

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, December 15, 2025 at 7:00 p.m. in Council Chambers located at 200 Main Street. Kerry H. Teter, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

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|----------------|---------------|
| Gary Sallada | Harold Paul |
| Carole Wertz | Spencer Yates |
| Kerry H. Teter | |

ALSO PRESENT:

Joseph Kerwin, Solicitor
Nicole Barge, Mayor
Nathan Pental, Manager Public Works
Donald Pell Jr., Fire Police Captain
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Spencer Yates and seconded by Gary Sallada the minutes from the November 17, 2025 monthly meeting were approved.

CITIZENS: Donald Pell Jr. addressed council. Donald is the Captain of the Lykens Fire Police. Donald explained that he has been attending some training which has made him realized that they are lacking in some areas. Donald further explained that the municipality, Fire Company and the Police have jurisdiction over Fire Police. Donald said he learned there is a particular dress code for Fire Police.

Donald asked council if they would be interested in helping with some equipment like signage. The signage has Velcro tabs so different events can all work in conjunction with the same pop-up sign base. Donald said he found Ark Safety in Millersburg offers the best pricing.

Upon a motion by Spencer Yates and seconded by Carole Wertz permission was given to order 1 sign to make sure it is the correct signage in the amount of \$374.00. There will be

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an additional charge for freight. Once the sign is determined to be the correct style permission was given to order 6 more. The Borough will pay Ark Safety directly.

SECRETARY'S REPORT

The total deposited for the month of November was \$50,928.52.

There will be a Mandatory Reorganization Meeting held on Monday, January 5, 2026 at 6:00 p.m. all newly elected members will be sworn in at this time by Mayor Barge.

Upon a motion by Gary Sallada and seconded by Spencer Yates the contract was renewed for 3-years with Valley Waste to collect sanitation. The contract will run from January 1, 2026 through January 1, 2029. There is a price increase from \$80.00 to \$90.00 per quarter net the Borough's admin fees. The Borough's admin fees will remain at 7% or \$6.30 per quarter bringing the quarterly fee to \$96.30. As part of the contract Valley Waste will continue to supply the dumpster pickup at the Borough Office, seasonal dumpsters at the little league fields, daily dumpster service during the annual block party, the fall festival as well as supply dumpsters for spring clean-up. Orange bags will remain at \$4.00 per bag.

Upon a motion by Gary Sallada and seconded by Spencer Yates the proposal submitted by Jones & Co. to complete the 2026, 2027 and 2028 audits with an annual fee of \$9,500.00 was accepted.

Upon a motion by Carole Wertz and seconded by Spencer Yates, the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report this month.

LYKENS PLANNING COMMISSION

There was nothing to report.

COG REPORT

Councilwomen Carole Wertz reported that the EMS situation is targetted to go through with the next step being to set up an Authority.

Solicitor Kerwin advised the process will take about a year to have things in motion.

REVITALIZATION REPORT

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Councilman Harold Paul reported the next meeting will be in February. Harold advised the committee is making progress.

Councilwomen Carole Wertz reported North 2nd Street was sold to Integrity Bank and she was wondering what the plan moving ahead will be for the property since it was condemned. Councilman Harlod Paul will reach out to Marty Sowers for any updates he may have.

Upon a motion by Spencer Yates and seconded by Gary Sallada the Revitalization Report was accepted.

LYKENS BOROUGH AUTHORITY REPORT

All members were given the November 12, 2025 monthly meeting minutes.

MAYOR REPORT

There was one parking warning given on Arlington Street for a vehicle parked facing against traffic.

There was one parking ticket given on West Street for a vehicle parked facing against traffic.

A discussion took place regarding the EMS. Councilwomen Carole Wertz advised she would like to see someone who is knowledgeable with EMS to get involved since they are ready to start putting together stake holders. Council President Kerry H. Teter asked if the other municipalities are all on board with the process. Carole explained there is a budget for this process and all municipalities need to be on board for things to work properly since the insurance companies do not bill properly. Kerry asked how will it work with Williamstown since they own their own ambulance service. Kerry said Lykens has service will we end up paying for the same service we already have.

Donald Pell Jr. advised he was not volunteering for anything but wanted to mention the insurance companies sometimes send the payment to the individuals and not the ambulance.

Upon a motion by Spencer Yates and seconded by Harold Paul the Mayor's Report was accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report this month.

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PROPERTY AND SUPPLIES REPORT

Manager of Public Works, Nathan Pental reported he is ready for spring.

Nathan further advised the white truck was rewired but still had issue so he took it back to the shop and the issue was corrected. The truck needs new lights but is working great.

Upon a motion by Gary Sallada and seconded by Spencer Yates the Property and Supplies Report was accepted.

PARKS AND RECREATION

There was nothing to report this month.

PUBLIC SAFETY REPORTS

There was nothing to report this month.

INSURANCE AND PENSION REPORTS

There was nothing to report this month.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report this month.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of November is included on the Treasurer's report.

Upon a motion by Spencer Yates and seconded by Carole Wertz the Treasurer's Reports were accepted with permission to pay the following bills.

1. Joseph Kerwin in the amount of \$12,750.00 for legal fees.

SOLICITOR'S REPORT

Solicitor Kerwin reported he spoke with Donald Nestor and they will secure the property on South Street and plan to take it down in the spring.

Solicitor Kerwin further reported we are moving forward with the grant.

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Upon a motion by Spencer Yates and seconded by Gary Sallada the Solicitor's Report was accepted.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Spencer Yates and seconded by Gary Sallada at 7:39 p.m.

Jeanette M. Crabb

Lykens Borough Secretary