

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, April 09, 2025 at 6:30 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
Nicole Barge
John Shultz
Glenn Sedesse
Allen Snyder
Nathan Pental

ALSO PRESENT:

Joseph Kerwin, Solicitor
Ty Buffington, WTP & WWTP Operator
Diana Shuller, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by John Shultz and seconded by Nathan Pental the minutes from the March 12, 2025 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of March 2025.

Statement of Financial Interest forms are due to the office by May 1, 2025.

Upon a motion by Allen Synder and seconded by Nicole Barge approval was given to renew the property and vehicle insurance with EMC in the amount of \$25,983.00. There was an increase of \$1,732.00 from last year.

Upon a motion by Nicole Barge and seconded by John Shultz the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin advised that he took care of a few last minute items that needed certified for Max Stoner from JHA Companies in regards to the Wiconisco Water System Improvement Project.

Upon a motion by Glenn Sedesse and seconded by Vice Chairman Nathan Pental the invoice submitted by Drum Excavating, Inc. in the amount of \$3,600.00 was approved for payment. The invoice was for digging in the Borough's Right-of-Way to repair a sewer line at 411 Main Street. Drum was approved to complete the work since it could not be completed in house while our guys were away at the PRWA annual conference.

Upon a motion by John Shultz and seconded by Nicole Barge the Solicitor's Report was accepted.

REPORT FOR WATER & SEWER:

A written report was submitted by operator, Ty Buffington.

The annual service contracts with Gen Serve were signed and submitted for the 3 generators. There was an increase of \$46.00 from last year. The following is the breakdown.

1. Water Treatment Plant - \$515.00
2. Well Pump - \$505.00
3. Wastewater Treatment Plant - \$505.00

Upon a motion by Nicole Barge and seconded by Glenn Sedesse the verbiage in the Sewer Rules & Regulations under section 2. Sewer Lateral Lines #3 Undetermined Cause will be removed from the Sewer Rules & Regulations.

Upon a motion by Glenn Sedesse and seconded by Nicole Barge approval was given to move forward with the lowest quote to finish the walls at the Pole Building on Race Street once the 3rd quote is received. There have been 2 quotes submitted one in the amount of \$28,440.00 and one in the amount of \$16,553.87.

Upon a motion by Vice Chairman Nathan Pental and seconded by Nicole Barge the quote submitted by Gen Serve in the amount of \$6,488.50 to install a new retro fit deep-sea controller and test the system at the Water Plant was accepted. There is a 2-week lead time for the controller.

Chairman Kerry H. Teter advised the board there is a training seminar on May 6th in York to go over leak detection and meter styles. We will plan to register and send the 2 new guys for the day. The seminar is free and includes meals and a ball game. Kerry further advised the guys will be paid for an 8-hr. day only, no comp time if they choose to stay for the ball game.

Chairman Kerry H. Teter advised the board on the amount of water we lost during the cold spell because customers did not have their basements warm enough and did not protect their meters from freezing. Kerry said one customer had over 1.5 million gallons go through the meter and once the meter cracked and broke the leak continued to lose water that was unaccounted for.

Upon a motion by Allen Snyder and seconded by Glenn Sedesse the Report for Water & Sewer was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Deborah Ketner.

Ordinary and necessary expenditures that have been paid for the month of March are included on the Treasurer's report.

Upon a motion by Nicole Barge and seconded by John Shultz the Treasurer's reports were accepted with permission to pay the following bills.

From Water:

1. JHA Companies in the amount of \$389.00 for Professional Engineering Services provided for submitting a Dauphin County LSA Grant Application for Well No. 2.
2. JHA Companies in the amount of \$138.75 for Professional Engineering Services Provided for Wiconisco Water Storage Tank.
3. JHA Companies in the amount of \$9,965.25 for Professional Engineering Services provided for Well No. 2 Water Main Extension.
4. JHA Companies in the amount of \$11,490.00 for Professional Engineering Services provided for the PWS Permit for Well No.1 including the DEP permit fee.
5. JHA Companies in the amount of \$1,764.50 for Professional Engineering fees provided for Well Development.
6. ICEA Solutions in the amount of \$7,776.51 for an emergency call at the Water Plant involving a severe water hammer.
7. Aptus Control Systems, INC. in the amount of \$2,376.52 for a service call at the Water Plant to adjust the PLC code for both clear well transmitter readings and to discuss and plan the next steps to resolve the issue.

From Sewer:

There was no permission to pay this month.

Chairman Kerry Teter and the board thanked the guys for their hard work and dedication over the last few weeks.

Diane Shuller at this time asked the board who controls who pays for flood insurance. Diane said she was told it is up to the Borough. Chairman Kerry H. Teter explained the bank requires flood insurance. Kerry suggested she contact Marty Sowers for any further questions she may have.

At this time 6:54 p.m. through 7:00 p.m. an executive session took place for personnel issues.

Upon a motion by Allen Snyder and seconded by John Shultz the board voted to pay Nathan Pental the 22.50 hours of comp time and Ty Buffington the 48 hours of comp time that they both accrued during the plant issues and the training of the 2 new guys.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:03 p.m. upon a motion by Nicole Barge and seconded by Glenn Sedesse.

Jeanette M. Crabb
Recording Secretary