

**LYKENS BOROUGH AUTHORITY
AGENDA
January 8, 2025**

SALUTE THE FLAG:

ROLL CALL:

John Shultz _____ Nathan Pandal _____ Nicole Barge _____
Kerry Teter _____ Glenn Sedesse _____ Allen Snyder _____
Joseph Kerwin, Solicitor _____

1. Approval of the minutes:

A motion is needed to approve the minutes from the December 11, 2024 monthly meeting.

Motion by _____ seconded by _____.

2. Recognition of Citizens:

3. Office & General Business:

A written report has been submitted by the secretary to all members for the month of December 2024.

Lykens Borough Council will need to reappoint Glenn Sedesse to a 5-year term which will run from January 1, 2025 through January 1, 2030 at their meeting in January.

The 2025 bidding threshold includes an increase.

- Purchases and contracts below \$12,900 require no formal bidding.
- Purchases and contracts between \$12,900 and \$23,800 require three written/ telephone quotations.
- Purchases and contracts over \$23,800 require formal bidding.

A motion to accept the Secretary's Report is needed.

Motion by _____ seconded by _____.

4. Solicitor's Report:

A motion to accept the Solicitor's Report is needed.

Motion by _____ seconded by _____.

5. Report for Water & Sewer:

A motion is needed to advertise for sealed bids for Well #2, Water Main Extension. This project is funded through CDBG funds. Bids will be received through Penn Bid until 10:00 a.m. on Tuesday February 11, 2025 and released for awarding at the Wednesday, February 12, 2025 monthly meeting. There will be a mandatory Prebid meeting held on Wednesday, January 29, 2025 at 10:00 a.m. This project was estimated to cost \$241,000.00 and the Authority was awarded \$241,000.00. Engineering fees are separate.

Motion by _____ seconded by _____.

There is a scheduled grant presentation on Monday, January 13th at 6:30 p.m. in Harrisburg on Front Street. The Authority applied for Water System Improvements – Phase IV Well No. 2 Construction of a new well, well house, electric and connecting to existing pipe. The project is estimated to cost \$202,765.00 the Authority applied for the maximum allowed under the Local Share which is \$125,000.00.

A motion is needed to accept the quote received from Herb Plumbing Heating A/C, LLC in the amount of \$4,250.00 to replace the furnace at the pump house with a Propane Power Vent Spark Ignition unit heater. The quote includes labor and removal of the existing oil furnace. The Authority will need to supply a propane tank. Ryan Herb said going to the propane heater that hangs will free up floor space as well as cost less than an oil burner.

Motion by _____ seconded by _____.

A motion to accept the Report for Water & Sewer is needed.

Motion by _____ seconded by _____.

6. Treasurer's Report for Water & Sewer:

Ordinary and necessary expenditures that have been paid for the month of December is included on the Treasurer's Report.

Permission to pay the following bills is needed.

FROM WATER:

1. JHA Companies in the amount of \$1,080.00 for Professional Engineering Services provided for the PWS Permits for the Wiconisco Township Water System.
2. JHA Companies in the amount of \$34.20 for Professional Engineering Services provided for the Wiconisco Township Water Storage Tank.

FROM SEWER:

1. Aptus Control Systems, Inc. in the amount of \$1,929.06 for several service calls for the Effluent Flow Meter and work on the Weir.

Motion by _____ seconded by _____.

7. Adjournment:

Time: _____ Motion by _____ seconded by _____