

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, May 21, 2018 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Carole Wertz	Terry Sherman
Kerry Teter	Delton Kreiser

ALSO PRESENT:

Joseph Kerwin, Solicitor
Carl Slough Jr., Mayor
Patricia Barder, Health Officer
Glenn Sedesse
Bonnie Krepich, Citizen
Stanley Engle, Citizen
Nathan Pental, Publics Works

MINUTES:

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. the minutes from the April 16, 2018 Monthly Council Meeting were approved.

CITIZENS:

SECRETARY'S REPORT

The total deposited for the month of April was \$23,006.21.

Upon a motion by Terry Sherman and seconded by Carole Wertz the splitting of the payment for a street sweeper attachment for the Authority's back hoe⁰ in the amount of \$6,544.00 from the Borough and the Authority was approved. A spare set of brushes have been ordered and approval to be split with the Authority as well.

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The office received a call from Chris Evans with PEMA he informed the office that the close out paperwork for the Rattling Creek Flood Project Audit has been completed.. The Borough should receive the final payment in a few weeks.

There will be a meeting held on Wednesday, May 23rd at 9:30 A.M. with Brian Emberg from HRG in regards to the Edward Street Bridge.

American Publishers are working on the past two (2) years of updates for the Borough Code Book. It will take a few weeks to have the updates completed. Once we finalize the newest updates that Council has made we will have them sent for updating as well. The set we are having completed at this time will cost between \$700-\$800 since we had to obtain the rights and disks from the former company.

Upon a motion Kerry Teter and seconded by Carole Wertz, Council would like to move forward with pursuing the crosswalk by Boyer's Market.

The Secretary reported a few complaints were received regarding the advertisement placed for Spring Clean Up. The Secretary reported the add was not published the way it was submitted to the newspaper for publishing. If anyone would like to review the email that was sent to the newspaper they are welcome to do so.

Upon a motion by Kerry Teter and seconded by Carole Wertz the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

Patricia Barder asked if anyone knew the status regarding the Welsh Property site on North 2nd Street?

Patricia said she did receive a call and would like to suggest a mobile home be allowed on the lot.

Councilman Kerry Teter reported that Sheldon Yeagley is the contractor for Mike Welsh and he is still overseas. Kerry said he understands that Mike Welsh has the project on hold until Sheldon returns.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter the Lykens Planning Commission and COG Report was accepted.

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

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LYKENS BORO AUTHORITY REPORT

The Authority did not have a meeting in May to approve the April minutes, therefore there were no minutes given to Council at this time.

MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. permission was given to purchase two (2) sets of jumper cables in the amount of \$120.00. This purchase is to come out of the Police Department's Supply Budget.

At this time a discussion took place on where to store the nine (9) vehicles that were cited and now need to be impounded. Council does not wish to place them in the residential pool area. Councilman Kerry Teter will speak with the Authority about storing them at the Sewer Plant and obtain a letter if the Authority agrees.

Solicitor Kerwin said the Borough has sometime before the Comcast Franchise Agreement must be signed therefore there is time for the Borough to review the contract with Comcast.

Upon a motion by Kerry Teter and seconded by Carole Wertz the Mayor and Police Reports were accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

PROPERTY AND SUPPLIES REPORT

Upon a motion by Carol Wertz and seconded by Kerry Teter permission was given to advertise the 2018 Road Project. The bids are to be opened at the June 18, 2018 monthly meeting. Councilman Kerry Teter will talk with the Authority members about working together to put modified on the manholes on Division Street.

Nathan Pental reported the sidewalks on Main Street in front of the Borough Building are finished, the contractor suggested watching the salt during the winter months.

Mayor Slough said he had a request for a volleyball court and would like Council to think about it.

Upon a motion by Kerry Teter and seconded by Carole Wertz the Property and Supplies Report was accepted.

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PARKS AND RECREATION

The playground mulch was delivered. Solicitor Kerwin volunteered his time and spread the mulch throughout the playground.

Two (2) new grills were purchased and installed at the pavilion.

Upon a motion by Carole Wertz and seconded by Kerry Teter permission was given to mulch the lower end of the playground and to purchase a whirl-a-round and a seesaw for the kids in the amount of \$5,286.00 for both pieces. It will take 3-5 weeks for the pieces to arrive.

Upon a motion by Delton Kreiser and seconded by Terry Sherman, Emily Bixler will return as summer help this year with a pay increase to \$10.00 an hour. Emily will be available by the end of June.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter the Parks and Recreation Reports were accepted.

PUBLIC SAFETY REPORTS

There was nothing to report at this time.

INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

There was nothing to report at this time.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of April are included on the Treasurer's report.

Upon a motion by Kerry Teter and seconded by Carol Wertz the Treasurer's Report was accepted with no permission to pay this month.

Council said in response to the note at the bottom of the Treasurer's Report for transferring money that it is part of the normal duties as Treasurer and prior permission is not needed.

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Upon a motion by Terry Sherman and seconded by Kerry Teter permission was given to replace the carpet in the Treasurer's Office and the multipurpose room with vinyl flooring.

SOLICITOR'S REPORT

Solicitor Kerwin reported he had a couple of items to take care of tonight.

1. Solicitor Kerwin reported the AT&T lease from 2005 will not be renewed.
2. Solicitor Kerwin informed everyone the old school building is in the process of being transferred to the county. The county's land bank did not want to bear the expenses so the Borough paid the \$1,049.98 for the transferring of the title and other related expenses and the Chambers reimbursed the Borough.

Mayor Slough at this time reported the land by the ball field paperwork is complete. Mayor Slough said Solicitor Kerwin's land swap is ready to proceed. The permit for the property will remain in Joe's name until the Borough chooses to move forward. All future cost will be the Borough's responsibility.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Solicitor's Report was accepted.

President of Council, Gary Bopp asked if anyone had anything else to discuss before we adjourned.

Mayor Slough reminded everyone of the Memorial Day Parades and the upcoming Fireman's Block Party in June.

Open Items:

There are no open items at this.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser at 8:05 P.M.

Jeanette M. Crabb

Borough Secretary