

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday April 10, 2019 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Kerry Teter
William Hart
Robert Schreffler
Ty Buffington
Kerry E. Teter

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Supervisor of Water & Sewer
Bonnie Krepich, Citizen
Terry Sherman, Councilman
Stanley Engle, Citizen
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the minutes from the March 13, 2019 monthly meeting were approved.

RECOGNITION OF CITIZENS: NA

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Statement of Financial Interest forms are due by May 1st for anyone that needs to submit one to the office.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Municipal Insurance policy with EMC was renewed for the period of 5-01-2019 through 5-01-2020 in the amount of \$23,883.00. There was a \$340.00 increase this year which was less than 1% due to new equipment being added to the policy.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Officer's Certificate of Completion for Phase I of the Water Treatment Plant Filter Replacement Project was accepted.

Upon a motion by William Hart and seconded by Kerry E. Teter the Officer's Certificate of Completion for Phase II of the Water Treatment Plant Filter Replacement Project was accepted.

A short discussion took place at this time on whether or not Wiconisco Township would like their properties placard when water is shut off by Lykens for nonpayment of water and sewer. Kerry E. Teter will bring the topic up at the next Wiconisco Township meeting.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported 619 North Street on the Secretary's report is under a bankruptcy and the Authority will get paid.

Solicitor Kerwin further reported that since the Borough has a Fire Escrow Ordinance the bank will need to be notified if the property located at 542 Main Street owes anything for water, sewer and trash.

Solicitor Kerwin explained the Borough discussed at their Revitalization meeting that they plan to get more aggressive with properties that have liens placed on them.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS FOR WATER & SEWER REPORT:

A written report was submitted by Supervisor of Operations, Tim Leshner.

At this time a short discussion took place regarding a few complaints received about customers experiencing high water pressure. Tim explained nothing has changed to create this. Tim further said it has always been the customer's responsibility to install a pressure reducer valve. Tim suggested is it possible a line got blocked going to the tank. Tim explained the Authority is required to have a minimum of 25 PSI in the lines. Tim will look into getting a pressure logger to place on a hydrant and will monitor the PSI. All Board members agreed this matter will need to be discussed again at a later date.

At this time a discussion took place regarding the Water Allocation Permit. Tim said there are several things going on.

1. The water usage was reduced to allow 600,000 gals a day from the Reservoir.
2. The permit was good for 25 years that has been reduced to 15 years.

3. The Authority will need to come up with a plan for a secondary water source within a year and have the plan ready to be in place within 4 years.
4. Is there a good place for a well in town and is there a well at the old dairy?
5. Tim would like to email DEP and see if our original study prepared by GEO can be used or if a new study must be conducted.

The board agreed we need to talk with our Engineer and discuss this further.

Tim further reported he spoke with Basti and he plans to submit the paperwork to the county for grant reimbursement in connection with the Arch Street Project by the end of the week.

Tim asked if anyone would like to set up a plant tour and see how the operations work. Several members were interested. A tour will be planned.

Upon a motion by William Hart and seconded by Kerry E. Teter the Supervisor of Operations for Water and Sewer Reports were accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of March are included on the Treasurer's report.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$129.00 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase I.
2. Glace Associates in the amount of \$341.10 for Engineering Services provided for the Water Treatment Plant Filter Improvements of Phase II.
3. JP Environmental, LLC in the amount of \$13,245.00 for final payment for work completed on Phase I of the Water Treatment Plant Filter Improvements.

Sewer:

1. Glace Associates in the amount of \$676.30 for completing the annual Chapter 94 Report for 2018.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:35 P.M. upon a motion by William Hart and seconded by Kerry E. Teter.

Jeanette M. Crabb
Authority Office/Recording Secretary