

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday July 18, 2018 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

William Hart
Robert Schreffler
Paul Johns
Kerry Teter
Sean Flynn

ALSO PRESENT:

Joseph Kerwin, Solicitor
Tim Leshner, Team Leader
Gary Bopp, Council President
Jeanette M. Crabb, Recording Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman Kerry Teter and seconded by Paul Johns the minutes from the June 13, 2018 monthly meeting were approved.

RECOGNITION OF CITIZENS: N/A

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Upon a motion by Paul Johns and seconded by Vice Chairman Kerry Teter permission was given to send pay application #1 to the county for direct payment to JP Environmental LLC in the amount of \$93,423.60 for work related to Phase I of the Water Treatment Plant Filter Improvement Project.

Upon a motion by Paul Johns and seconded by William Hart permission was given to advertise for Phase II of the Water Treatment Plant Filter Improvement. This Phase of the project is funded through the CDBG and requires advertising three (3) times. Bids will be opened on

August 21, 2018 through Penn Bid however a special meeting will need to be held on August 22, 2018 at 6:00 p.m. to accept the bid to keep the project moving in a timely manner.

Upon a motion by Vice Chairman Kerry Teter and seconded by Paul Johns the advertising of the 2017 Audit was accepted. All members received an electronic copy.

Upon a motion by William Hart and seconded by Paul Johns the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Solicitor Kerwin reported that placing liens on properties with outstanding balances is very effective and we will continue with this practice.

Solicitor Kerwin said the 2017 Audit looked very good, there were no issues and the corrections were made that the Auditors suggested last year.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Solicitor's Report was accepted.

OPERATORS REPORT FOR WATER:

There was no written report submitted this month.

Team Leader, Tim Leshar had a few verbal things to report for water.

Tim reported Filter #1 at the Water Plant is almost complete.

Tim further reported about 460 feet of pipe has been placed at the Arch Street Water Line Replacement Project.

Vice Chairman Kerry Teter said Brian Cole from Wiconisco Township is assisting the guys with the Arch Street Project. All members agreed the Authority will pay Brian his rate of pay at time and a half to cover the hours since Wiconisco Township will not be paying Brian anything over his 40 hour week.

Upon a motion by Paul Johns and seconded by William Hart, Kerry Teter Jr. is to submit an invoice to be paid \$400.00 for his time and his employees time for the use of his truck and the man hours used to move the pipe for the Arch Street Water Line Replacement Project.

Upon a motion by Vice Chairman Kerry Teter and seconded by Paul Johns the letter of resignation submitted by Daniel Schell was accepted.

Upon a motion by Sean Flynn and seconded by Paul Johns the Water Report was accepted.

TEAM LEADER REPORT FOR SEWER:

A written report was submitted by Team Leader, Tim Lesher.

Upon a motion by Paul Johns and seconded by Vice Chairman Kerry Teter permission was given to purchase a spare pump compressor from Envirorep in the amount of \$440.00 plus shipping and handling.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter permission was given to split the paving cost of the sewer manholes with the Borough . The paving will be completed by Miller Paving. The Sewer Department will pay \$1,800.00 and the Borough will pay \$1,800.00.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart effective immediately Tim Lesher will be Supervisor of Water and Sewer with a dollar increase to his rate of pay.

Vice Chairman Kerry Teter said he would like to thank Nathan Pental for stepping up to the plate and helping the Authority out.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart permission was given to advertise and hire a full time Water/Sewer Operator upon accepting resumes.

Tim reported Cody and Kyle will start their sewer classes Tuesday, July 24th at the gap and will continue the classes through October.

Tim also reminded everyone there will be a pre bid meeting at the Water Plant on August 7th at 10:00 a.m. for Phase II of the Water Treatment Plant Filter Improvement Project.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Team Leader's Report for Sewer was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of June are included on the Treasurer's report.

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the Treasurer's reports were accepted with permission to pay the following bills:

Water:

1. Glace Associates in the amount of \$1,261.54 for Engineering Services provided for the Water Treatment Plant Filter Improvements Phase I Project.

2. Glace Associates in the amount of \$236.50 for Engineering Services provided for the Water Treatment Plant Filter Improvements Phase II.
3. Glace Associates in the amount of \$156.75 for Engineering Services provided for the Arch Street Water Line Replacement Project.

Sewer:

1. Glace Associates in the amount of \$1,104.90 for their work to the Sewer Interceptor Liner Replacement Project.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 6:55 PM. upon a motion by Vice Chairman Kerry Teter and seconded by William Hart.

Jeanette M. Crabb

Authority Recording Secretary