.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter the letter of resignation submitted by William Hart and the appointment of Nicole Barge was approved. Nicole will serve until January 1, 2021 on the Authority Board. On the vote Kerry Teter recused from voting since Nicole is his daughter.

MAYOR AND POLICE REPORTS

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the resignation submitted by Kyle Wehr on May 22, 2020 was accepted.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Terry Sherman permission was given to allow the closure of Reiff Street on Wednesday July 29, 2020 for a public auction to take place by Dockey Auctioneers.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time

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PROPERTY AND SUPPLIES REPORT

Vice Chairman Carl Slough Sr. advised council he did not have anything to report at this time.

Nathan Pandal reported 211 North Street has been seeded and the grass is growing nicely.

Nathan said the demo of the old school is suppose to start the week of June 22nd.

Carole reported she spoke with Carla and they are planning to have the contractor try and save the old Lykens School sign. Gary said it may be nice to place it by the gazebo and make a flower area.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter, the Property and Supplies Reports were accepted.

PARKS AND RECREATION

There was nothing to report at this time.

PUBLIC SAFETY REPORTS

There was nothing to report at this time.

INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

There was nothing to report at this time.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of March, April and May are included on the Treasurer's report.

Upon a motion by Kerry Teter and seconded by Carole Wertz the Treasurer's Reports were accepted with permission to pay.

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1. Glace Associates in the amount of \$1,724.75 for Engineering Services provided for the proposed pole building on Race Street. (This bill was split with the Sewer Authority the total bill is \$3,449.50)
2. Glace Associates in the amount of \$479.50 for Engineering Services related to the Storm Sewer issues on Arlington Street.

SOLICITOR'S REPORT

Solicitor Kerwin advised he had a few areas to discuss.

1. Solicitor Kerwin reported the sales agreement with Alfa Laval for the two (2) parcels they are giving to the Borough has been signed. Burch is finalizing the survey.
2. Solicitor Kerwin reported the developer that was interested in the old school lot has pulled out. The county owns the property and the Borough has no involvement.
3. Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter all members were in agreement to have Solicitor Kerwin work with the banks who have an interest in the property located on Laurel Lane owned by Clair Noel. Solicitor Kerwin advised he would like to see if the banks will release the property to Community Development as a starting point to have something done with the property.

Upon a motion by Kerry Teter and seconded by Terry Sherman the Solicitor's Report was accepted.

Open Items:

1. Borough/Authority Pole Building – The sales agreement with Alfa Laval has been signed. Burch is working on the survey. Tim is working with Max on the land development plan.
2. Ordinance review of Chapter 7.
3. Electricity pavilion- Council tabled. (estimate by Lentz \$9,635.00)

President of Council, Gary Bopp asked if anyone had anything else to discuss before adjournment.

Upon a motion by Kerry Teter and seconded by Delton Kreiser, Council set new Borough Office hours for the public since the Covid-19 Virus outbreak. The Borough Office will be open to the public on Monday and Wednesday's beginning June 22, 2020.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. at 7:41 P.M.

Jeanette M. Crabb

Borough Secretary