

LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday March 14, 2018 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

William Hart
Robert Schreffler
Dave Ney
Paul John
Kerry Teter

ALSO PRESENT:

Joseph Kerwin, Solicitor
Dan Schell, Supervisor of Operations
Tim Leshner, Manager of Sewer
Stanley Engle, Citizen
Bonnie Krepich, Citizen
Gary Bopp, Council President
Raelene Gabriel, Glace Associates Inc.
Delton Kreiser, Council Member
Carl Slough Sr., Council Vice Chairman
Jeanette M. Crabb, Recording Secretary

At this time the bid opening took place for the Water Treatment Plant Filter Improvements Phase 1.

There were three (3) bids submitted.

1. JP Environmental, LLC in the amount of \$224,900.00
2. M2 Construction, LLC in the amount of \$263,000.00
3. GMH Associates in the amount of \$344,232.00

Raelene explained that once the project is under way we will know if the add on items are needed and we have the pricing included with the bids.

Solicitor Kerwin will review the bids and let Raelene know if anything needs clarified.

Upon a motion by Kerry Teter and seconded by Paul Johns the intent to award was given for low bidder JP Environmental, LLC in the amount of \$224,900.00.

APPROVAL OF THE MINUTES:

Upon a motion by Paul Johns and seconded by William Hart the minutes from the February 14, 2018 monthly meeting were approved.

RECOGNITION OF CITIZENS: NA

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

The Secretary reported the 2017-2018 Local Gaming Grant awards have been announced by Dauphin County. The Authority has been awarded \$100,000.00 towards the Water Treatment Plant Filter Improvement Project. The agreements to move forward with the grant award should be received within the next 6-8 months.

The Secretary also reported we are still waiting on the agreements to be received from the Block Grant through HUD in the amount of \$75,000.00, once the agreements are received the Authority can proceed.

The Secretary reported the Grant application for the Wiconisco Storage Tank Refurbishment did not receive funding this round.

Upon a motion by David Ney and seconded by William Hart the Secretary's Report was accepted.

SOLICITOR'S REPORT:

At this time from 6:16 p.m. through 6:50 p.m. an Executive Session took place.

Solicitor Kerwin asked how the meeting went with Mid Penn Bank in regards to information on the Authority's loans. It was explained that do to a personal matter the bank had to reschedule the meeting for later in the month.

Upon a motion by Paul Johns and seconded by William Hart the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Supervisor of Operations, Dan Schell for water.

At this time a discussion took place in regards to the Catholic Church at 732 Main Street having high usage on their current bill. The Board agreed they should call the office to be given details

on how to handle the billing will high usage in accordance with the Rules and Regulations in place.

Vice Chairman Kerry Teter at this time discussed the laptop issue that had water damage at the water plant. Kerry said the board had decided last month to replace the laptop instead of repairing it due to the age of the laptop. However since the repair has the laptop working again a new laptop will not be purchased at this time.

A discussion took place in regards to a property having its second (2) meter freeze up this year. The customer was charged for meter parts and labor this time.

Dan reported we will need to advertise for hydrant flushing to take place during the day in April this year.

Upon a motion by Paul Johns and seconded by William Hart permission was given to advertise for bids to replace the roof at the Water Plant. The add is to include a 20 year warranty on the roof.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission was given to renew the Allmax software support at a cost of \$800.00 each for the water and sewer departments.

Vice Chairman Kerry Teter discussed the guys getting the small tools that they need.

A discussion took place regarding the Arch Street Project. Dan reported there are 5 hook ups, 8" lines and 800 feet of pipe needed. Dan said we need about 200 feet of pipe yet. Member David Ney asked Dan to get a list of materials that are needed and pricing.

Upon a motion by Paul Johns and seconded by Vice Chairman Kerry Teter the Supervisor of Operations Report and the report for water were accepted.

MANAGER'S REPORT FOR SEWER:

A written report was submitted by Manager, Tim Leshner.

A discussion took place regarding Cody and Kyle attending a twelve (12) week course for their Wastewater Operator Certificate in Granville starting in July. Vice Chairman Kerry Teter said he feels the guys can take the green sewer truck since it's only a have day course once a week.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission to purchase a trailer to be used as a leak trailer in the amount of \$3,320.00 from Marvs was given.

Upon a motion by Paul Johns and seconded by William Hart permission was given to bill Gratz Sewer Authority at a rate of .02 cents per gallon of sludge that we accepted while there tank had a leak. We accepted 11,000 gallons.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Manger's Report for Sewer was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of February are included on the Treasurer's report.

Upon a motion by Paul Johns and seconded by Vice Chairman Kerry Teter the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$4,208.44 for their work related to the 2016 Water Treatment Plant Filter Improvement Project.
2. Plasterer for half the purchase of the new Backhoe which includes forks and a hammer in the amount of \$55,259.00. (the total purchase is \$110,518.00)
3. Glace Associates in the amount of \$575.00 for work related to the Grant Application for the Wiconisco Water Storage Tank, this fee includes the \$100.00 application fee.

Sewer:

1. Plasterer for half the purchase of the new Backhoe which includes the forks and hammer in the amount of \$55,259.00. (the total purchase is \$110,518.00)
2. GHD in the amount of \$245.45 for working with HRG on the county's audit for the Wiconisco Creek Sewer Inceptor Lining Project closeout documents.

At this time 7:43 pm through 7:58 pm an Executive Session took place.

Upon a motion by Vice Chairman Kerry Teter and seconded by Paul Johns a change in an employee's position and rate of pay was accepted.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:00 PM. upon a motion by William Hart and seconded by Vice Chairman Kerry Teter.

Jeanette M. Crabb

Authority Recording Secretary