

LYKENS BOROUGH AUTHORITY MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, January 8, 2025 at 6:30 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
Nicole Barge
John Shultz
Glenn Sedesse
Allen Snyder
Nathan Pental

ALSO PRESENT:

Joseph Kerwin, Solicitor
Ty Buffington, WTP & WWTP Operator
Bonnie Krepich, Citizen
Dianne Shuller, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by John Shultz and seconded by Nicole Barge the minutes from the December 11, 2024 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of December 2024.

Lykens Borough Council will need to reappoint Glenn Sedesse to a 5-year term which will run from January 1, 2025 through January 1, 2030 at their meeting in January.

Lykens Borough Council will need to reappoint Allen Snyder to a new one-year term which will run January 1, 2025 through January 1, 2026 at their January meeting.

The 2025 bidding threshold includes an increase.

- Purchases and contracts below \$12,900 require no formal bidding.

- Purchases and contracts between \$12,900 and \$23,800 require three written/telephone quotations.
- Purchases and contracts over \$23,800 require formal bidding.

Upon a motion by Allen Snyder and seconded by Vice Chairman Nathan Pental the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported things are quiet.

Solicitor Kerwin further advised he was aware of the increase in the bidding threshold, however he wished the amounts were higher.

Upon a motion by John Shultz and seconded by Vice Chairman Nathan Pental the Solicitor's Report was accepted.

REPORT FOR WATER & SEWER:

Operator Ty Buffington reported the weir has been fixed; it had a broken wire. Ty further reported there was a water leak on West Street about 2 weeks ago.

Chairman Kerry Teter discussed the customer on North Street that chased him down because he said he had no water. Ty explained the customer actually turned his own water off in the house and forgot.

Upon a motion by Allen Snyder and seconded by Vice Chairman Nathan Pental, permission was given to advise for sealed bids for Well #2, Water Main Extension. The project is funded through CDBG funds. Bids will be received through Penn Bid until 10:00 a.m. on Tuesday, February 11, 2025 and released for awarding at the Wednesday, February 12, 2025 monthly Authority meeting. There will be a non- mandatory Prebid meeting held on Wednesday, January 29, 2025 at 10:00 a.m. The project is estimated to cost \$241,000.00 and the Authority has been awarded \$241,000.00 in CDBG funds. Engineering fees are separate.

There is a grant presentation on Monday, January 13, 2025 at 6:30 p.m. in Harrisburg on Front Street. The Authority has applied for funding towards the Water System Improvements Phase IV, Well No 2 Construction of a new well, well house, electric and connecting to existing pipe. The project is estimated to cost \$202,765.00 the Authority has applied for the maximum allowed under the Local Share which is \$125,000.00.

Upon a motion by John Shultz and seconded by Glenn Sedesse the quote submitted by Herb Plumbing Heating A/C, LLC in the amount of \$4,250.00 to replace the furnace at the pump house on Market Street was accepted. The oil furnace will be replaced with a Propane Power Vent Spark Ignition unit heater. The quote includes labor and materials. The Authority will need

to get a propane tank and propane. Ryan Herb explained when he submitted the quote that going to a propane heater that hangs will free up floor space as well as cost less than an oil burner. Upon a motion by Glenn Sedesse and seconded by John Shultz the Report for Water & Sewer was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Deborah Ketner.

Ordinary and necessary expenditures that have been paid for the month of December are included on the Treasurer's report.

Upon a motion by Vice Chairman Nathan Pental and seconded by Glenn Sedesse the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

1. JHA Companies in the amount of \$1,080.00 for Professional Engineering Services provided for the PWS Permits for the Wiconisco Township Water System.
2. JHA Companies in the amount of \$34.20 for Professional Engineering Services provided for the Wiconisco Township Water Storage Tank.

From Sewer:

1. Aptus Control System, Inc. in the amount of \$1,929.06 for several service calls for the Effluent Flow Meter and work on the Weir.

Diane Shuller asks if the propane was for back up heat if the electric goes out. Chairman Kerry Teter explained the propane would be for heat only.

Diane Shuller asks why we pay engineering fees for Wiconisco Township. Chairman Kerry Teter explained that Wiconisco Township is part of our water system and Lykens supplies the water to Wiconisco Township. Kerry further explained we have 2 new wells and a new water tank and this is all part of getting things up and running.

At this time 6:42 p.m. through 6:52 p.m. and executive session took place to discuss personnel matters.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:53 p.m. upon a motion by John Shultz and seconded by Glenn Sedesse.

Jeanette M. Crabb
Recording Secretary