

## LYKENS BOROUGH AUTHORITY MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday April 11, 2018 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

### PRESENT:

William Hart  
Robert Schreffler  
Dave Ney  
Kerry Teter

### ALSO PRESENT:

Joseph Kerwin, Solicitor  
Tim Leshner, Manager of Sewer  
Bonnie Krepich, Citizen  
Robin Straub, Insurance Rep.  
Amie Savidge, Insurance Rep.  
Jeanette M. Crabb, Recording Secretary

### APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman Kerry Teter and seconded by David Ney the minutes from the March 14, 2018 monthly meeting were approved.

At this time the bid opening for the Water Treatment Plant Roof Replacement took place. There were two (2) bids submitted.

1. Platium Roofing LLC in the amount of \$29,600.00.
2. A&A Contracting in the amount of \$24,900.00

Upon a motion by William Hart and seconded by Vice Chairman Kerry Teter the bid submitted by A&A Contracting in the amount of \$24,900.00 was accepted. David Ney reframed from voting due to a conflict of interest since he is related to the contractor.

## **RECOGNITION OF CITIZENS:**

At this time Robin Straub and Amie Savidge were present to go over the Authority's property liability insurance that is up for renewal. Robin informed everyone that he plans to retire in July of 2019 and Amie will be taking over for him.

Upon a motion by David Ney and seconded by William Hart the premium renewal in the amount of \$23,358.00 was accepted through Deibler, Straub and Troutman Insurance.

## **OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members.

The secretary reminded everyone that their Statement of Financial Interest forms are to be submitted to the office by May 1, 2018.

Upon a motion by Vice Chairman Kerry Teter and seconded by David Ney the Secretary's Report was accepted.

## **SOLICITOR'S REPORT:**

Solicitor Kerwin reported he reviewed the Water Treatment Plant Filtration Improvement bid that was awarded and he approved it as written by Glace Associates.

Solicitor Kerwin said he agrees with Robin's recommendation to have a separate bond for Treasurer Debbie Ketner.

Upon a motion by David Ney and seconded by William Hart the Solicitor's Report was accepted.

## **OPERATORS REPORT FOR WATER:**

A written report was submitted by Dan Schell however Chairman Robert Schreffler read the report since Dan was not present.

Chairman Robert Schreffler reported hydrant flushing has not been set up but once the dates are confirmed we can use the Swift 911 system to notify citizens that hydrant flushing will be taking place.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Board decided that once Kyle Romberger receives his Water License Certificate his .50 an hour raise is to be retroactive to March 23, 2018 which is the date he took the initial test on.

Upon a motion by Vice Chairman Kerry Teter and seconded by William Hart the Operators Report for Water was accepted.

## **MANAGER'S REPORT FOR SEWER:**

A written report was submitted by Manager, Tim Leshner.

Upon a motion by David Ney and seconded by Vice Chairman Kerry Teter Change Order #4 in the amount of \$27,300.00 was accepted to clean and televise 3, 950+/-L.F. 12" interceptor w/19 manholes and clean and televise 475+/- L.F.8" lines connected to interceptor w/3 manholes as well as spot repair of 2 or 3 feet. This Change Order will be the final stage of the Sewer Interceptor Lining Project funded through the Dauphin County Block Grant.

Manager of Sewer, Tim Leshner went over a few items in addition to his monthly report.

1. Tim requested permission to price a washer for at the Sewer Plant.
2. Tim reported Tony with Home Leasing informed him that the pump has been removed from the sewer drain and an inspection will take place very soon.
3. Tim said he is working on obtaining new sampling prices due to the increase we are experiencing with the newly added testing requirements.
4. Tim suggested he would like all employees to place their requested time off on the calendar so projects can be scheduled.

Vice Chairman Kerry Teter said he would like to see the Arch Street Project get taken care of within the next few weeks. Kerry further suggested Center Street should be one of the next areas taken care through the grant process and to include an overlay curb to curb when pricing the project out.

Upon a motion by David Ney and seconded by William Hart the Manger's Report for Sewer was accepted.

## **TREASURER'S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Debbie Ketner.

Ordinary and necessary expenditures that have been paid for the month of March are included on the Treasurer's report.

Upon a motion by David Ney and seconded by William Hart the Treasurer's reports were accepted with permission to pay the following bills:

### **Water:**

1. Glace Associates in the amount of \$879.10 for their work related to the 2016 Water Treatment Plant Filter Improvement Project.

**Sewer:**            There was no permission to pay this month.

**ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 7:23 PM. upon a motion by Vice Chairman Kerry Teter and seconded by William Hart.

Jeanette M. Crabb

Authority Recording Secretary