

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday October 11, 2017 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

Robert Schreffler  
Kerry Teter  
David Ney  
William Hart  
Sean Flynn

**ALSO PRESENT:**

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Dan Schell, Supervisor of Operations  
Tim Leshner, WWTP Operator  
Nathan Pandal, Borough Public Works Worker  
Cindy Schreffler, Citizen  
Dale Musick, Citizen  
Bonnie Krepich, Citizen  
Stanley Engle, Citizen  
Jeanette M. Crabb, Recording Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by Kerry Teter and seconded by Vice Chairman William Hart the minutes from the September 13, 2017 monthly meeting were approved.

**RECOGNITION OF CITIZENS: N/A**

**OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members.

Upon a motion by Kerry Teter and seconded by Vice Chairman William Hart the advertisement placed for help wanted was approved.

Upon a motion by Vice Chairman William Hart and seconded by Kerry Teter, Kyle Romberger and Cody Snyder have been hired as full time employees.

Upon a motion by Vice Chairman William Hart and seconded by Kerry Teter the Secretary's Report was accepted.

**SOLICITOR'S REPORT:**

Solicitor Kerwin reported he spoke with Mid Penn Bank and if the board decides to move forward with opening a line of credit we can obtain a rate through Mid Penn Bank at that time.

Solicitor Kerwin reported we will continue to place liens on unpaid accounts for collection.

Upon a motion by Vice Chairman William Hart and seconded by Kerry Teter the Solicitor's Report was accepted.

**SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:**

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

A letter was submitted by Glace Associates in regards to applying for a grant. Glace has recommended the Authority apply for an area more pressing rather than for a piece of machinery.

Upon a motion by Sean Flynn and seconded by David Ney the Supervisor of Operations Report was accepted for water and sewer.

**TREASURER'S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of September are included on the Treasurer's report. Upon a motion by Vice Chairman William Hart and seconded by Kerry Teter the Treasurer's reports were accepted with permission to pay.

From the Water Department:

1. Miller Paving in the amount of \$7,750.00 for various paving throughout the Borough.

From the Sewer Department:

1. GHD in the amount of \$947.34 for work related to the Wiconisco Sewer Inceptor Lining Project.

Upon a motion by David Ney and seconded by Vice Chairman William Hart permission was given to add Kerry Teter as a check signer and have him bonded.

AT THIS TIME AN EXECUTIVE SESSION TOOK PLACE FOR PERSONNEL MATTERS.  
FROM 6:15 PM THROUGH 7:33 PM.

Upon a motion by David Ney and seconded by Kerry Teter, Timothy Leshner will be the Sewer Manager.

At this time Nathan Pental addressed the board. Nathan thanked Kerry Teter, Paul Johns, young Kerry Teter, Tim Leshner, John Boyer, Brian Cole and the Buffington boys for all the help they provided with the creek project.

**ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 7:35 P.M. upon a motion by Sean Flynn and seconded by David Ney.

Jeanette M. Crabb,

Recording Secretary