

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, May 20, 2024 at 7:00 p.m. in Council Chambers located at 200 Main Street. Kerry Teter, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Delton Kreiser	Kerry Teter
Carole Wertz	
Terry Sherman	Spencer Yates

ALSO PRESENT:

Joseph Kerwin, Solicitor
Nicole Barge, Mayor
Bonnie Krepich, Citizen
Patricia Barder, Planning Commission & COG
Nathan Pental, Public Works
Diana Schuller, Citizen
Harold Paul, Citizen
Jeanette M. Crabb, Secretary

At this time newly appointed member Harold Paul was sworn in by the mayor.

MINUTES:

Upon a motion by Vice Chairman Delton Kreiser and seconded by Terry Sherman the minutes from the April 15, 2024 monthly meeting were approved.

The bid opening for the 2024 Road Project took place. There were four (4) bids received.

1. Meckley's in the amount of \$128,811.00
2. Schuylkill Paving Inc. in the amount of \$164,745.00
3. New Enterprise Stone & Lime Co, Inc. in the amount of \$119,673.00
4. Mid-State Paving LLC in the amount of \$179,836.25

Upon a motion by Carole Wertz and seconded by Spencer Yates the bid submitted by New Enterprise Stone & Lime Co., Inc in the amount of \$119,673.00 was awarded the

COUNCIL MEETING MINUTES

project. The project will be paid from liquid fuels up to \$100,000.00 with the remaining balance being paid from the general fund.

CITIZENS: NA

SECRETARY'S REPORT

The total deposited for the month of April was \$16,976.83.

A letter of support was given to Ministry Business Consultants d/b/a The Valley Light House. Ministry Business Consultants are applying for a Dauphin County Local Share Grant in the amount of \$50,000.00 to help cover parking lot resurfacing. The borough will be the co-applicant if the grant is awarded. President of Council, Kerry Teter explained we sponsor the grant since we are the governing municipality, however it does not cost the borough anything to be the sponsor/co-applicant.

Upon a motion by Terry Sherman and seconded by Spencer Yates, council set the priority list for the upcoming 2024-2025 grant cycle.

1. Lykens Borough Authority
2. Liberty Hose Co. #2
3. Ministry Business Consultants.

Cambell Construction provided an update on the cottages that are to be constructed on the old school lot on North 2nd Street. Lindy advised they are currently working on financing for the construction. Lindy further advised they received some Local Share Grant funding and are now looking at traditional sources of funding.

There is an opening on the Zoning Appeals & Property Maintenance Appeals Board.

President of Council, Kerry Teter and the secretary attended a pre-application meeting with our engineer Dan Beyer for the upcoming Transportation Infrastructure Safety Improvement Program (TISIP). We presented our need for funding to replace 25 ADA curb ramps. The borough will need to pass a resolution to authorize the filing of an application and designate an official to sign on behalf of the borough. Dan Beyer has suggested the borough apply for \$175,000.00 with a commitment of \$50,000.00 towards the project. The grant requires a minimum commitment from the borough of 25% towards the total project cost. A commitment letter as well as a balance sheet showing the amount approved for the project will need submitted along with the grant application.

COUNCIL MEETING MINUTES

Upon a motion by Terry Sherman and seconded by Vice Chairman Delton Kreiser permission was given to submit a commitment letter for \$50,000.00 along with the grant application.

Upon a motion by Vice Chairman Delton Kreiser and seconded by Spencer Yates, Resolution #4-2024 authorizing the filing of an application for a Dauphin County TISIP Grant in the amount of \$175,000.00 for 25 ADA Curb Ramps was approved. The Resolution also appoints President of Council, Kerry H. Teter to sign on behalf of Lykens Borough.

Liberty Hose Co. #2 was given permission to close South 2nd Street from Pine to Market Street and Reiff Street & Dr. Lentz Lane from Sunday June 25th through Sunday June 30th for the annual Fireman's Block Party. Council was fine with closing the streets as long as residents are not blocked from entry to their properties.

Upon a motion by Carole Wertz and seconded by Terry Sherman, the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report this month.

LYKENS PLANNING COMMISSION & COG REPORT

Patricia Barder advised she had nothing to report from the Planning Commission.

Patricia further advised there was a COG meeting held and at the meeting the EMS situation was discussed. COG has hired consultants to complete the EMS study with the help from grant funding. The Rob Group was COG's choice to complete the study since they were the most qualified company. Three of the consultants were present for a meet and greet. The consultants briefly explained the process and the plan moving forward to complete the study. Councilwomen Carole Wertz advised she has a committee meeting next week.

