

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, December 18, 2019 at 6:30 P.M., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

William Hart
Robert Schreffler
Kerry Teter
Kerry E. Teter

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Allen Snyder, Wiconisco Township Resident
Stanley Engle, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the minutes from the November 20, 2019 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members for the month of November.

The secretary reminded everyone that the January meeting will be held on Wednesday, January 15, 2020 at 6:30 P.M.

Upon a motion by William Hart and seconded by Kerry E. Teter the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin asked if the Authority had any current Grant Applications. Supervisor of Operations, Tim Leshar advised Solicitor Kerwin that the Authority currently has three (3) applications filed.

Upon a motion by Vice Chairman Kerry Teter and seconded by Kerry E. Teter the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor Tim Leshar.

Upon a motion by Kerry Teter and seconded by William Hart, the board approved over time pay for the leak on December 8, 2019 that lasted through the night. Employees that worked from 10:00 P.M through 7:00 A.M. can put in for overtime pay.

At this time a discussion took place regarding the rusty water that Kerry E. Teter is dealing with. Tim explained the hydrant has been flushed and repaired, however the rusty water issue has not been resolved. Kerry E. Teter asked the board to consider hooking him up to the well when it is finished. Tim explained there is just not enough water being used up at Kerry's property.

Upon a motion by Kerry E. Teter and seconded by Kerry Teter permission was given to purchase three (3) pumps, tubing, assembly and rollers from US Blue Book in the amount of \$6,500.25. Tim advised the pumps can be tied into the PLC upgrades and they will run off the flow pace.

Upon a motion by Kerry E. Teter and seconded by William Hart, the board approved a .50 raise for Dylan Leshar for obtaining his water license.

Upon a motion by Kerry Teter and seconded by William Hart permission was given to get tires, brakes and rotors for the sewer truck up to \$2,000.00 as well as tires for the water truck up to \$1,200.00.

Upon a motion by Kerry Teter and seconded by William Hart permission was given to have the 500-hour service performed on the backhoe through Plasterer in the amount of \$1,233.55.

Vice Chairman Kerry Teter asked Tim to get a quote for siding on the old bar known as Willy's on Main Street for the Borough.

Vice Chairman Kerry Teter advised Tim to work on the employee appraisals.

Upon a motion by Kerry E. Teter and seconded by William Hart the Supervisor of Operations Reports for Water and Sewer were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of November are included on the Treasurer's report.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$561.80 for Engineering Services provided for the Center Street Water Line Replacement Project Phase I.
2. Glace Associates in the amount of \$420.00 for Engineering Services provided for developing a new water source.
3. Joseph Kerwin in the amount of \$4,000.00 for legal fees over and above the retainer fee.

Sewer:

1. Glace Associates in the amount of \$215.22 for Engineering Services provided for the 2020 CDBG Sewer Interceptor Lining Grant Application.
2. Joseph Kerwin in the amount of \$875.00 for legal fees over and above the retainer fee.

Kerry E. Teter said he would like to recommend Allen Snyder take his position on the Authority board as the Representative for Wiconisco Township.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:30 P.M. upon a motion by Kerry Teter and seconded by Kerry E. Teter.

Jeanette M. Crabb,

Authority Office/Recording Secretary