

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, October 16, 2017 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Zachary Smeltz	Carole Wertz
Mike Tiazkun	Delton Kreiser

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Musick, Treasurer
Patricia Barder, Health Officer
Bonnie Krepich, Citizen
Dave Ney, Authority board member
Stanley Engle, Citizen
Dale Musick, Citizen
Kerry Teter, Authority board member
Eugene Rickert, Citizen
Jessie Snyder, Citizen
Jennifer Snyder, Citizen
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the minutes from the September 18, 2017 monthly Council meeting were approved.

CITIZENS:

SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

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The street lights throughout the Borough will be switched over to LED within 70 days. Council has decided to hold off on having the park lights switched since it will cost \$5,054.00.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the advertising of the 2016 Borough audit was accepted.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

Patricia Barder reported COG passed out voting information at the last meeting as well as Sue Helm reported the state budget has not been passed yet.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz the Lykens Planning Commission and COG Reports were accepted.

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

LYKENS BORO AUTHORITY REPORT

The minutes from the Authority's September 13, 2017 monthly meeting were given to Council.

MAYOR AND POLICE REPORTS

Mayor Slough reported there was \$388.58 in fine monies received.

The Police Department received 13 calls.

Mayor Slough said he received a request for a handicap parking spot from the property owner of 306 Main Street.

Mayor Slough reported he sent the census forms in and made sure they were aware that the Borough would not be taking any action.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Mayor and Police Reports were accepted.

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FINANCE COMMITTEE AND BUDGET REPORT

A budget workshop has been set up for Monday 10-23-17 beginning at 6:00 P.M.

PROPERTY AND SUPPLIES REPORT

Mayor Slough reported he used the front loader to push off the dump and realized there are some maintenance issue present such as the throttle sticks and the thermostat sticks. Mayor Slough suggested a service call be made to have the issues repaired.

Councilman Zachary Smeltz reported the new dump truck should be delivered by the end of next week.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun permission was given to close South Street for fall clean up.

A thank you letter was received from the Lykens Cemetery Association for the Borough's continued support during the mowing season.

President of Council Gary Bopp thanked everyone who helped with the Creek Restoration project.

Eugene Rickert at this time addressed Council regarding his concerns with a few properties in town. Eugene said the garage by the old theater is falling down as well as the place on Market Street that was owned by Lower is looking like a dumpsite.

Mayor Carl Slough Jr. reported these two (2) particular places have been discussed at the revitalization meeting. Mayor Slough suggested Eugene file a complaint form.

Councilman Mike Tiazkun explained filing a complaint form is the best way for the Revitalization Committee to have a chance to discuss areas of concern or areas that citizens have filed a complaint form.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz the Property and Supplies Report was accepted.

PARKS AND RECREATION REPORTS

There was nothing to report at this time.

PUBLIC SAFETY REPORTS

There was nothing to report.

INSURANCE AND PENSION REPORTS

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There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

A written report was submitted by Glace Associates.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. Change Order #8 (Final Compensating Change Order) for the FEMA/PEMA Rattling Creek Project was accepted. There is no additional cost associated with the change order.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Engineer's Report was accepted.

SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Zachary Smeltz and seconded by Vice Chairman Carl Slough Sr. permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Engle's Rental in the amount of \$393.19 for the rental of the mini Bobcat & Breaker for the Rattling Creek Restoration Project.
2. L. Samuel Deegan, CPA in the amount of \$8,200.00 for the 2016 Borough audit.
3. Light - Heigel in the amount of \$203.00 for August Property Maintenance Services.
4. Light - Heigel in the amount of \$330.00 for August Zoning Administration.
5. Richard Raker in the amount of \$4,000.00 for removal of the trailer located on North 2nd Street as well as clean up of the debris.
6. New Enterprise Stone & Lime in the amount of \$14,222.99 for stones delivered for the Rattling Creek Restoration Project.
7. Best Line Equipment in the amount of \$6,059.70 for rental of equipment for the Rattling Creek Restoration Project.
8. Best Line Equipment in the amount of \$3,165.75 for damage to the rental equipment.

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Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun the Glace bills that have been submitted for payment are not to be paid at this time. The amount of the bills submitted by Glace are \$14,994.49 (\$9,309.74 of this bill is reimbursement to Aqua-Niche for their work related to the Rattling Creek Restoration Project).

A discussion took place on how the Borough should proceed once the DEP, Fish & Boat and Army Corps of Engineers host the final creek inspection scheduled for October 31, 2017 at 10:00 A.M.

Mayor Slough reported he just attended a professional course through his work and learned the professionals are responsible not the municipality.

SOLICITOR'S REPORT

Solicitor Kerwin reported he is negotiating with Comcast for the new franchise agreement.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz the zoning hearing fee was decreased from \$1,000.00 to \$500.00 plus any additional cost.

Solicitor Kerwin advised the Rattling Creek meeting with DEP, Pa Fish & Boat as well as the Army Corps of Engineers will be held on October 31, 2017 at 10:00 A.M.

Solicitor Kerwin also reported there is a District Justice hearing at the end of the month with the Heister's since they appealed to county court.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Solicitor's report was accepted.

Open Items:

1. Garage/building issues to be discussed at budget with Authority.
2. Crosswalk painting.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Delton Kreiser and seconded by Vice Chairman Carl Slough Sr. at 7:53 P.M.

Jeanette M. Crabb

Borough Secretary