

# COUNCIL MEETING MINUTES

## LYKENS BOROUGH COUNCIL

### MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, December 17, 2018 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

#### MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Terry Sherman	Kerry Teter
Delton Kreiser	

#### ALSO PRESENT:

Joseph Kerwin, Solicitor  
Patricia Barder, Health Officer  
Bonnie Krepich, Citizen  
Glenn Sedesse, Citizen  
Stanley Engle, Citizen  
Robert Schreffler, Authority Chairman  
Michael Kattner, Northern Dauphin Library  
Nathan Pental, Publics Works  
Jeanette M. Crabb, Secretary

#### MINUTES:

Upon a motion by Kerry Teter and seconded by Delton Kreiser the minutes from the November 19, 2018 Monthly Council Meeting were approved.

CITIZENS: NA

#### SECRETARY'S REPORT

The total deposited for the month of November was \$37,814.75.

The Pennsylvania Department of Labor & Industry published the 2019 bidding thresholds.

1. Purchases and contracts below \$11,100 require NO formal bidding or written/telephonic quotations.

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2. Purchases and contracts between \$11,100 and \$20,600 REQUIRE three written/telephonic quotations.
3. Purchases and contracts over \$20,600 REQUIRE formal bidding.

Upon a motion by Terry Sherman and seconded by Delton Kreiser the 2019 Borough fee schedule was accepted. There were no changes made to the fee schedule.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. Light-Heigel's 2019 fee schedule was accepted.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. the Secretary's Report was accepted.

## EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

## LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

## HEALTH OFFICER'S REPORT

There was nothing to report at this time.

## LYKENS BORO AUTHORITY REPORT

The minutes from the Authority's November 14, 2018 monthly meeting were given to Council.

The Authority has sent to the county for a direct payment from the CDB Grant in the amount of \$100,000.00 to be paid directly to JP Environmental, LLC for work completed on Phase II of the Water Treatment Plant Filter Improvement Project.

## MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Mayor Slough reported he was contacted by the Census Bureau. Mayor Slough reminded the Census Bureau that the Borough will not have volunteers going door to door and they will need to take care of it.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Mayor and Police Reports were accepted.

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### FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

### PROPERTY AND SUPPLIES REPORT

Vice Chairman Carl Slough Sr. reported everything is in working order.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. the Property and Supplies Reports were accepted.

### PARKS AND RECREATION

There was nothing to discuss at this time.

### PUBLIC SAFETY REPORTS

Terry Sherman reported a complaint has been received from a resident who lives in the Israel Building. A short discussion took place regarding the residents reporting they do not have enough time to get a cross the street to get their mail from the mail boxes that are in the Hotel Building.

Solicitor Kerwin advised messing with the timing of the red light is not a good idea. Councilmen Kerry Teter said the property owner needs to be aware of the safety issues the residents face with going across the street for their mail.

Council would like a letter sent to the property owner advising them of the concerns and asking them to place mail boxes in both buildings to avoid the residents from crossing the street to get their mail.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter, The Public Safety Reports were accepted.

### INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

### EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

### ENGINEER'S REPORT

There was nothing to report at this time.

### SALARIES AND BILLS

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Ordinary and necessary expenditures that have been paid for the month of November are included on the Treasurer's report.

Upon a motion by Kerry Teter and seconded by Terry Sherman the Treasurer's Report was accepted with permission to pay.

1. Solicitor Kerwin in the amount of \$11,395.00 for legal services above the retainer fee.

## SOLICITOR'S REPORT

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Ordinance modifications were accepted.

Solicitor Kerwin reported he has not heard anything further from DEP. Solicitor Kerwin said the Borough has done everything they can up to this point.

Solicitor Kerwin advised he responded to the Superintendent of the Upper Dauphin School in regards to the issue that he discussed at the Revitalization meeting.

Mayor Slough asked if Reiff & Nestor was contacted in regards to the wall issue. Solicitor Kerwin said he will be having a sit-down conversation with them shortly. Mayor Slough further explained while in Arizona he met with an Engineer who suggested a concrete slurry mix which is an inexpensive way to stabilize the ground.

Solicitor Kerwin further reported Jason with SAMBA was at Williamstown Borough and they are also willing to cooperate with them. Solicitor Kerwin said he is interested in the exact route they are referring to and hopes that Lykens can go along sometime to see the route.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Terry Sherman the Solicitor's Report was accepted.

### **Open Items:**

1. Line painting. (spring time)
2. Nate's new garage – Nate reported him and Tim are still receiving quotes and there are a few issues to address like a variance.
3. Edward Street Bridge Replacement - The bundle application has been signed and submitted.
4. Ordinance review of Chapter 7.
5. Storage closet.

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At this time 7:40 P.M through 8:10 P.M. An executive session for personnel matters took place.

President of Council, Gary Bopp advised that the issue involving the Secretary's comp time has been resolved. Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kresier Council along with the Authority will pay out the accumulated comp time the Secretary has earned and place the Secretary on a salary with an increase of \$2,000.00 over the 2019 salary. The salary will be retroactive to the 1<sup>st</sup> pay in January after the Authority's meeting is held. The Secretary will no longer accumulate over time or comp time.

## ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Kerry Teter and seconded by Delton Kresier at 8:17 P.M.

Jeanette M. Crabb

Borough Secretary