

LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday January 9, 2019 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
William Hart
Robert Schreffler
Kerry E. Teter

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Bonnie Krepich, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the minutes from the December 12, 2018 monthly meeting were approved.

RECOGNITION OF CITIZENS: NA

At this time 6:02 P.M. an executive session took place regarding personnel matters.

Upon a motion by Vice Chairman Kerry Teter and second by William Hart, the Office/Recording Secretary was placed on salary.

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Lykens Borough Council will need to be asked to reappointed William Hart to a new five (5) year term at their January 21st monthly meeting.

Lykens Borough Council will need to be asked to reappoint Kerry E. Teter to a new annual term to serve on the board as the Representative for Wiconisco Township.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported he spoke with Steve Sands from the Valley Light House (old Kevin's Place) about the Borough/Authority placing a pole building on his lower lot. Solicitor Kerwin said Steve was planning to speak to his board members and get back to us. At this time, Steve has not contacted anyone with any further details.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations, Tim Leshar.

Supervisor of Operations, Tim Leshar advised the board that he spoke with Max Stone from Glace Associates regarding the permits for the Wiconisco Water Storage Tank. Tim said he feels the Authority should hold off on spending the money for the time involved in applying for the permits for the tank until we see if our grant is funded. The board agreed.

Supervisor of Operations, Tim Leshar further explained he would like to start looking for another company to do the flow meter calibrations at the plants. Tim said he would like to look into another company due to the current company's fees and the possibility that some stickers went on without some of the flow meters actually being calibrated.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission was given to purchase a listening device in the amount of \$4,750.00 from Exeter Supply. This is a budgeted item for 2019.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart approval was given for Glace Associates to complete the 2018 Chapter 94 Report. Glace Associates will charge the same fee as last year \$1,065.00.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the employee cell phone policy was accepted.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Supervisor of Operations for Water and Sewer Reports were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of December are included on the Treasurer's report.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Change Order #1 in the amount of \$975.00 to repair holes that opened up during surface preparations.
2. Pay application #2 in the amount of \$18,230.00 to JP Environmental, LLC for work completed on Phase II of the Water Treatment Plant Filter Improvement Project, this amount includes the change order amount of \$975.00.
3. Glace Associates in the amount of \$203.46 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase II.

Sewer:

There was nothing to pay this month.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:46 P.M. upon a motion by Kerry E. Teter and seconded by William Hart.

Jeanette M. Crabb,

Authority Office/Recording Secretary