

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, August 12, 2020 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

Kerry Teter  
Nicole Barge  
Robert Schreffler  
Glenn Sedesse  
Allen Snyder

**ALSO PRESENT:**

Solicitor, Joseph Kerwin  
Tim Leshner, Supervisor of Water & Sewer  
Bonnie Krepich, Citizen  
Stanley Engle, Citizen  
Jeanette M. Crabb, Recording Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by Allen Snyder and seconded by Glenn Sedesse the minutes from the July 8, 2020 monthly meeting were approved.

Upon a motion by Vice Chairman Kerry Teter and seconded by Nicole Barge the minutes from the Special Meeting held on July 23, 2020 were approved.

**RECOGNITION OF CITIZENS: N/A**

**OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members for the month of July.

This year's insurance dividend check from Deibler, Straub and Troutman for the 2019-2020 calendar year was \$4,553.89. The check was split between water and sewer.

Upon a motion by Allen Snyder and seconded by Nicole Barge the advertising of the 2019 audit was approved. There were no findings and anyone that wants a copy should let the office know.

Upon a motion by Vice Chairman Kerry Teter and seconded by Allen Snyder Change Order #1 for the Center Street Water Line Replacement Project in the amount of \$7,837.70 was approved.

The change order was for the reconciliation/compensating which trues up the “as bid” and “as constructed” quantities and resultant prices. The final contract price was about 6% over the bid price and was due primarily to additional base paving costs.

Upon a motion by Allen Snyder and seconded by Glenn Sedesse the Certificate of Substantial Completion for Phase I of the Center Street Water Line Replacement Project was accepted.

Upon a motion by Nicole Barge and seconded by Allen Snyder pay application in the amount of \$10,010.20 for work completed on Phase I of the Center Street Water Line Replacement Project was approved.

There will be a budget workshop on Tuesday, September 22, 2020 at 1:00 P.M.

Upon a motion by Vice Chairman Kerry Teter and seconded by Glenn Sedesse the Secretary’s Report was accepted.

### **SOLICITOR’S REPORT:**

Solicitor Kerwin reported the county has the paperwork for the easement at Minnich Terrace.

Solicitor Kerwin further reported he spoke with young Kerry Teter regarding the well sites. Joe advised were not ready to come up with an agreement quite yet. Joe said possibly once the permits are obtained we can come up with a deal that is fair for both parties.

Tim reported he spoke with Max and he is moving forward with obtaining the permits.

Tim explained he spoke with Tom Koppenhaver who may have an area we can put a new water tank. Tim said Tom was worried his lease agreement with Comcast would be effected if he leased or sold land. Tim said he will get Max with Tom together to discuss this further the next time Max is up here.

Upon a motion by Nicole Barge and seconded by Allen Snyder the Solicitor’s Report was accepted.

### **SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:**

A written report was submitted by Supervisor of Operations Tim Leshner.

At this time a short discussion took place on whether or not to follow through with Phase III of the Center Street Water Line Replacement Project Grant Application. The county sent an email to the Borough advising them that due to the Covid-19 virus the funding for the 2021 Grant cycle will be substantial reduced since the casinos were closed. The county has requested that non-municipal applicants make sure their request for funding does not exceed \$75,000.00.

The board agreed to proceed with putting in a grant application, however they want the engineering fees lowered for Phase III since the bulk of the engineering was completed with Phase I.

Upon a motion by Glenn Sedesse and seconded by Nicole Barge the Supervisor of Operations Reports for Water and Sewer were accepted.

**TREASURER’S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Debbie Ketner. Ordinary and necessary expenditures that have been paid for the month of July are included on the Treasurer’s report.

Upon a motion by Vice Chairman Kerry Teter and seconded by Allen Snyder the Treasurer's reports were accepted with permission to pay the following bills from the Water Department.

**Water:**

1. Glace Associates in the amount of \$479.00 for Engineering Services provided for Phase I of the Center Street Water Line Replacement Project.
2. Glace Associates in the amount of \$1,378.60 for Engineering Services provided for Phase II of the Center Street Water Line Replacement Project.
3. Glace Associates in the amount of \$822.67 for Engineering Services provided for the WTP Filter Control Upgrades.
4. Glace Associates in the amount of \$154.50 for Engineering Services provided for Phase III of the Center Street Water Line Replacement Project.
5. Joseph Kerwin in the amount of \$1,925.00 for legal fees over and above the retainer fee.

**Sewer:**

1. Joseph Kerwin in the amount of \$1,925.00 for legal fees over and above the retainer fee.
2. Glace Associates in the amount of \$1,518.00 for Engineering Services provided for the proposed pole building on Race Street. (this invoice is being split with the Borough the original amount is \$3,036.00)

**ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 7:25 P.M. upon a motion by Vice Chairman Kerry Teter and seconded by Allen Snyder.

Jeanette M. Crabb,

Authority Office/Recording Secretary