

# COUNCIL MEETING MINUTES

## LYKENS BOROUGH COUNCIL

### MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, January 18, 2016 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

#### MEMBERS PRESENT:

Carl Slough Sr.	Gary Bopp
Carole Wertz	Zachary Smeltz
Mike Tiazkun	Delton Kreiser

#### ALSO PRESENT:

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Patricia Barder, Health Officer  
Bonnie Krepich, Citizen  
Dale Musick, Citizen  
Robert Schreffler, Authority Chairman  
Dave Ney, Authority Vice Chairman  
Mike Anderson, Citizen  
Dan Schell, Authority Supervisor of Operations  
Dorothy & John Cessna, Citizens  
Mark Hoover, Citizen  
Stanley Engle, Citizen  
Nathan Pental, Public Works Worker  
Jeanette M. Crabb, Secretary

#### MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz the minutes from the December 21, 2015 monthly Council meeting were approved.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the January 4, 2016 Reorganization meeting minutes were approved.

#### CITIZENS:

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At this time Mark Hoover addressed Council. Mark said he lives at 429 Main Street and he would like to request handicapped parking in front of his property. Mark said he and his wife have health issues and the apartment next door has off street parking but they take all the spots out front which makes it difficult for him and his wife.

President of Council Gary Bopp told Mark he will look into it and get back to him.

Stanley Engle asked Council why there are so many signs posted on the pole by the traffic light. Stanley also asked Council if they plan to look into sidewalk repairs this spring or summer.

Councilman Mike Tiazkun reported several signs were removed from the pole this past weekend.

Nathan Pandal will remove any remaining signs from the poles.

## SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

Upon a motion by Mike Tiazkun and seconded by Carl Slough Sr. the Secretary's Report was accepted.

## EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

## LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

## HEALTH OFFICER'S REPORT

There was nothing to report at this time.

## LYKENS BORO AUTHORITY REPORT

Council received the minutes from the December 09, 2015 Authority monthly meeting.

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun, Sean Flynn was reappointed to serve as the Representative for Wiconisco Township. This term is appointed annually and will expire January 1, 2017.

At this time Councilman Zachary Smeltz asked why did we advertise Paul Johns' seat that is up for reappointment when we have never advertised in the past.

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President of Council Gary Bopp said he thinks we should advertise all open seats going forward. Gary also said he wanted to advertise due to all the questions he has received in regards to members on the board not living in town.

Zachary Smeltz made a motion to reappoint Paul Johns.

Carole Wertz made a motion to appoint Kerry Teter and Carl Slough Sr. seconded the motion to appoint Kerry Teter.

Councilman Zachary Smeltz suggested interviewing the applicants and see why they would like to serve on the Authority's Board. Zachary said he feels Council needs to look at the entire picture such as how the budget looks and where the rates are with the current board.

A roll call vote for Kerry Teter commenced. Carl, Mike, and Carole all voted yes in favor.

Councilman Delton Kreiser said he just got on the board and would like to get to know everyone, he said he has no clue who some of the applicants are.

At this time Councilwomen Carole Wertz rescinded her motion to appoint Kerry Teter.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz all members agreed to table the motion and schedule interviews with the applicants.

## MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Mayor and Police Reports were accepted.

## FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

## PROPERTY AND SUPPLIES REPORT

Nathan Pandal was asked to get some quotes on fixing the roof at the GAR Hall as well as a cement pad for the oil tank.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz permission was given to purchase a new spreader for the small dump truck in the amount of \$3,000.00.

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Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun permission was given to update the signs throughout the Borough to the mandated regulatory signs and breakaway post in the amount of \$7,625.00.

Councilman Zachary Smeltz suggested we obtain something in writing to protect the Borough in the event there are more changes made to the sign regulations.

Upon a motion by Carole Wertz and seconded by Mike Tiazkun the Property and Supplies Report was accepted.

## PARKS AND RECREATION REPORTS

There was nothing to report at this time.

## PUBLIC SAFETY REPORTS

There was nothing to report at this time.

## INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

## EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

## SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Glace Associates in the amount of \$1,478.75 for Rattling Creek Flood related issues.
2. Glace Associates in the amount of \$264.00 for Wiconisco Creek Flood Mitigation.
3. Glace Associates in the amount of \$14.25 for Wiconisco Creek Storm Water Improvements.
4. Glace Associates in the amount of \$342.50 for demolition information regarding the old school.
5. Lykens Valley Fencing & Decks in the amount of \$2400.00 for maintenance at the Girls L & W Softball field towards fencing.
6. Light - Heigel in the amount of \$879.25 for December Property Maintenance Services.
7. Light - Heigel in the amount of \$136.50 for December Flood Plain Administration.

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### SOLICITOR'S REPORT

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. the intent to adopt the Lerta Tax Ordinance District was approved as well as the advertising. Solicitor Kerwin said a Special meeting may need to be held to adopt the Ordinance prior to the February meeting.

On the Lerta Tax District Councilman Zachary Smeltz asked how long is a property locked into the program and can a property be sold during the 10 year time frame.

Solicitor Kerwin said he was not sure but believes a property could be sold during the 10 year time frame.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Borough will lease the lot beside Ciaos known as 580 Main Street to Home Leasing for 35 years for \$1.00. On the vote Councilman Zachary Smeltz was a no.

Upon a motion by Mike Tiazkun and seconded by Carole Wertz approval was given for a letter of support to be given to Home Leasing to place the Hotel located at 600 Main Street on the National Historical Registry.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. the Property Maintenance Appeals Board was accepted.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. the Zoning Appeals Board was accepted.

Councilman Zachary Smeltz commented that he is ok with creating the Appeals and Zoning Boards and the people who will serve on the boards, but would have liked to have been notified prior to tonight's meeting. All of Council agreed with Zachary but also realized the information came to light in a short time frame and needed to be acted upon quickly to be able to meet the requirements needed for an upcoming hearing.

Upon a motion by Zachary Smeltz and seconded by Carole Wertz the fee schedule for the Property Maintenance Appeals Board will be set at \$250.00 per appeal.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz an easement was approved for Wells Fargo for the property located at 611 Market Street. The existing garage in the rear of the property located between South 1st Street and South Street is about 6 inches from the alley and Wells Fargo would like to make sure this is approved by Council prior to them selling the property.

Solicitor Kerwin reported Kevin Jury attended the Revitalization meeting and reported he has applied for funding through the county with the estimates he has of \$325,000.00 to tear the old school down. Kevin reported to the Revitalization committee that he should

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hear something in February or March of this year from the county regarding whether or not funding is approved.

Solicitor Kerwin said he looked into pricing for an electronic sign board and they run around \$15,000.00 to \$20,000.00. Nathan will be looking into possibly placing hydrolic shocks on the existing board we have.

## ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. at 8:02 P.M.

Jeanette M. Crabb

Borough Secretary