

LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, January 10, 2024 at 6:30 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
Nicole Barge
Allen Snyder
Glenn sedesse
Nathan Pental

ALSO PRESENT:

Bonnie Krepich, Citizen
Ty Buffington, Water/Sewer Operator
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Nicole Barge and seconded by Allen Snyder the minutes from the December 13, 2023 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of December.

The 2024 bidding threshold includes an increase.

- **Purchases and contracts below \$12,600 require no formal bidding.**
- **Purchases and contracts between \$12,600 and \$23,200 require three written/telephone quotations.**
- **Purchases and contracts over \$23,200 require formal bidding.**

Upon a motion by Allen Snyder and seconded by Vice Chairman Nathan Pental the Secretary's Report was accepted.

SOLICITOR'S REPORT: There was nothing to report this month.

REPORT FOR WATER & SEWER: There was nothing to report this month.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of December are included on the Treasurer's report.

Upon a motion by Glenn Sedesse and seconded by Nicole Barge the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

- 1. Glace Associates in the amount of \$596.67 for Professional Engineering Services provided for the closeout paperwork in connection with the construction phase of the Wiconisco Water System Improvement Grant.**
- 2. T&T Services, Inc. in the amount of \$2,650.00 for pumping and hauling water from the settling tanks at the Water Plant to the Sewer Plant.**
- 3. USABlueBook in the amount of \$2,879.93 for a Cl2 Emergency kit for at the Water Plant.**
- 4. Timothy Leshar in the amount of \$375.00 for a signature on the DEP form for Ty and Matt's Water License.**
- 5. Aptus Control Systems, Inc. in the amount of \$1,080.20 for a service call.**

From Sewer:

- 1. ICEA Solutions in the amount of \$478.00 for the repairs to the vacuum regulator.**
- 2. Craig Fencing, LLC in the amount of \$38,477.50 for fencing at the Pole Building and Salt Shed. This invoice was \$600.00 less than originally bid due to the footage being 25 feet less than expected.**
- 3. Timothy Leshar in the amount of \$375.00 for a signature on the DEP form for Ty's Sewer License.**

An executive session took place from 6:35 pm through 7:05 pm for personnel issues.

Upon a motion by Allen Snyder and seconded by Nicole Barge permission was given to advertise and hire an operator and possibly a second employee to be split with the Borough. The hiring of a second employee to be split with the Borough will be contingent on Borough Council.

Upon a motion by Allen Snyder and seconded by Nicole Barge all full-time employees will receive a .50 per hour pay increase. Chairman Kerry Teter will speak with Borough Council

regarding the .50 per hour pay increase for the full-time employees that work for the Borough and the Authority.

Upon a motion by Allen Snyder and seconded by Nicole Barge permission was given to pay the invoice from Worobey Transport for hauling the water during the leak once the invoice arrives.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:07 p.m. upon a motion by Nicole Barge and seconded by Allen Snyder.

Jeanette M. Crabb

Recording Secretary