

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday August 9, 2017 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

Robert Schreffler  
Paul Johns  
Kerry Teter  
David Ney  
William Hart

**ALSO PRESENT:**

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Dan Schell, Supervisor of Operations  
Bonnie Krepich, Citizen  
Stanley Engle, Citizen  
Jeanette M. Crabb, Recording Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by Paul Johns and seconded by Kerry Teter the minutes from the July 12, 2017 monthly meeting were approved.

**RECOGNITION OF CITIZENS: N/A**

**OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members.

On July 24, 2017 a pre application meeting was attended with the Dauphin County Gaming Advisory Board Staff.

At the meeting the County encouraged the Authority to proceed with two (2) separate grant applications. One (1) application for \$100,000.00 for the Water Filtration Project and one (1) application for \$100,000.00 for the Wiconisco Water Storage Tank Rehabilitation Project.

Upon a motion by David Ney and seconded by Paul Johns permission to continue with the Grant process with Glace Associates and to request that the Borough sponsor the application on behalf of the Authority was given.

Upon a motion by Vice Chairman William Hart and seconded by Kerry Teter the Secretary's Report was accepted.

#### **SOLICITOR'S REPORT:**

Solicitor Kerwin reported we are doing well collecting the liens we have placed on properties.

Chairman Robert Schreffler reported the Authority received \$215.43 from Keystone Insurance's Dividend program this year.

Upon a motion by Kerry Teter and seconded by Paul Johns the Solicitor's Report was accepted.

#### **SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:**

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

Member Paul Johns asked Dan if the Arch Street project will be completed in house. Dan explained he would like to get a few bids just to see what the project may cost to be completed by a contractor verses the time to complete the project in house. Paul asked if the new building is hooked up yet and Dan informed him the new building is not expected to be delivered until early September.

Upon a motion by Vice Chairman William Hart and seconded by David Ney permission to purchase a turbidimeter for the filtered effluent water as well as a new photocell to fix an additional turbidimeter through Hach in the amount of \$2,004.02 was given.

Upon a motion by Kerry Teter and seconded by Vice Chairman William Hart permission was given to purchase parts for the screen for the sewer plant from Parkson in the amount of \$1,983.00.

Upon a motion by Vice Chairman William Hart and seconded by Kerry Teter the Supervisor of Operations Report was accepted for water and sewer.

#### **TREASURER'S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of July are included on the Treasurer's report. Upon a motion by Paul Johns and seconded by Vice Chairman William Hart the Treasurer's reports were accepted with permission to pay.

From the Sewer Department:

1. GHD in the amount of \$1,073.80 for work related to the Wiconisco Creek Sewer Interceptor Lining Project.

AT THIS TIME AN EXECUTIVE SESSION TOOK PLACE FROM 6:25 P.M. TO 6:43 P.M.FOR PERSONNAL ISSUES.

At this time a discussion took place regarding employee raises that were to be decided in July.

Upon a motion by David Ney and seconded by Kerry Teter, Marlin Romberger and Timothy Leshar were given a .40 an hour raise retroactive to July 1st. On the vote Paul Johns was a no.

A discussion took place by the members and employees regarding the loans held by the Authority and the raises.

The discussion continued over the motion to give raises resulting in members trying to rescind the motion, the motion to rescind did not pass.

Member Dave Ney left the meeting before adjournment.

Upon a motion by Paul Johns and seconded by Kerry Teter a .40 raise was given to Marlin Romberger, Tim Leshar and Jeanette Crabb. A .50 raise was given to Dan Schell.

**ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 7:07 PM. upon a motion by Paul Johns and seconded by Vice Chairman William Hart.

Jeanette M. Crabb,

Recording Secretary