

LYKENS BOROUGH AUTHORITY  
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on March 09, 2015 at 6:00 pm, in the Lykens Municipal Building, 203 Main Street, Lykens. Chairman Robert Schoffler presided over the meeting. The Pledge of Allegiance was recited (followed by roll call).

PRESENT:

Sally Reiser  
William Hart  
David Ney  
Paul Johns  
Robert Schoffler  
Scott Flynn

ALSO PRESENT:

Joseph Kerwin, Solicitor  
Judit Masnik, Treasurer  
Dan Schell, Supervisor of Operations (due to being on call)  
Bennie Kerwin, Citizen  
Dale Masnik, Citizen  
Gus Roper, Church President  
Stanley Eagle, Citizen  
Bert Eagle, Citizen  
Kathy Gibson, Citizen  
Lisa Fennel, Citizen  
Dawn Weirich, Citizen  
Eugene Homberger, Citizen  
Zachary Weir, Citizen  
Rene Masnik, Citizen  
Patricia Dunbar, Citizen  
Vicki Terwilliger, Citizen/Burdard  
John Coker, Wisconsin Township Supervisor  
Mike Tashiro, Council Member  
Chad Boyer  
Janette M. Crabb, Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman William Hart and seconded by Paul Johns the minutes from the February 11, 2015 monthly meeting were approved.

RECOGNITION OF CITIZENS:

As the first, Chairman Robert Schoffler read a thank you card that was received from Patricia O'Brien thanking the water and sewer gals for all their help during her frozen pipe situation.

Member Sally Reiser at this time read a letter which is attached to and made a part of these minutes.

During the meeting several audience members made comments concerning Sally's letter and small discussions took place. All persons who made comments during the meeting never contacted the office to arrange to be placed on the agenda to speak, therefore their comments are not required in the minutes.

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Council appointed David Ney to a new 1 year term, the term will expire January 1, 2020.

Council appointed Scott Flynn to a new term, the term will expire January 1, 2016.

Upon a motion by Vice Chairman William Hart and seconded by Paul Johns the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported that the Borough is moving forward with the flood related repairs at the Reservoir with Glace Associates. Bids for the project are expected to go out shortly.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Dan Schell for water & sewer.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart permission was given to purchase a 2" pump through Geatinger at a cost of \$588.00 for clearing the block at the water plant, as well as a 4" check valve for the sewage collection line at the water plant in the amount of \$186.00 through L.B. White. Permission was also granted to renew the annual operator support through A/Cmas at a cost of \$90.00 each for water & sewer for a total of \$170.00. Member Paul Johns requested that Dan call around and make sure he is purchasing these items through companies that offer the lowest price.

Reservations for the Lykens Bowling will be advertised for April 12th through April 17th from 10:00 P.M. until 6:00 A.M.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart the Supervisor of Operations Report was accepted for Water & Sewer.

TREASURER'S REPORT FOR WATER:

A written report was submitted by Treasurer Judith Masnik.

Ordinary and necessary expenditures that have been paid for the month of February are included on the Treasurer's report.

Treasurer Judith Masnik mentioned on the board that the cleaning lady showed up twice over to clean the water plant but no one was available to let her in. The cleaning lady said both plants have been given the schedule of cleaning days for the year in the beginning of the year and they are posted on the plants. A discussion was held in her absence about the plants cleaned in house however upon a motion by Scott Flynn and seconded by David Ney the motion to have the plants cleaned in house was rejected and all members agreed to allow the current cleaning lady to continue cleaning the plants.

Upon a motion by Paul Johns and seconded by David Ney the Treasurer's report was accepted with permission to pay Novinger's Welding & Repair, Inc. for unthawing pipes at 5 locations in the amount of \$832.00.

TREASURER'S REPORT FOR SEWER:

A written report was submitted by Treasurer Judith Masnik.

Ordinary and necessary expenditures that have been paid for the month of February are included on the Treasurer's report.

Treasurer Judith Masnik at this time spoke about being asked after last month's meeting to replenish the 16 hours of PTO time that was taken from Robert Eckhart per the current guidelines. Judith explained the entire story was never told. She never took Robert's comp-time but he told everyone, but in fact it was PTO time. Judith said if the board wants it returned she wants it in the minutes. There was no motion made however the board agreed to have Judith return the 16 hours of PTO time with the understanding that it is to be a one-time occurrence.

Upon a motion by Sally Reiser and seconded by David Ney the Treasurer's report was accepted with no permission to pay.

AT THIS TIME (6-47) PM AN EXECUTIVE SESSION TOOK PLACE FOR PERSONNEL ISSUES.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:33 PM, upon a motion by Paul Johns and seconded by David Ney.

Janette M. Crabb,

Secretary

Authority Office