

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, November 20, 2019 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

William Hart
Robert Schreffler
Kerry Teter
Kerry E. Teter
Ty Buffington

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Bonnie Krepich, Citizen
Stanley Engle, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the minutes from the October 9, 2019 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of October.

Upon a motion by Vice Chairman Kerry Teter and seconded by Kerry E. Teter the 2020 Water & Sewer Budgets were adopted.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter, Resolution #01-2019 setting the water and sewer rates for 2020 was adopted. The water base rate was increased from \$58.00 per quarter to \$61.00 per quarter. The price per gallons was increased from \$6.40 per 1,000 gallons to \$6.50 per 1,000 gallons. The sewer base rate was increased from \$129.50 per quarter to \$132.00 per quarter. The Wiconisco Township pumping fee was eliminated.

Upon a motion by Kerry E. Teter and seconded by William Hart the 2020 fee schedule was accepted.

Upon a motion by Vice Chairman Kerry Teter and seconded by Ty Buffington permission was given to advertise the 2020 monthly meeting for the 2nd Wednesday of each month beginning at 6:30 P.M. The January 2020 monthly meeting will be held on Wednesday, January 15, 2020 at 6:30 P.M.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the employee clothing allowance policy was adopted. Vice Chairman Kerry Teter said when the employees were spoken to, they were concerned with the jackets being a different color than what they had just purchased. Kerry said we need to consider giving the employees a year and then decide on lime green for safety and/or blue jackets.

The secretary reminded everyone that the meeting in December will be held on December 18th at 6:30 P.M.

Upon a motion by William Hart and seconded by Ty Buffington approval was given for Vice Chairman Kerry Teter and Secretary, Jeanette M. Crabb to be signers for the H2O Pa. Grant Application.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Secretary's Report was accepted.

SOLICITOR'S REPORT:

A short discussion took place in regards to an account on the list of liens. The Estate of June Lenker, Solicitor Kerwin asked if we have been successful in contacting the family. Supervisor of Operations, Tim Leshner and Secretary, Jeanette M. Crabb said letters were mailed however there has been no contact from anyone.

Upon a motion by Vice Chairman Kerry Teter and seconded by Kerry E. Teter the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor Tim Leshner.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the proposal submitted by Aqua Aerobic Systems in the amount of \$36,814.00 to upgrade the PLC Controls at the Sewer Plant was accepted.

A short discussion took place regarding a valve that needs replaced for Alpha Laval. The board agreed to charge for the valve but not the labor.

Upon a motion by Vice Chairman Kerry Teter and seconded by Kerry E. Teter, permission was given to give Kyle Romberger a .50 rate increase for obtaining his Water License. The .50 rate increase should be effective from the date DEP approved the license.

The board agreed all paving in connection with the Center Street Project should be completed at the end of the project.

Vice Chairman Kerry Teter informed everyone that we applied for a grant for Phase II of the Center Street Project.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart, permission was given for Eichelberger's to drill the first 8" finished well in the amount of \$15,924.00.

Supervisor of Operations, Tim Leshner said he spoke with our Engineer Max Stoner and he agreed the elevation will be fine to move the Wiconisco Water Storage Tank. Max will speak with the Game Commission as well as Dauphin County in regards to changing the scope of the grant.

Upon a motion by Kerry E. Teter and seconded by Vice Chairman Kerry Teter the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of October are included on the Treasurer's report.

Upon a motion by Ty Buffington and seconded by Vice Chairman Kerry Teter the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$1,100.45 for Engineering Services provided for the Center Street Water Line Replacement Project Phase I.
2. Glace Associates in the amount of \$676.00 for Engineering Services provided for the Center Street Water Line Replacement Project Phase II.
3. Glace Associates in the amount of \$1,647.48 for Engineering Services provided for developing a new water source.
4. Glace Associates in the amount of \$6,946.93 for Engineering Services provided for the Water Treatment Plant Filter Control Upgrades.

5. Glace Associates in the amount of \$88.30 for Engineering Services provided for the Center Street Water Line Replacement Project Phase II.
6. Glace Associates in the amount of \$46.50 for Engineering Services provided for the Water Allocation Permit.
7. Glace Associates for subcontractor fees in the amount of \$6,842.00 pertaining to developing a new water source (Burch- plans and survey).

Sewer:

1. Glace Associates in the amount of \$700.75 for Engineering Services provided for the 2020 CDBG Sewer Interceptor Lining Grant Application.

At this time 7:41 P.M. an Executive Session for personnel issues took place.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 8:20 P.M. upon a motion by Ty Buffington and seconded by Kerry E. Teter.

Jeanette M. Crabb,

Authority Office/Recording Secretary