

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, February 12, 2020 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Ty Buffington
Kerry Teter
William Hart
Robert Schreffler
Glenn Sedesse
Allen Snyder

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Bonnie Krepich, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Ty Buffington the minutes from the January 15, 2020 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of January.

Upon a motion by Vice Chairman Kerry Teter and seconded by Ty Buffington the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported he is working with Engineer Max Stoner and will continue working with him on the Authority's current projects.

Solicitor Kerwin further reported the lien list is getting slightly smaller for unpaid water and sewer accounts.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations Tim Leshner. Due to a water leak Vice Chairman Kerry Teter read the report submitted by Supervisor of Operations Tim Leshner.

Tim was able to break away from the leak in Wiconisco Township on Center Street. A discussion took place regarding the leaks on Center Street, and the pressure issues that are occurring during the tie ins. Tim advised once the tie ins are completed the pressure issues will be addressed.

Ty Buffington asked if anyone knew where the striping maybe placed on the new fire hydrants that will be installed on Center Street. Allen Snyder reported that he was told from the Wiconisco Fire Co. that the striping will be on the top of the hydrants.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission was given to purchase a Chlorine Analyzer from Chemtrac in the amount of \$4,920.00 depending on the results of the demo.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the proposal submitted by Aptus in the amount of \$190,479.00 for the PLC Upgrades at the Water Treatment Plant was accepted as well as permission to advertise for bids for supply and delivery of a control panel for the Water Treatment Plant.

A discussion took place regarding shutting the water off at 526 North 2nd Street and 300 Pottsville Street for non-payment of water and sewer bills.

A discussion took place regarding a leak on the service line at 312 Center Street.

Upon a motion by Allen Snyder and seconded by William Hart the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner. Ordinary and necessary expenditures that have been paid for the month of January are included on the Treasurer's report.

Upon a motion by Allen Snyder and seconded by Ty Buffington the Treasurer's reports were accepted with permission to pay the following bills from the Water Department.

Water:

1. Glace Associates in the amount of \$1,862.15 for Engineering Services provided for the Center Street Water Line Replacement Project Phase I.
2. Glace Associates in the amount of \$2,337.86 for Engineering Services provided for developing a new water source.
3. Glace Associates in the amount of \$5,973.57 for Engineering Services provided for the WTP Filter Control Upgrades.
4. Glace Associates in the amount of \$70.00 for Engineering Services provided for well #2 W&S Grant Application.
5. Glace Associates in the amount of \$473.00 for Engineering Services provided for Phase II CDBG for the Water Filter Plant Improvement Project.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission was given to submit a direct payment request to the county from the Local Share Grant in the amount of \$80,000.00 to be paid directly to the contractor, DeTraglia Excavating & Landscaping, Inc. The Authority will need to pay the difference in the amount of \$8,808.38 for work completed on Phase I of the Center Street Water Line Replacement Project. The \$80,000.00 payment will close out the grant funding.

Sewer:

There was no permission to pay this month from the Sewer Department.

An executive session took place from 7:28 through 8:00 P.M. in regards to personnel issues.

Upon a motion by Ty Buffington and seconded by Vice Chairman Kerry Teter, Tim Leshner and Cody Snyder were given a .25 per hour pay increase. The board further approved paying both Tim Leshner and Cody Snyder 100 hours of their accrued comp time. The board would like all employees to use accrued comp time within a month of being earned and if that does not work then by the second month it is earned or the Supervisor of Operations will schedule the employee time off.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:02 P.M. upon a motion by William Hart and seconded by Vice Chairman Kerry Teter.

Jeanette M. Crabb,

Authority Office/Recording Secretary