

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday December 14, 2016 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

William Hart
Robert Schreffler
Dave Ney
Sean Flynn

ALSO PRESENT:

Joseph Kerwin, Solicitor
Dan Schell, Supervisor of Operations
Bonnie Krepich, Citizen
Jeanette M. Crabb, Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman William Hart and seconded by David Ney the minutes from the November 09, 2016 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Upon a motion by Vice Chairman William Hart and seconded by David Ney the advertising of the completed 2015 Audit was accepted.

Council appointed Paul Johns to serve a term from 2016 through January 1, 2021.

January 1, 2017 Robert Schreffler and Sean Flynn will have expired terms. Wiconisco Township has appointed Sean Flynn to serve for Wiconisco Township. These two terms will be placed on the Borough Council's January agenda for reappointment.

Upon a motion by Vice Chairman William Hart and seconded by David Ney the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported he spoke with Mid Penn Bank regarding our rates and there is nothing that can be done since rates are expected to go up.

Upon a motion by David Ney and seconded by Vice Chairman William Hart the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

Upon a motion by Vice Chairman William Hart and seconded by David Ney the Sewer Inceptor Lining Project was awarded to the lowest bidder Insituform Technologies, LLC in the amount of \$181,571.00.

A short discussion took place on agreeing to start a vehicle replacement fund. All members agreed at budget time an exact amount to start putting back should be determined.

A short discussion took place on whether to place the old white truck out for bid or just trade it in on a new one. Dan suggested if we cannot get more with bidding the truck out then we should just trade it.

Upon a motion by David Ney and seconded by Vice Chairman William Hart permission was given to purchase a new truck for the water department not using the trade in value. The 2017 GMC Sierra 3500 4WD Reg cab truck will be purchased through the Costars program in the amount of \$37,945.00.

Upon a motion by David Ney and seconded by Vice Chairman William Hart permission was given to place the 2003 GMC Sierra truck out on bid.

Upon a motion by Vice Chairman William Hart and seconded by David Ney permission to purchase two filter controllers for the water plant in the amount of \$1710.00 was given.

Upon a motion by David Ney and seconded by Vice Chairman William Hart the Supervisor of Operations Report was accepted for water and sewer.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of November are included on the Treasurer's report. Upon a motion by Vice Chairman William Hart and seconded by David Ney the Treasurer's reports were accepted with permission to pay the following bills:

Water

1. Glace Associates in the amount of \$125.50.00 for researching items for the Auditors in regards to the Lykens Reservoir repairs.
2. L. Samuel Deegan, CPA in the amount of \$3,500.00 for the 2015 Audit.
3. Joseph Kerwin in the amount of \$3,975.00 for 2016 Legal expenses in excess of the retainer.
4. GHD in the amount of \$1,803.30 for the water allocation permit.
5. Glace Associates in the amount of \$547.23 for the Wiconisco Water Storage Tank.
6. Glace Associates in the amount of \$2,391.15 for work related to applying for a grant for filter upgrades at the WTP.

Sewer

1. L. Samuel Deegan, CPA in the amount of \$3,500.00 for the 2015 Audit.
2. Joseph Kerwin in the amount of \$3,975.00 for 2016 legal expenses in excess of the retainer.
3. GHD in the amount of \$454.70 for work on the Sewer Inceptor Liner.

AT THIS TIME 6:37 P.M. AN EXECUTIVE SESSION TOOK PLACE FOR LEGAL ISSUES.

Solicitor Kerwin will advise Council of this month being the 3rd meeting in a row with a vacant seat held by Sally Reiner.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:44 PM. upon a motion by Vice Chairman William Hart and seconded by David Ney.

Jeanette M. Crabb,

Authority Office Secretary