

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, February 14, 2024 at 6:30 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

Kerry Teter  
Nicole Barge  
John Shultz  
Allen Snyder  
Glenn sedesse  
Nathan Pental

**ALSO PRESENT:**

Joseph Kerwin, Solicitor  
Ty Buffington, Water/Sewer Operator  
Jeanette M. Crabb, Recording Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by Allen Snyder and seconded by Nicole Barge the minutes from the January 10, 2024 monthly meeting were approved.

**RECOGNITION OF CITIZENS: N/A**

**OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members for the month of January.

Upon a motion by John Shultz and seconded by Nicole Barge the proposal submitted by Keystone Petroleum Equipment LTD in the amount of \$11,544.00 was approved. The proposal is necessary to meet a DEP requirement to have the Ferric Chloride Tank disposed of and placed out of service at the Water Plant. Keystone Petroleum Equipment LTD will handle the necessary paperwork with DEP and Pennsylvania L&I as well as permits.

Upon a motion by Allen Snyder and seconded by Nicole Barge the board approved Ty Buffington cashing in 80 hours of comp time and Nathan Pental cashing in 40 hours of comp time. On the vote Nathan Pental abstained from voting.

Upon a motion by Glenn Sedesse and seconded by Nicole Barge the Secretary's Report was accepted.

### **SOLICITOR'S REPORT:**

At this time a discussion took place regarding an email the Borough received from Karl Myhre with the Department of Conservation and Natural Resources Bureau of Forestry. Solicitor Kerwin advised he spoke with Karl and the bureau is looking for the Authority to sign a letter of Mutual Understanding for private land trails connecting to state forest land.

Ty Buffington reported he spoke with Karl and advised Karl that the bureau should already have an agreement on file. Ty further advised the bureau creates and has maps available showing bike trails as well as other trail related activities.

At this time the Authority will hold off on signing the letter of Mutual Understanding.

Upon a motion by Allen Snyder and seconded by Vice Chairman Nathan Pental the Solicitor's Report was accepted.

### **REPORT FOR WATER & SEWER:**

David Rhoades was interviewed and hired as a full-time operator for the Water and Sewer Department. David is scheduled to begin working on Monday, February 19, 2024.

Upon a motion by Nicole Barge and seconded by Allen Snyder the proposal submitted by Water Service Professionals in the amount of \$2,960.00 was approved.

Dean Miller advised that DEP will begin requiring an annual Filter Bed Evaluation be performed. This requires one filter to be inspected every year and the filter inspected will need to be reinspected once every (3) years. We have (3) three filters. There will be additional quarterly testing required on each filter however once staff is trained properly by Water Service Professionals the quarterly testing may be performed in house. This will be an annual expense moving forward.

Vice Chairman Nathan Pental reported the tanker is on Munici Bid until February 23, 2024.

Vice Chairman Nathan Pental further reported Aptus was on site. The recent power glitches from the snow event blew out a VFD switch at the Water Plant. There is a surge protector in place however it did not prevent the switch from blowing out. Lloyd has suggested upgrading the VFD switch from 20 amp to 30 amp to hopefully handle power glitches moving forward. Lloyd is checking on pricing.

Ty Buffington explained there has been some updates and changes to the lead and copper requirements. Ty said he had to redo the paperwork he already had completed. Ty continues to use maps for information and hopefully the properties we can identify the lines will not need to

be dug up. Ty explained the properties that we cannot identify the lines for will need an 18" hole dug on each side of the curb stop to view what is in place to meet that part of the requirements. Ty said the inventory paperwork is due to DEP in October of this year.

Upon a motion by John Shultz and seconded by Glenn Sedesse the Report for Water & Sewer was accepted.

#### **TREASURER'S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of January are included on the Treasurer's report.

Upon a motion by Vice Chairman Nathan Pental and seconded by Nicole Barge the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

1. Glace Associates in the amount of \$1,325.00 for Professional Engineering Services provided for the development of the New Water Source. Please note \$725.00 of this invoice is a reimbursement to Glace for paying the invoice to Read & Associates the Hydrogeologist.
2. Aptus Control Systems, Inc. in the amount of \$1,828.40 for a trouble shooting service call.

From Sewer:

1. USA Bluebook in the amount of \$2,879.93 for a CL2 Emergency Kit for at the Sewer Plant.
2. Axiom in the amount of \$875.00 for onsite trouble shooting.

Chairman Kerry H. Teter asked if anyone had anything additional to discuss before adjournment.

#### **ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 6:51 p.m. upon a motion by Vice Chairman Nathan Pental and seconded by Glenn Sedesse.

Jeanette M. Crabb

Recording Secretary