

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, November 20, 2017 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Carole Wertz	
Mike Tiazkun	Delton Kreiser

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Musick, Treasurer
Carl Slough Jr., Mayor
Bonnie Krepich, Citizen
Tom Osenbach, Citizen
Robert Schreffler, Authority Chairman
Glenn Sedesse, Citizen
Terry Sherman, Fire Chief
Stanley Engle, Citizen
Kerry Teter, Authority board member
Sandy Oxendine, Citizen
Nathan Pental, Publics Works
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the minutes from the October 16, 2017 monthly Council meeting were approved.

CITIZENS: At this time Tom Osenbach addressed Council. Mr. Osenbach expressed his concerns about the Borough. Mr. Osenbach said he feels if we have an Ordinance in town regulating sidewalks then it should be enforced from constructing, repairing to removing snow from sidewalks.

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President of Council, Gary Bopp explained that Council is aware of the sidewalk Ordinance and is planning to have some Borough owned sidewalks repaired. Mr. Bopp further explained how can the Borough force someone to repair a sidewalk when the Borough has sidewalks that need repaired.

SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

Ivan Martin the new owner of the old Kevin's Place Restaurant has agreed to allow the Borough to direct citizens to park on his lot during a declared snow emergency. Ivan said there is no need for a written agreement a verbal agreement is fine.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. the 2018 Borough fee scheduled has been accepted with no changes.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser permission was given to advertise the monthly Council meetings for the 3rd Monday of each month beginning at 7:00 P.M. in 2018. There will be a reorganization meeting held on January 2, 2018 at 7:00 P.M. as well.

All members have agreed to resume reviewing the Zoning Ordinance beginning in January 2018.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

Carole Wertz reported at last Thursday's COG meeting a discussion took place regarding the required SEO appointments for 2018. COG will send an email out to the municipalities with a few choices.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Lykens Planning Commission and COG Reports were accepted.

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

LYKENS BORO AUTHORITY REPORT

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The minutes from the Authority's October 11, 2017 monthly meeting were given to Council.

MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

President of Council, Gary Bopp asked Authority Chairman Robert Schreffler if the Authority trucks will be getting lettered. Chairman Robert Schreffler said he will bring it up however it did not pass with the Authority.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Mayor and Police Reports were accepted.

FINANCE COMMITTEE AND BUDGET REPORT

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. the intent to adopt the proposed Tax Levy Ordinance #04-2017 and advertise it for final adoption at the December 18, 2017 monthly meeting with a tax increase of .25 mills setting the tax rate at 4.67 mills was given. (The current rate is 4.42 mills)

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the intent to adopt the proposed 2018 Borough Budget and advertise it for final adoption at the December 18, 2017 monthly meeting was given.

Upon a motion by Mike Tiazkun and seconded by Carole Wertz the intent to adopt the proposed 2018 Borough Highway Budget and advertise it for final adoption at the December 18, 2017 monthly meeting was given.

Upon a motion by Delton Kreiser and seconded by Mike Tiazkun the Finance Committee and Budget Reports were accepted.

PROPERTY AND SUPPLIES REPORT

Vice Chairman Carl Slough Sr. reported the new dump truck has arrived and is being driven.

Nathan Pental reported the hydraulic issue with the back hoe will be repaired this week and Wednesday the new truck will be getting lettered.

Upon a motion by Carole Wertz and seconded by Mike Tiazkun the Property and Supplies Report was accepted.

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PARKS AND RECREATION REPORTS

There was nothing to report at this time.

PUBLIC SAFETY REPORTS

There was nothing to report.

INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

A written report was submitted by Glace Associates.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Engineer's Report was accepted.

SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Intercon Truck Equipment in the amount of \$193.44 for a snow deflector for the new truck.
2. Miller Paving in the amount of \$300.00 for patching an area behind Ciao's.
3. Light - Heigel in the amount of \$714.68 for September Property Maintenance Services.
4. Light - Heigel in the amount of \$316.25 for September Zoning Administration.
5. Glace Associates in the amount of \$258.28 for the 2018 Local Share Grant Application.
6. New Enterprise Stone & Lime in the amount of \$3,574.18 for stones delivered for the Rattling Creek Restoration Project.

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Upon a motion by Delton Kreiser and seconded by Carole Wertz the Glace bills that have been submitted for payment are not to be paid at this time. The amount of the bills submitted by Glace are \$13,333.84. Council requested Solicitor Kerwin set up a meeting with Glace so an explanation of the billing maybe clarified with Council.

Upon a motion by Mike Tiazkun and seconded by Delton Kreiser the payment made to New Enterprise Stone & Lime Co. in the amount of \$66,981.83 from the highway fund for the 2017 road project on October 5, 2017 was accepted.

Upon a motion by Delton Kreiser and seconded by Vice Chairman Carl Slough Sr. the proposal submitted by Aqua-niche for the 3 year Rattling Creek Restoration yearly monitoring that has been mandated by DEP and the Army Corps of Engineers in the amount of \$1600.00 per year was accepted.

SOLICITOR'S REPORT

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the intent to adopt an Ordinance to abandoned the street next to Family Practice Center and formally adopt it at the December 18, 2017 monthly meeting was given.

Solicitor Kerwin advised Council that AR Popple has not paid York Building Products for materials and even though the Borough is not involved the Borough needs to be aware the bonding company is sorting things out.

Solicitor Kerwin said he will try to set up a meeting with Glace and Council for December.

Solicitor Kerwin reported the Heister hearing has been continued and he is working with the District Attorney.

Solicitor Kerwin reported a request has been submitted for a sign to be placed in the alley behind the 400 block of Main Street to alert vehicles of children at play. Council will look into it.

At this time an executive session took place from 7:40 - 8:20 P.M. for personnel matters.

Upon a motion by Mike Tiazkun and seconded by Delton Kreiser the immediate resignation of Judith Musick as Treasurer was accepted and permission was given to advertise.

Upon a motion by Carole Wertz and seconded by Mike Tiazkun the Solicitor's report was accepted.

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Open Items:

1. Garage/building issues to be discussed at budget with Authority.
2. Crosswalk painting.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Mike Tiazkun and seconded by Carole Wertz at 8:35 P.M.

Jeanette M. Crabb

Borough Secretary