

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, January 15, 2020 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Ty Buffington
Kerry Teter
William Hart
Robert Schreffler
Glenn Sedesse
Allen Snyder

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Gary Bopp, President of Council
Bonnie Krepich, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the minutes from the December 15, 2019 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of December.

The 2020 Bidding Thresholds have increased to the following:

1. Purchases and contracts below \$11,300 require no formal bidding or written requests.
2. Purchases and contracts between \$11,300 and \$21,000 require three written/telephone quotes.
3. Purchases or contracts over \$21,000 require formal bidding.

Upon a motion by Ty Buffington and seconded by Vice Chairman Kerry Teter the quote submitted by Jones & Co. to conduct the annual audit for 2020, 2021 and 2022 in the amount of \$7,500.00 per year was accepted.

Upon a motion by William Hart and seconded by Ty Buffington the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported he has worked with Jones & Co. in the past and they are a good company.

A short discussion took place on how to proceed with the Estate of Lenker that remains on the lien list. Allen Snyder will check with the Wiconisco Office for any updates they may have.

Solicitor Kerwin informed the board members of the status the Borough is taking with the Lavas property which is also on the lien list.

Vice Chairman Kerry Teter reported they are looking into how much land is needed for the well sites on Kerry E. Teter's land. Kerry said once the information is obtained they will get with Solicitor Kerwin to move forward. Supervisor of Operations, Tim Leshar reported there is a lot of testing that must take place. Solicitor Kerwin said we will need to work on a contingency plan.

Vice Chairman Kerry Teter reported they spoke with our Engineer, Max Stoner and explained we realize we must comply with DEP however we need a plan that will allow us more time because we do not have the funds to do everything all at once.

Supervisor of Operations, Tim Leshar explained since the wells are dug we have sometime with all the testing that takes place moving forward. Tim advised that Max will be contacting Dauphin County to see about tying in the Wiconisco Water Storage Tank Grant we have received with the process of the wells and the benefits of moving the tank.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Solicitor's Report was accepted.

At this time Chairman Robert Schreffler welcomed Allen Syder and Glenn Sedesse to the Board.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations Tim Leshar.

Supervisor of Operations reported the bills submitted by Eichelberger's for drilling the two (2) wells were reviewed by our Engineer, Max Stoner and he said everything is in order.

Tim further reported they are experiencing issues with the Chlorine Analyzer at the Water Plant. Tim said there is a salesman expected to conduct a demo the first week of February and we may be able to save some money with a new set up.

Upon a motion by William Hart and seconded by Glenn Sedesse permission was given to have Glace Associates complete the annual Chapter 94 report in the amount of \$1,194.00.

Tim reported the one (1) year inspection on filter #3 will take place by Raelene from Glace Associates on Wednesday, January 22, 2020.

Tim advised the Center Street Project is tentatively scheduled to begin on Monday, January 20, 2020.

Upon a motion by Allen Snyder and seconded by Glenn Sedesse permission was given to pay Eichelberger's \$47,307.25 for drilling the two (2) wells. Tim said it may be \$225.00 less once he placing a call to Dave Ney.

Upon a motion by William Hart and seconded by Allen Snyder permission was given to purchase various tools in the amount of \$1,447.00.

Tim said he will set up plant tours for the new members once things slow down some.

Upon a motion by Kerry E. Teter and seconded by Ty Buffington the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner. Ordinary and necessary expenditures that have been paid for the month of December are included on the Treasurer's report.

Upon a motion by Ty Buffington and seconded by Vice Chairman Kerry Teter the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$124.95 for Engineering Services provided for the Center Street Water Line Replacement Project Phase I.
2. Glace Associates in the amount of \$140.00 for Engineering Services provided for developing a new water source.
3. Glace Associates in the amount of \$1,565.36 for Engineering Services provided for the WTP Filter Control Upgrades.
4. Glace Associates in the amount of \$2,519.88 for Engineering Services provided for well #2 W&S Grant Application.

Sewer:

1. Glace Associates in the amount of \$186.00 for Engineering Services provided for the 2020 CDBG Sewer Interceptor Lining Grant Application.

At this time 7:10 P.M. through 7:42 P.M. an Executive Session took place for personnel issues.

Upon a motion by William Hart and seconded by Kerry Teter permission was given to advertise and hire a full-time employee.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:45 P.M. upon a motion by William Hart and seconded by Ty Buffington.

Jeanette M. Crabb,

Authority Office/Recording Secretary