

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, February 19, 2018 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Carole Wertz	Terry Sherman
Kerry Teter	Delton Kreiser

ALSO PRESENT:

Joseph Kerwin, Solicitor
Carl Slough Jr., Mayor
Patricia Barder, Health Officer
Glenn Sedesse, Citizen
Stanley Engle, Citizen
Dorothy Cessna, Citizen
John Cessna, Citizen
David Ney, Authority Member
Sandy Oxendine, Citizen
Bonnie Krepich, Citizen
Karl Dietrich, Scout Troop 85
Austin Keisling, Scout Troop 85
Aiden Forney, Scout Troop 85
Adam Heck, Scout Troop 85
Ryan Keisling, Scout Troop 85
Kevin Kibler, Scout Troop 85
JD Cooper, Scout Troop 85
Gabriel Cooper, Scout Troop 85
Jordan Cooper, Scout Troop 85
Nathan Pandal, Publics Works
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter the minutes from the January 2, 2018 Reorganization Meeting were approved.

COUNCIL MEETING MINUTES

Upon a motion by Terry Sherman and seconded by Carole Wertz the minutes from the January 15, 2018 Monthly Council Meeting were approved.

CITIZENS: At this time President of Council Gary Bopp welcomed Scout Troop 85.

SECRETARY'S REPORT

The total deposited for the month of January was \$29,553.66.

A thank you letter was received from the Upper Dauphin Area Trojan Educational Foundation for the Borough lending barricades for their Trick or Trot 5K run/walk.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser approval was given for Donald Pell Jr. to submit for parade permits for May 28, 2018 Memorial Parade one at 6:30 a.m. and one at 9:00 a.m. as well as the Fireman's Block Party Parade kickoff to be held on June 19, 2018 at 7:00 p.m.

Upon a motion by Kerry Teter and seconded by Terry Sherman the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

Patricia Barder reported a few topics from the COG meeting.

1. Patricia reported there was a grant presentation by a representative from Dauphin County.
2. Upper Paxton Township is seeking individuals to help with the recycling center.
3. Patricia reported there was a discussion involving local areas becoming part of a "Sentinel Area" such as Indian Town Gap.
4. Patricia also reported the project in Halifax to have the road expanded has been placed on hold at this time.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter the Lykens Planning Commission and COG reports were accepted.

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

LYKENS BORO AUTHORITY REPORT

COUNCIL MEETING MINUTES

The minutes from the Authority's January 10, 2018 monthly meeting were given to Council.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Kerry Teter, Council accepted the Authority's payment to Glace Associates in the amount of \$258.00 for auditing questions with HRG for the county in regards to the Hazard Mitigation Grant for the Reservoir repairs.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr., Council accepted the Authority sending for direct payment from the county to Glace Associates in the amount of \$2,822.48 for work in connection with the Water Treatment Plant Filter Improvement Project funded through the Local Share Gaming Grant Program.

MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Mayor Slough said he noticed on a report submitted by our new Treasurer that payroll will be coming back in house. Mayor Slough said he would like to have taxes taken out now if that is possible as in the past he was told he could not.

Mayor Slough said while he was reading over the Authority minutes he saw that a customer will be charged labor for a freeze up involving their meter. Mayor Slough asked who decides who is at fault.

A discussion took place between Kerry Teter and David Ney from the Authority Board with Mayor Slough. It was explained that the situation as it may arise will be handled case by case but was put in place for repeated freeze ups by the same customers as a means to make them accountable for the responsibility of protecting the water meter on their property during the cold weather.

Mayor Slough discussed bulk billing by vendors to the Borough. Mayor Slough suggested the Borough receive real time billing to help adhere to our budget.

Mayor Slough informed everyone he had an opportunity to speak with a gentleman from Comcast about a few channels that we are no longer able to receive in Lykens. Mayor Slough said he was informed that channels are set by the franchise which was something he never knew. Mayor Slough will keep everyone informed as he receives information.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Mayor and Police Reports were accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

COUNCIL MEETING MINUTES

PROPERTY AND SUPPLIES REPORT

John Cessna at this time addressed Council, John asked if the street by the Train Station can be switched back to a two way and eliminate the one way. President of Council Gary Bopp said the Borough will look into it.

Nathan Pental reported the Edward Street Bridge is on the Penn Dot list and they want to lower the weight from 37 to 17 tons. Nate said Max is looking into it with HRG. Nate further discussed that Penn Dot would like this style of bridge replaced within the next 10 years.

Nate further reported he obtained three (3) quotes for replacing the sidewalks out front of the Borough Building all three (3) quotes were given the same specs however the quotes vary from \$7,500.00, \$13,000.00 and \$15,000.00. Council asked Nate to contact the low bidder and obtain a time frame for the job.

Nate also reported he is waiting on a call back in regards to replacing the gutter and downspouts on the Police Garage.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. the Property and Supplies Report was accepted.

PARKS AND RECREATION

At this time Delton Kreiser reported he was back at the Borough garage today with Nate to look at the circuit breaker. Delton reported the garage uses fuses and there are seven (7) outlets on one fuse.

A discussion took place resulting in Mayor Slough suggesting he will get with Nate to discuss and determine the load usage needed.

PUBLIC SAFETY REPORTS

There was nothing to report at this time.

INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

COUNCIL MEETING MINUTES

There was nothing to report at this time.

SALARIES AND BILLS

Ordinary and necessary expenditures that have been paid for the month of January are included on the Treasurer's report.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Terry Sherman permission was given to begin using paper checks instead of direct deposit once payroll is back in house to save on fees.

Upon a motion by Kerry Teter and seconded by Vice Chairman Carl Slough Sr. permission to pay the bills listed below was given.

1. Glace Associates in the amount of \$483.87 for work related to the Edward Street Bridge, this bill includes the meeting with HRG regarding the annual bridge inspection and recommendations.
2. Dauphin County Tax Collection Committee in the amount of \$56.89. (Solicitor Kerwin will find out how much longer the committee will be active.)

Upon a motion by Delton Kreiser and seconded by Terry Sherman, Council accepted the Borough General Fund repaying the Highway Fund \$2,025.00 for the paving of the Borough driveway. This expense was an unacceptable payment from the highway account and was done so in error when the 2017 road project took place.

Upon a motion by Kerry Teter and seconded by Carole Wertz the \$50,000.00 CD that the Borough has that will mature on February 28, 2018 is to be placed into the Borough General Fund and reinvested within the next 45 days.

SOLICITOR'S REPORT

Solicitor Kerwin reported he had a couple of items to take care of tonight.

1. Solicitor Kerwin would like to discuss the Glace Associates bills in an executive session a little later.
2. Solicitor Kerwin reported the old school building is on the upcoming Judicial Tax Sale list and he will notify Steve and see if he is interested.
3. Solicitor Kerwin asked Council to think about the Shaffer property that is also on the Tax Sale list.
4. Solicitor Kerwin reported the Heister deposition was held with a working solution to be handled through the District Attorney's Office.
5. Solicitor Kerwin further reported the Borough needs to be proactive with the Legion Building. Home Leasing was contacted and would like to see some photos.
6. Solicitor Kerwin said he is working with the county on modifying the agreement to collect the OPT'S for the Borough.

COUNCIL MEETING MINUTES

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Solicitor's Report was accepted.

Open Items:

There are no open items at this time.

At this time 8:02 p.m. an executive session was held.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Kerry Teter and seconded by Terry Sherman at 8:43 P.M.

Jeanette M. Crabb

Borough Secretary