

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, November 13, 2024 at 6:30 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
Nicole Barge
John Shultz
Glenn Sedesse
Allen Snyder
Nathan Pental

ALSO PRESENT:

Joseph Kerwin, Solicitor
Ty Buffington, WTP & WWTP Operator
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by John Shultz and seconded by Nicole Barge the minutes from the October 9, 2024 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of October 2024.

Upon a motion by Allen Snyder and seconded by John Shultz a motion was made to adopt an Authorized Official Resolution to submit a grant request to the Statewide Local Share Account in the amount of \$75,600.00 from the Commonwealth Financing Authority to be used towards the Stream Gauging Station Construction in Rattling Creek. The Resolution designates Kerry H. Teter and Jeanette M. Crabb as authorized officials to execute all documents and agreements pertaining to the grant. There will be a \$100.00 application fee.

Upon a motion by Nicole Barge and seconded by Vice Chairman Nathan Pental the proposal submitted by JHA for professional services related to the filing of the application for the Stream Gauging Station in the amount of \$1,500.00 was accepted.

Upon a motion by Nicole Barge and seconded by John Shultz a motion was made to adopt an Authorized Official Resolution to submit a grant request to the Statewide Local Share Account in the amount of \$192,000.00 from the Commonwealth Financing Authority to be used towards Construction Upgrades at Well No. 1 in Wiconisco Township. The Resolution designates Kerry H. Teter and Jeanette M. Crabb as authorized officials to execute all documents and agreements pertaining to the grant. There will be a \$100.00 application fee.

Upon a motion by Allen Snyder and seconded by Nicole Barge a motion was made to accept the proposal submitted by JHA for professional services related to the filing of the application for Well No. 1 Construction Upgrades in the amount of \$1,850.00.

Upon a motion by Allen Snyder and seconded by Vice Chairman Nathan Pental a motion was made to accept the proposal submitted by JHA for professional services for the final design and bid phase engineering for Well No. 2 piping. The project consists of water and electric lines from Pottsville Street to Well House No. 2 including the 4-log removal piping and related work covered under the 2024 CDBG program. The estimated fee is \$25,750.00 to be billed at the hourly rate set by JHA.

Upon a motion by John Shultz and seconded by Nicole Barge a motion was made to adopt the 2025 Budget for water and sewer. There is an increase to the water and sewer base rates. The water base rate will increase from \$65.00 per quarter to \$67.00 per quarter. The sewer base rate will increase from \$132.00 per quarter to \$134.00 per quarter.

Upon a motion by Nicole Barge and seconded by Vice Chairman Nathan Pental Resolution #01-2024 setting the water and sewer base rates for 2025 was adopted.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the 2025 Fee Schedule was approved.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse approval was given to advertise the 2025 monthly meetings for the 2nd Wednesday of each month at 6:30 p.m.

Ryan Herb from Herbs Plumbing and Heating AC advised that the furnace at the pump house needs to be replaced in the near future. The furnace is rusting apart and very hard to access when working on it. Ryan will provide a quote in the upcoming weeks.

Upon a motion by Vice Chairman Nathan Pental and seconded by Nicole Barge the Secretary's Report was accepted.

SOLICITOR’S REPORT:

Solicitor Kerwin reported that the lien program is ongoing and is working.

Upon a motion by Glenn Sedesse and seconded by Nicole Barge the Solicitor’s Report was accepted.

REPORT FOR WATER & SEWER:

A written report was submitted by Operator Ty Buffington.

Upon a motion by Allen Snyder and seconded by Vice Chairman Nathan Pental permission was given for DCNR and TNC to proceed with a grant application for work to be taken care of on the water shed property.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the proposal submitted by ICEA Solutions in the amount of \$3,920.45 for parts and labor to complete the annual Gas System PM at the WWTP was approved.

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the Report for Water & Sewer was accepted.

TREASURER’S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Deborah Ketner.

Ordinary and necessary expenditures that have been paid for the month of October are included on the Treasurer’s report.

Upon a motion by Vice Chairman Nathan Pental and seconded by John Shultz the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

There was no permission to pay this month.

From Sewer:

There was no permission to pay this month.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at

6:59 p.m. upon a motion by Nicole Barge and seconded by Glenn Sedesse.

Jeanette M. Crabb

Recording Secretary