

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday, June 12, 2019 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
William Hart
Robert Schreffler
Ty Buffington (late)
Kerry E. Teter

ALSO PRESENT:

Tim Leshner, Supervisor of Water & Sewer
Bonnie Krepich, Citizen
Terry Sherman, Councilman
Stanley Engle, Citizen
Kyle Romberger, WTP Operator
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the minutes from the April 10, 2019 monthly meeting were approved.

There was no meeting held in May due to a lack of a quorum.

RECOGNITION OF CITIZENS: NA

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

A preapplication meeting will be held with the county on Friday, June 14th at 10:00 A.M. for the 2019-2020 upcoming grant opening cycle. There will be four (4) attending from the Authority. A grant will be applied for Phase II of the Center Street Water Line Replacement Project.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the advertising of the 2018 annual audit was accepted.

Upon a motion by Vice Chairman Kerry Teter and seconded by Kerry E. Teter the Secretary's Report was accepted.

SOLICITOR'S REPORT:

There was nothing to report this month.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations, Tim Leshner.

A short discussion took place regarding the issues with the sewer push camera and the belt for the belt press. Tim will get quotes on replacing versus repairing the sewer push camera as well as a belt for the belt press.

Tim reported the flow meters were installed at the water plant and they are working on setting up the flows and getting everything dialed in.

Tim further advised a training was held with LB Water and during the training two (2) hydrants were repaired.

Upon a motion by William Hart and seconded by Kerry E. Teter the Supervisor of Operations for Water and Sewer Reports were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner for April and May.

Upon a motion by Kerry E. Teter and seconded by William Hart the bills paid from last month due to there being a lack of a quorum are hereby ratified.

From the Water Department:

1. Glace Associates in the amount of \$298.95 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase I.
2. Glace Associates in the amount of \$373.20 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase II.
3. Glace Associates in the amount of \$584.36 for Engineering Services provided for the Center Street Water Line Replacement.
4. Glace Associates in the amount of \$232.50 for Engineering Services provided for the Water Allocation Permit.
5. Glace Associates in the amount of \$549.36 for Engineering Services provided to develop a new water source in connection with DEP requirements.
6. Glace Associates in the amount of \$210.00 for Engineering Services provided towards Reservoir Repair & Maintenance.
7. DEP in the amount of \$4,000.00 for the Chapter 109 - Annual Safe Drinking Water Permit. (this will be an annual reoccurring fee)

Ordinary and necessary expenditures that have been paid for the month of April and May are included on the Treasurer's Report.

Upon a motion by Vice Chairman Kerry Teter and seconded by Kerry E. Teter the Treasurer's reports were accepted with permission to pay the following bills.

From the Water Department:

1. Glace Associates in the amount of \$1,049.00 for the Water Allocation Permit.
2. Glace Associates in the amount \$140.00 for Engineering Work related to the Center Street Water Line Replacement Project.
3. Glace Associates in the amount of \$155.20 for Engineering Services provided for the Water Filter Replacement Project Phase I.
4. Glace Associates in the amount of \$100.90 for Engineering Services provided for work related to the Water Filter Replacement Project of Phase II.
5. Joseph Kerwin in the amount of \$1,950.00 for legal fees over and above the retainer fee from January 2019 through June 2019.
6. Lykens Borough in the amount of \$1,500.00 for equipment purchased and split between both entities.

From the Sewer Department:

1. Joseph Kerwin in the amount of \$1,950.00 for legal fees over and above the retainer fee from January 2019 through June 2019.
2. Lykens Borough in the amount of \$1,500.00 for equipment purchased and split between both entities.

At this time 6:25 P.M. an Executive Session took place.

Member Ty Buffington addressed the board. Ty informed everyone that he has accepted a new job and his working hours will not allow him to arrive on time for the Authority's monthly meeting that starts at 6:00 P.M. Ty said the earliest he will be able to arrive is 6:15 P.M. and that is pushing it.

A short discussion took place regarding the possibility of changing the Authority's monthly meeting time and possibly the meeting day. The board would like to further discuss this issue at next month's meeting when Solicitor Kerwin will be present to offer some suggestions.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:05 P.M. upon a motion by Vice Chairman Kerry Teter and seconded by William Hart.

Jeanette M. Crabb

Authority Office/Recording Secretary