

# COUNCIL MEETING MINUTES

## LYKENS BOROUGH COUNCIL

### MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, December 16, 2019 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

#### **MEMBERS PRESENT:**

Gary Bopp	Carl Slough Sr.
Terry Sherman	Kerry Teter
Delton Kreiser	Carole Wertz

#### **ALSO PRESENT:**

Patricia Barder, Health Officer  
Carl Slough Jr., Mayor  
Solicitor, Joseph Kerwin  
Bonnie Krepich, Citizen  
Stanley Engle, Citizen  
Glenn Sedesse, Citizen  
Nathan Pental, Public Works

#### **MINUTES:**

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter the minutes from the November 18, 2019 Monthly Council Meeting were approved.

#### **CITIZENS: NA**

#### **SECRETARY'S REPORT**

The total deposited for the month of November was \$35,189.26.

There will be a Reorganization Meeting held on Monday, January 6, 2020 at 7:00 P.M.

Upon a motion by Kerry Teter and seconded by Terry Sherman, Kaye Thoma was appointed to serve on the DCTCC Board.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter, the Secretary's Report was accepted.

#### **EXECUTIVE COMMITTEE REPORT**

## COUNCIL MEETING MINUTES

There was nothing to report at this time.

### **LYKENS PLANNING COMMISSION & COG REPORT**

There was nothing to report at this time.

### **HEALTH OFFICER'S REPORT**

Patricia Barder submitted a letter of resignation.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. the letter of resignation submitted by Patricia Barder was accepted.

President of Council, Gary Bopp thanked Patricia Barder for her years of service.

### **LYKENS BORO AUTHORITY REPORT**

Council was given the Authority minutes from the October 9, 2019 monthly meeting.

The November monthly meeting minutes will not be approved until the Authority holds their December monthly meeting on December 18, 2019.

### **MAYOR AND POLICE REPORTS**

A written report was submitted by Mayor Carl Slough Jr.

Upon a motion by Terry Sherman and seconded by Delton Kreiser, the Mayor and Police Reports were accepted.

### **FINANCE COMMITTEE AND BUDGET REPORT**

There was nothing to report at this time

### **PROPERTY AND SUPPLIES REPORT**

Nathan Pandal reported he has filled another 40 yard dumpster cleaning out 211 North Street.

Upon a motion by Terry Sherman and seconded by Delton Kreiser permission was given to rent a mini excavator with a claw and several dumpsters to tear 211 North Street down once the holidays are over.

Upon a motion by Delton Kreiser and seconded by Kerry Teter permission was given to purchase automatic garage doors, sensors, controls and struts for 606 Pine Street in the amount of \$1,400.00 from Baker's. Kerry advised Nate to make sure the quality is good.

## COUNCIL MEETING MINUTES

Nate advised he is waiting on another quote to be submitted before deciding who to purchase from.

Upon a motion by Kerry Teter and seconded by Delton Kreiser permission was given to purchase 50 bags of premium patch from Hei-Way, LLC. This cold patch is suppose to be workable in cold weather and last longer than the current cold patch we use.

Upon a motion by Kerry Teter and seconded by Delton Kreiser, the Property and Supplies Reports were accepted.

### **PARKS AND RECREATION**

There was nothing to report at this time.

### **PUBLIC SAFETY REPORTS**

There was nothing to report at this time.

### **INSURANCE AND PENSION REPORTS**

There was nothing to report at this time.

### **EMERGENCY MANAGEMENT COORDINATOR'S REPORT**

There was nothing to report at this time.

### **ENGINEER'S REPORT**

There was nothing to report at this time.

### **SALARIES AND BILLS**

Ordinary and necessary expenditures that have been paid for the month of November are included on the Treasurer's report.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Treasurer's Reports were accepted with permission to pay the following.

1. Glace Associates in the amount of \$45.00 for Engineering Services provided for the South Edward Street Bridge Project.
2. Joseph Kerwin in the amount of \$10,375.00 for legal fees over and above the retainer fee.

## COUNCIL MEETING MINUTES

### SOLICITOR'S REPORT

Solicitor Kerwin advised he had a few areas to discuss.

1. Solicitor Kerwin advised once the Borough applies for a demo permit for 211 North Street, he will be able to get the taxes reduced.
2. Solicitor Kerwin reported he contacted SAMBA and they will provide the Borough with a map.
3. Solicitor Kerwin advised the old school should be torn down by April and is out on bids. Mayor Slough asked to make sure the area is misted down to cut down on the dust.
4. Solicitor Kerwin said he spoke with George Connors from the county and was told there is some money in the county's land bank for taking down brightened properties.
5. Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr., Nathan Pental and Jeanette Crabb have been appointed as a designated Enforcement Officer for enforcing snow removal. Solicitor Kerwin advised the Council that he cleared the process through District Justice Magerum's Office. The appointed officers will need a photo ID and identification number on file at Magerum's Office.
6. Solicitor Kerwin reported the Borough has received the Right of Way money from PP&L.
7. Solicitor Kerwin advised he will send a letter to DiSanto's Office and thank them for their support they provided the Borough regarding the Edward Street Bridge Grant.

Upon a motion by Kerry Teter and seconded by Delton Kreiser the Solicitor's Report was accepted.

#### **Open Items:**

1. Borough/Authority Pole Building – Looking into an area on Race Street owned by Alfa Laval.
2. Ordinance review of Chapter 7.
3. Electricity pavilion- Council tabled. (estimate by Lentz \$9,635.00)

At this time 7:29 P.M. through 7:45 P.M. an Executive Session took place regarding legal issues.

Mayor Slough at this time administered the oath of office to the newly elected officials, Carole Wertz, Terry Sherman and Delton Kreiser.

President of Council, Gary Bopp asked if anyone had anything else to discuss before adjournment.

## COUNCIL MEETING MINUTES

### **ADJOURNMENT**

There being no further business to come before Council, the meeting was adjourned by a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter at 7:53 P.M.

Jeanette M. Crabb

Borough Secretary