LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, January 19, 2026 at 7:00 p.m. in Council Chambers located at 200 Main Street. Kerry H. Teter, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Sallada Harold Paul
Delton Kreiser Kerry H. Teter

ALSO PRESENT:

Joseph Kerwin, Solicitor
Nicole Barge, Mayor
Nathan Pendal, Manager Public Works
Donald Pell Jr., Fire Police Captain
Rodney Snyder, Citizen
Jennifer Snyder, Citizen
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Vice President Harold Paul and seconded by Gary Sallada the minutes from the December 15, 2025 monthly meeting were approved.

CITIZENS: Rodney Snyer addressed council regarding placing a garage on his property on Main Street. President of Council, Kerry H. Teter explained that he will need to contact Light-Heigel. Kerry further explained Light-Heigel is the Code Officer for Lykens Borough because they have the necessary training. Rodney asked how a variance would work because he would like to have a prefab already built garage placed on stones and he wants to use as much of his property as he can. Rodney further explained his lot is 25 feet wide and he would like to use 23 feet of the yard. Kerry explained how the process to appeal or obtain a variance works.

Donald Pell Jr. addressed council. Donald had the sample sign he received from Art Supply set up to show everyone what the sign will look like and how easy it is to assemble. The sign he received was actually the incorrect size it was 4 feet instead of 3

feet therefore he was told there would be no charge. The velcro overlays were the wrong color but everyone was able to see what the set up will look like once the correct sign is obtained. Donald said he was told the shipping is $100 per sign however he will find out if the shipping is less when purchasing 6 signs. President of Council, Kerry H. Teter told Donald to proceed with getting what he needs. All council members were in favor.

SECRETARY'S REPORT

The total deposited for the month of December was $21,123.72.

The 2026 bidding threshold includes an increase:

- Purchases and contracts below $13,200 require no formal bidding.
- Purchases and contracts between $13,200 and $24,500 require three written/ telephone quotations.
- Purchases and contracts over $24,500 require formal bidding.

Upon a motion by Gary Sallada and seconded by Vice President Harold Paul, the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report this month.

LYKENS PLANNING COMMISSION

There was nothing to report.

COG REPORT

There was nothing to report this month.

REVITALIZATION REPORT

Vice President of Council, Harold Paul reported monthly meetings will begin in February.

LYKENS BOROUGH AUTHORITY REPORT

All members were given the December 10, 2025 monthly meeting minutes.

MAYOR REPORT

There was one parking warning given on Main Street for a vehicle parked in a no parking area.

There was one parking warning given at the corner of North 2nd and Market Street for a vehicle parked in the yellow.

There was one parking ticket issued on Market Street for parking in a no parking area and within 30 feet of a stop sign.

There were two additional parking warning given by the laundromat on Main Street.

Upon a motion by Delton Kreiser and seconded by Gary Sallada the Mayor's Report was accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report this month.

PROPERTY AND SUPPLIES REPORT

Manager of Public Works, Nathan Pendal reported he is ready for spring.

On December 15, 2025 a telephone conference call was held with HRG to go over the Edward Street Bridge Inspection report from the inspection completed in the spring/ summer of 2025. There were several reccommendations in the report.

1. The scour hole along the far abutment needs backfilled.
2. The areas of missing mortar in the near right stone wall needs repointed.
3. Both deck joints need resealed.
4. Dedris at the far abutment and along the left curbline on the bridge deck needs removed.

Manager of Public Works, Nathan Pendal reported there is a blocked sewer on the Senior Center side of the Borough Building. Nate explained they are still pulling wipes and diapers out. Nate said once the weather is favorable he will have to dig it up and replace the pipe.

President of Council, Kerry H. Teter explained placing wipes and diapers in the toilets is unacceptable. Kerry further explained they left food from their Christmas Party in the roast pans for all but 3 weeks which stunk up the entire building. Kerry said no one should live like this or put up with this. A letter was given to the members to inform them that the center needs to be kept clean if they wish to continue using the center. Kerry said we will notify the county if this behavior continues unless someone has an issue then they need to speak up.

President of Council, Kerry H. Teter advised we would like to get a quote to have the toilets, urinal and sinks upgraded in the Senior Center side of the Borough Building to have handicap/high rise toilets installed as well as modern sinks. There will also need to have something placed on the concrete block wall to help prevent the water that splashes from discoloring the wall when using the hand dryers.

Engineer Dan Beyer spoke with PennDot and they have reccommended the Borough apply for funding through the ARLE (Automated Red Light Enforcement Transportation Enhancements) program instead of the Green Light Go for pedestrian signage on Main Street. The applications for this grant will open at the end of April.

Upon a motion by Vice President, Harold Paul and seconded by Gary Sallada the Property and Supplies Report was accepted.

PARKS AND RECREATION

There was nothing to report this month.

PUBLIC SAFETY REPORTS

There was nothing to report this month.

INSURANCE AND PENSION REPORTS

There was nothing to report this month.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report this month.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of December is included on the Treasurer's report.

Upon a motion by Gary Sallada and seconded by Delton Kreiser the Treasurer's Reports were accepted with permission to pay the following bills.

1. The EADS Group in the amount of $126.00 for Professional Engineering in regards to the 2025 Paving Project.

SOLICITOR'S REPORT

Upon a motion by Delton Kreiser and seconded by Gary Sallada, Resolution #2026-07 was accepted to authorize the disposition of the 2018 Lykens Borough and Lykens Borough Authority administrative files that are past the 7-year retention time frame.

Solicitor Kerwin advised the report from the appeal hearing that was held last month will be available in the next few weeks.

Upon a motion by Delton Kreiser and seconded by Gary Sallada the Solicitor's Report was accepted.

President of Council, Kerry H. Teter asked if anyone had anything else to discuss before adjournment.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Delton Kreiser and seconded by Gary Sallada at 7:21 p.m.

Jeanette M. Crabb

Lykens Borough Secretary