LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, January 14, 2026 at 6:30 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Kerry H. Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Glenn Sedesse
Nathan Pendal
Kerry H. Teter
John Shultz
Nicole Barge
Allen Snyder

ALSO PRESENT:

Joseph Kerwin, Solicitor
Ty Buffington, Lead Operator for Water & Sewer
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by John Shultz and seconded by Vice Chairman Nathan Pendal the minutes from the December 10, 2025 monthly meeting were approved.

RECOGNITION OF CITIZENS: NA

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of December 2025.

Upon a motion by Nicole Barge and seconded by Allen Snyder the authorized check signers will remain the same. The check signers are Kerry H. Teter, Deborah Ketner, Glenn Sedesse and Jeanette M. Crabb.

The 2026 bidding threshold includes an increase.

- Purchases and contracts below $13,200 require no formal bidding.
- Purchases and contracts between $13, 200 and $24,500 require three written/telephone quotations.

- Purchases and contracts over $24, 500 require formal bidding.

Upon a motion by John Shultz and seconded by Nicole Barge the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported the Authority was awarded an LSA Grant in the amount of $75,000.00 for a Stream Gauging Station relating to the DEP Water Allocation Permit conditions to develop a new water source. The location of the Stream Gauging Station will be Rattling Creek in the Lykens Glen Park at the low-level dam area.

Upon a motion by Nicole Barge and seconded by Vice Chairman Nathan Pendal the Solicitor's Report was accepted.

REPORT FOR WATER & SEWER:

Upon a motion by John Shultz and seconded by Vice Chairman Nathan Pendal permission was given to advertise for bids to install two in-line main valves at South 2nd Street and Pine Street and Main Street and Pine Street for 6" ductal iron pipe to repair the valves.

Lead Operator, Ty Buffington reported the following.

1. The new tank and trailer have arrived.
2. Three leaks were taken care of.
3. Had the filters at the Water Plant inspected.
4. Working on getting the Level Loggers ready to be installed at the wells.
5. Waiting on a quote from Axiom for a High Service Pump for at theWater Plant.

Chairman Kerry H. Teter explained a second trailer and tank with supplies was purchased to continue hauling our own water. Kerry said we are no longer at someone else's mercy and can keep on top of it.

A discussion took place regarding the sewer lines at the Borough Building. Ty explained the line will be repaired as soon as possible. Vice Chairman Nathan Pendal said he tried to snake it out however the line is still full of diapers and wipes. Nathan advised the line will need dug up and replaced.

Upon a motion by John Shultz and seconded by Nicole Barge the Report for Water & Sewer was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Deborah Ketner.

Ordinary and necessary expenditures that have been paid for the month of December are included on the Treasurer's report.
Upon a motion by Nicole Barge and seconded by Vice Chairman Nathan Pendal the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

1. JHA Companies in the amount of $8,409.00 for Professional Engineering Services provided in connection with the PWS Permits for the Wiconisco Township Water System Improvements.
2. JHA Companies in the amount of $47.50 for Professional Engineering Services provided for Well No. 2 Water Main Ext Project.

From Sewer:

There was no permission to pay this month.

Upon a motion by John Shultz and seconded by Nicole Barge permission was given to pay 7 hours of overtime to Ty Buffington and Nathan Pendal for repairing a leak themselves on 12/20/25. Pay day was January 9, 2026 with verbal permission to pay over time prior to the meeting where official approval would be given. On the vote Vice Chairman Nathan Pendal abstained from voting.

At this time Chairman Kerry H. Teter asked if anyone had anything else to discuss before adjournment. Kerry said he will be speaking with the employees about possibly cashing in comp time.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:47 p.m. upon a motion by Nicole Barge and seconded by John Shultz.

Jeanette M. Crabb

Recording Secretary