

LYKENS BOROUGH AUTHORITY MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, March 18, 2020 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Vice Chairman Kerry Teter presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Ty Buffington
Kerry Teter
William Hart
Robert Schreffler (phone in)
Glenn Sedesse
Allen Snyder

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Max Stoner, Engineer (phone in for bid opening)
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Ty Buffington the minutes from the February 12, 2020 monthly meeting were approved.

At this time the bid opening for the supply and delivery of a control panel for the Water Filtration Plant took place. There were two (2) bids submitted.

1. Trola Industries, Inc. in the amount of \$17,713.00
2. Dentech Industrial in the amount of \$19,757.00

Upon a motion by Allen Snyder and seconded by William Hart the bid submitted by Trola Industries, Inc in the amount of \$17,713.00 was accepted. Once the bid is reviewed by Engineer, Max Stoner and Supervisor of Operations, Tim Leshner the notice to proceed will be issued.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of February.

Upon a motion by William Hart and seconded by Chairman Robert Schreffler the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported he is working with Mid Penn Bank on either refinancing the Authority's Water & Sewer loans or possibly getting the rate lower.

Solicitor Kerwin further reported he is in contact with Joe Lawrence from Alfa Laval. Joe advised he will work with Joe Lawrence to prepare an agreement before we contact Burch Associates to conduct a survey of the proposed land.

Upon a motion by Ty Buffington and seconded by Allen Snyder the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations Tim Leshner.

Tim advised that even though the Authority is not under the PUC rules he would still like to follow suite with no water shut offs during this difficult time we are all facing with the COVID-19 virus. Solicitor Kerwin said we will not be turning anyone's water off during this time.

Vice Chairman, Kerry Teter explained to everyone the plan we have in motion to help keep all employees safe during this time. Kerry explained the Borough Office is closed to the public, everyone is practicing washing their hands every ½ hour and keeping a safe distance from each other as well as wiping counters and surfaces down throughout the day.

Upon a motion by Ty Buffington and seconded by Allen Snyder permission was given to purchase a hot box with a trailer from Rodney Webster in the amount of \$3,500.00. Kerry said he would like to have the price split three (3) ways between the Authority, Borough and Wiconisco Township. Kerry explained the hot box will need new burners and there is no title to the trailer. Kerry suggested using a triangle until we get the title work figured out and keep the trailer off the road until it is road ready.

Upon a motion by Ty Buffington and seconded by William Hart the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner. Ordinary and necessary expenditures that have been paid for the month of February are included on the Treasurer's report.

Upon a motion by William Hart and seconded by Glenn Sedesse the Treasurer's reports were accepted with permission to pay the following bills from the Water Department.

Water:

1. Glace Associates in the amount of \$818.00 for Engineering Services provided for the Center Street Water Line Replacement Project Phase I.
2. Glace Associates in the amount of \$1,194.00 for Engineering Services provided for developing a new water source.
3. Glace Associates in the amount of \$2,196.63 for Engineering Services provided for the WTP Filter Control Upgrades.
4. Glace Associates in the amount of \$129.25 for Engineering Services provided for Phase II CDBG for the Water Filter Plant Improvement Project.
5. Detraglia Excavating & Landscaping, Inc. in the amount of \$17,327.99 for work completed on Phase I of the Center Street Water Line Replacement Project.

Sewer:

Upon a motion by Glenn Sedesse and seconded by Chairman Robert Schreffler the Treasurer's reports were accepted for the Sewer Department. There was no permission to pay this month.

Vice Chairman Kerry Teter asked if anyone had anything else before adjournment.

Ty Buffington asked how the interviews went. Vice Chairman Kerry Teter advised we hired Lynn Dockey and plan to start him once his paper work is all in and this virus epidemic has passed.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:58 P.M. upon a motion by Glenn Sedesse and seconded by Allen Snyder.

Jeanette M. Crabb,

Authority Office/Recording Secretary