

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday February 13, 2019 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
William Hart
Robert Schreffler
Kerry E. Teter

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the minutes from the January 9, 2019 monthly meeting were approved.

RECOGNITION OF CITIZENS: NA

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Lykens Borough Council reappointed William Hart to continue to serve on the Authority Board. William's term will run January 1, 2019 through January 1, 2024.

Lykens Borough Council reappointed Kerry E. Teter to serve as the Representative for Wiconisco Township on the Authority Board. Kerry's term will run January 1, 2019 through January 1, 2020.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart, Change Order #2 for a time extension for Phase I of the Water Treatment Plant Filter Improvement Project was accepted.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart, Change Order #2 for a time extension for Phase II of the Water Treatment Plant Filter Improvement Project was accepted.

A Substantial Completion Certificate for Phase II of the Water Treatment Plant Filter Improvement Project has been received for signatures of acceptance.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported he sent a map to Steve Sands in regards to placing a pole building on the lower end of the lot at the Valley Light House.

Solicitor Kerwin also reported a few liens were placed last week on overdue accounts.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations, Tim Leshner.

Supervisor of Operations, Tim Leshner advised the board that he received a bill from Koonsman and Kauffman for \$2,298.40 for 30 hours of time spent on trouble shooting at the water plant.

Supervisor of Operations, Tim Leshner further advised the board that the Amish shed by the sewer plant is falling down and in a state of disrepair. Tim said he would like to tear it down. The board agreed to have the shed tore down.

Supervisor of Operations, Tim Leshner reported we received a bill from Plasterer for the travel time to complete the warranty work on the new back hoe in the amount of \$425.00. All board members were in agreement to hold off on paying the bill until Tim has the opportunity to speak with the service technician.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission was given to have WG Malden replace as many of the flow meters at the WTP up to but not over \$11,000.00.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the annual maintenance agreements submitted by Dynatec for the three (3) generators was accepted. The three (3) agreements are for two (2) years with an annual fee of \$1,453.00.

Supervisor of Operations, Tim Leshner told the board he is very happy with the employees and the team work everyone is showing.

Upon a motion by William Hart and seconded by Kerry E. Teter the Supervisor of Operations for Water and Sewer Reports were accepted.

TREASURER’S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of January are included on the Treasurer’s report.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$101.32 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase I.
2. Glace Associates in the amount of \$1,598.34 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase II.
3. JP Environmental, LLC in the amount of \$8,550.00 for work completed on Phase II of the Water Treatment Plant Filter Improvements Project.

Sewer:

There was nothing to pay this month.

Vice Chairman Kerry Teter advised he is worried about the Center Street Project and how much the quotes will come in at. Kerry said he is hopeful we receive grant funding. Kerry further explained that he believes the Authority may have to fully fund the project in several phases if grant funding is not secured because the lines will have to be replaced either way.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:47 P.M. upon a motion by William Hart and seconded by Kerry E. Teter.

Jeanette M. Crabb,

Authority Office/Recording Secretary