

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, January 15, 2024 at 7:00 p.m. in Council Chambers located at 200 Main Street. Kerry Teter, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Delton Kreiser	Kerry Teter
Glenn Sedesse	
Terry Sherman	

ALSO PRESENT:

Joseph Kerwin, Solicitor
Nicole Barge, Mayor
Bonnie Krepich, Citizen
Nathan Pental, Supervisor of Operations
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Terry Sherman and seconded by Vice Chairman Delton Kreiser the minutes from the December 18, 2023 monthly meeting were approved.

CITIZENS: NA

SECRETARY'S REPORT

The total deposited for the month of December was \$20,705.57.

The 2024 bidding threshold includes an increase for 2024.

*Purchases and contracts below \$12,600 require no formal bidding.

*Purchases and contracts between \$12,600 and \$23,200 require three written/telephone quotations.

*Purchases and contracts over \$23,200 require formal bidding.

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Liberty Hose Co #2 submitted their 2023 Run Report, all council members were given a copy of the report.

Upon a motion by Vice Chairman Delton Kreiser and seconded by Glenn Sedesse, the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report this month.

LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report this month.

REVITALIZATION REPORT

A written report was submitted by Terry Sherman

A short discussion took place on how the trash and junk abatement will work the best. It is possible in an extreme case the Borough would first notify a property owner that the Borough along with a constable would intend to clean up a property at the property owner's expense.

Bonnie Krepich asked if someone lives in the property on North Street. President of Council, Kerry Teter advised we have been sending notices and fines all summer. The secretary advised the property owner is in a rehabilitation facility so the mail does not seem to be answered and the people living there are renters so notifying the property owner has been a difficult task for us as well as the DJ's office.

Upon a motion by Glenn Sedesse and seconded by Vice Chairman Delton Kreiser the Revitalization Report was accepted.

LYKENS BORO AUTHORITY REPORT

All members were given the December 13, 2023 monthly meeting minutes.

MAYOR REPORT

There was one parking warning given out on 12-19-23 at the laundromat on Main Street.

Upon a motion by Vice Chairman Delton Kreiser and seconded by Terry Sherman the Mayor's Report were accepted.

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FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report this month.

PROPERTY AND SUPPLIES REPORT

Nathan Pental reported the new spreader has been ordered.

PARKS AND RECREATION

There was nothing to report this month.

PUBLIC SAFETY REPORTS

There was nothing to report this month.

INSURANCE AND PENSION REPORTS

There was nothing to report this month.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report this month.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of December is included on the Treasurer's report. Upon a motion by Terry Sherman and seconded by Glenn Sedesse the Treasurer's Reports were accepted. There was no permission to pay this month.

SOLICITOR'S REPORT

Solicitor Kerwin advised that a request has been received regarding the mountain bike event proposal for April 12th which is being put together by Rattling MTB Marathon for April 12, 2024. Council tabled this discussion until Solicitor Kerwin may obtain more information in connection with the request from the Department of Conservation and Natural Resources Bureau of Forestry. The Department of Conservation and Natural Resources Bureau of Forestry is looking for a letter of mutual understanding for private land trail connections to State Forest Lands. This may not be a Borough area but rather an Authority area since the property is owned by the Authority.

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At this time 7:13 p.m. through 7:33 p.m. an executive session took place for personnel matters.

Upon a motion by Glenn Sedesse and seconded by Terry Sherman council approved a .50 per hour pay increase to all full-time employees.

Upon a motion by Vice Chairman Delton Kreiser and seconded by Glenn Sedesse, council approved splitting a full-time employee with the Authority. Council agreed to no more than 20 hours a week and the starting pay at no more than \$20.00 an hour.

Upon a motion by Glenn Sedesse and seconded by Carole Wertz the Solicitor's Report was accepted.

Open Items: There are no open items at this time.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Glenn Sedesse and seconded by Terry Sherman at 7:35 p.m.

Jeanette M. Crabb

Borough Secretary