Upon a motion by Carole Wertz and seconded by Spencer Yates the Lykens Planning Commission and COG Report was accepted.

REVITALIZATION REPORT

Councilmen Terry Sherman advised there was no Revitalization meeting held this month.

President of Council, Kerry H. Teter informed council that he and Terry Sherman are working on some properties in town that need cleaned up.

COUNCIL MEETING MINUTES

Upon a motion by Terry Sherman and seconded by Carole Wertz the Revitalization Report was accepted.

LYKENS BOROUGH AUTHORITY REPORT

All members were given the April 10, 2024 monthly meeting minutes.

MAYOR REPORT

There was one parking warning given out in the alley behind 608 South 2nd Street for blocking the alley.

Upon a motion by Vice Chairman Delton Kreiser and seconded by Spencer Yates the Mayor's Report was accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report this month.

PROPERTY AND SUPPLIES REPORT

Upon a motion by Vice Chairman Delton Kreiser and seconded by Carole Wertz the quote submitted by McLaughlin Improvements, LLC in the amount of \$11,720.00 to paint the wood around the GAR Building was accepted. The invoice will be paid using the remaining American Rescue Plan Act (ARPA) funds and the balance from the general fund.

Nathan Pental reported the crosswalks have been painted and as the weather permits weeds are being sprayed.

Nathan further reported our summer helper has started working.

Upon a motion by Carole Wertz and seconded by Spencer Yates the Property and Supplies Report was accepted.

PARKS AND RECREATION

There was nothing to report this month.

PUBLIC SAFETY REPORTS

COUNCIL MEETING MINUTES

A discussion took place on whether or not the Borough should look into placing crosswalk signage with solar powered lights and a pedestrian barrier by the crosswalk in front of Boyer's Market. The secretary contacted Penn Dot and was informed a flashing warning device permit plan along with a completed and signed TE-160 & TE-672 form would need submitted before approval would be given from Penn Dot. The signage would also need to be an approved product from publication 35 under bulletin 15.

The area of Main and Market Street was discussed as well with the potential to look into adding pedestrian flashers on the corners and upgrading the traffic light for emergency vehicles when responding to an emergency.

Diana Schuller asked since Main Street is a state road why wouldn't Penn Dot take care of the upgrades. President of Council, Kerry H. Teter explained that we found out while attending our grant presentation that Penn Dot should have repainted the crosswalks since they paved over them when the paving was taken care of. The Borough is to maintain the painting of the crosswalks however when Penn Dot paves over them they are supposed to repaint the lines.

Council tabled the ideas until further research can be completed and pricing obtained.

Upon a motion by Carole Wertz and seconded by Spencer Yates the Public Safety Report was accepted.

INSURANCE AND PENSION REPORTS

There was nothing to report this month.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of April is included on the Treasurer's report. Upon a motion by Spencer Yates and seconded by Carole Wertz the Treasurer's Reports were accepted. There was no permission to pay this month.

SOLICITOR'S REPORT

Upon a motion by Spencer Yates and seconded by Terry Sherman, Resolution #2024-05 appointing Harold Paul to the 2nd Ward on Borough Council to fill the vacated seat by Glenn Sedesse was adopted.

COUNCIL MEETING MINUTES

Solicitor Kerwin gave the following updates.

1. The property that was mentioned last month from the revitalization meetings was postponed by the DA's Office to look into further.
2. The solar paperwork the Borough received turned out to be junk mail.
3. Solicitor Kerwin advised houses in Lykens are rising and he expects the houses that go up on North 2nd Street on the old school lot will actually sell for the price they originally thought they could obtain in Lykens.

Upon a motion by Carole Wertz and seconded by Vice Chairman Delton Kreiser the Solicitor's Report was accepted.

At this time 7:37 p.m. through 7:55 p.m. an executive session took place for personnel issues.

Upon a motion by Carole Wertz and seconded by Harold Paul, Nathan Pental will have a title change from Supervisor of Operations to Manager of Public Works. President of Council, Kerry Teter told Nathan to focus more on Borough responsibilities and less on Authority. Nathan is supposed to help the Authority when needed but concentrate on the Borough. Kerry further said there would be no change in pay and that Nathan is appreciated by all.

Council President Kerry Teter asked if anyone had anything else before adjournment.

Councilman Terry Sherman said he wanted to add to the discussion we had about the pedestrian crosswalks. Terry said he wonders if the Weis Market in Selinsgrove that has the pedestrian signals by the crosswalks is actually allowed because it is on private property and not a state road.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Terry Sherman and seconded by Vice Chairman Delton Kreiser at 7:59 p.m.

Jeanette M. Crabb

Lykens Borough Secretary