

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, September 18, 2017 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Zachary Smeltz	Carole Wertz
Mike Tiazkun	

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Musick, Treasurer
Patricia Barder, Health Officer
Bonnie Krepich, Citizen
Dave Ney, Authority board member
Stanley Engle, Citizen
Dale Musick, Citizen
Glen Sedesse, Citizen
Kerry Teter, Authority board member
Sandra Oxendine, Citizen
Terry Sherman, Liberty Hose Co #2
Patty Kloss, Citizen
Dan Schell, Citizen
Jessie Snyder, Citizen
Robert Schreffler, Authority Chairman
Mr. & Mrs. Pennell, Citizens
Brian Witmer, Citizen
Nathan Pandal, Public Works Worker
William Fee, EM Coordinator
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun the minutes from the August 21, 2017 monthly Council meeting were approved.

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At this time the bid opening for the sale of the 2012 Crown Vic. Police Interceptor took place. There were two (2) bids submitted.

1. Bingaman in the amount of \$3,000.00
2. Bainbridge Motor Inc. in the amount of \$770.00

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun the bid submitted by Bingaman's auto was accepted and the vehicle was sold for \$3,000.00.

CITIZENS:

SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz permission was given to allow Mary Bateman to place a sign at the square to advertise a Trick or Trot 5 K race that will be held on October 28, 2017.

William Hart submitted a letter of resignation as the representative on the Tri County Regional Planning Commission.

Upon a motion by Zachary Smeltz and seconded by Carole Wertz, Deb Everly was appointed. Deb was recommended by COG and a resume was given to all members.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

LYKENS BORO AUTHORITY REPORT

The minutes from the Authority's August 9, 2017 monthly meeting were given to Council.

MAYOR AND POLICE REPORTS

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A written report was submitted by Mayor Carl Slough Jr.

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun approval was given to have a representative of an organization sign when any item is sold or given to them by the Borough to be kept on file in the Borough office.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz, the Borough maintenance employee is to be the initial reviewer and or messenger of illegally deposited items at the Borough dump site. The maintenance employee after review is to give whatever information or evidence found to the Borough Police Department for additional review and enforcement of Borough Ordinances as needed.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Mayor and Police Reports were accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

PROPERTY AND SUPPLIES REPORT

Nathan Pental reported the road project is complete and looks good.

Nathan also reported he expects the creek restoration project to begin Thursday.

Councilman Zachary Smeltz said he expects the new dump truck to be complete by October 14th it is currently being outfitted.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Property and Supplies Report was accepted.

PARKS AND RECREATION REPORTS

There was nothing to report at this time.

PUBLIC SAFETY REPORTS

Councilman Zachary Smeltz said during the month he had several citizens stopping him regarding the Police Department. Zachary said everyone needs to know the Police Department is not a 24 hour line and if you have an emergency dial 911. Zachary suggested talking with the Mayor about having calls directed to the Dauphin County Communication Center to eliminate messages.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Public Safety Reports were accepted.

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INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

A written report was submitted by Glace Associates.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Engineer's Report was accepted.

SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Glace Associates in the amount of \$168.75 for their work in regards to the Glen Swimming Area.
2. Glace Associates in the amount of \$1,141.14 for their work in regards to a Grant application for Pedestrian Improvements.
3. Light - Heigel in the amount of \$247.12 for July Property Maintenance Services.
4. Light - Heigel in the amount of \$261.25 for July Zoning Administration.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Glace bills are to be paid, however a discussion took place with a row call vote being requested by Councilman Zachary Smeltz.

Carole Wertz - yes
Carl Slough Sr. - yes
Mike Tiazkun - yes
Gary Bopp - yes
Zachary Smeltz - no

Glace Associates in the amount of \$1,583.15 for flood related problems.

Glace Associates in the amount of \$12,937.64 for Rattling Creek Stream Bank Repairs.

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Glance Associates in the amount of \$1,305.00 for Consultant invoices related to Rattling Creek.

Glance Associates in the amount of \$2,926.50 for Rattling Creek Stream Bank Repair.

Glance Associates in the amount of \$2,780.95 for Rattling Creek Stream Bank Repairs.

All members were given the 2018 MMO'S.

A budget workshop was set up for October 10th at 7:00 P.M.

Treasurer Judith Musick reported the auditors will not need to complete a single audit this year.

SOLICITOR'S REPORT

Solicitor Kerwin reported he is negotiating with Comcast for the new franchise agreement. Kerwin suggested we keep our percentage.

Solicitor Kerwin also reported the deed for the Railroad property has been kicked back until a survey can be completed.

President of Council Gary Bopp asked if anyone had anything else.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Solicitor's Report was accepted.

Sandy Oxendine reported the Halloween Parade Permit has been sent for.

Sandy also reported the 24th of December will be Christmas in the park and this year they plan to really decorate since they cannot hang lights throughout town. Sandy said they are looking for Council's approval.

All Council member were in favor.

Open Items:

1. 301 Market Street - Contractor is actively working on the property.
2. Garage/building issues to be discussed at budget with Authority.
3. Fall clean up prices with Valley Waste - Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz, fall clean up will take place at the Borough garage on Saturday, October 28th from 8:00 - 9:00 A.M. No electronics or tires will be excepted.
4. Crosswalk painting.

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ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Zachary Smeltz and seconded by Vice Chairman Carl Slough St. at 7:47 P.M.

Jeanette M. Crabb

Borough Secretary