

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, March 20, 2017 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Delton Kreiser	Zachary Smeltz
Mike Tiazkun	Carole Wertz

ALSO PRESENT:

Joseph Kerwin, Solicitor
Carl Slough Jr., Mayor
Bonnie Krepich, Citizen
Dave Ney, Authority board member
Terry Sherman, Fire Chief
William Fee, EMC Coordinator
Stanley Engle, Citizen
Glenn Sedesse, Citizen
Sandy Oxendine, Citizen
Donna Smith, Citizen
Lori Slough, Citizen
Nathan Pental, Public Works
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the minutes from the February 20, 2017 monthly Council meeting were approved.

CITIZENS:

At this time Donna Smith expressed her gratitude to the employees on the snow removal. Donna said she felt everything was well planned out this year with plenty of notice to move vehicles and a place to take your vehicle.

COUNCIL MEETING MINUTES

Sandy Oxendine was present on behalf of the Chambers. Sandy asked Council for permission for the Chambers to hold the Memorial Day picnic in the park again this year as well as permission to store their grill in the park area.

Upon a motion by Zachary Smeltz and seconded by Delton Kreiser permission was given.

At this time Councilman Zachary Smeltz informed everyone that he spoke with Janis Creason from the Dauphin County Treasurer's Office.

Zach said with our current tax collector, Cathy Bopp not running for reelection the county would like to take over collecting the taxes for the Borough.

Zach further explained there are several advantages to the county collecting such as:

1. The Borough would not have the expense of paying for a tax collector.
2. The Borough would have weekly deposits which could result in the Borough earning interest on the money.

Zach said several local communities already have their taxes collected by the county such as Millersburg, Berrysburg, Gratz, and Pillow.

Zach did mention the disadvantage would be losing the one on one. However the county is considering sending someone once a week to the Human Service Building in Elizabethville.

President of Council Gary Bopp mentioned if anyone is interested in running for tax collector they will need to keep in mind there is a required course and a test that must be taken. Gary said the fees for the course and test are \$250.00.

SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

Upon a motion by Mike Tiazkun and seconded by Carole Wertz the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

COUNCIL MEETING MINUTES

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

LYKENS BORO AUTHORITY REPORT

The minutes from the February 8, 2017 monthly meeting were given to Council.

MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Mayor Slough Jr. reported he has been contacted and is working on the 2020 census preparations.

A discussion took place on organizing spring clean up for the second Saturday in May from 7-9 a.m. this year.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Mayor and Police Reports were accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

PROPERTY AND SUPPLIES REPORT

Vice Chairman Carl Slough Sr. thanked Nathan Pental for a great job during the snow storm.

A short discussion took place regarding the issues with the small dump truck, the reverse went out during the snow storm.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz permission to look into a new truck was given, also to see if the current plow would fit a newer truck.

President of Council, Gary Bopp stated he thought the guys did a fantastic job during the snow storm and he thanked them.

Dave Ney at this time asked Council if they could have Nate push some of the snow off and provide a load of stones out at the girls softball field. Dave said with all the snow that the Borough placed out there it is very muddy and their season is about to start.

COUNCIL MEETING MINUTES

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz permission to place a load of stones at the girls softball field was given.

Dave Ney at this time discussed his concerns with all the thefts going on in the news. Dave said he thinks the Borough and Authority should have all vehicles lettered to clearly identify and keep everyone safe. Dave further said he thinks all employees should also have an identification badge. Dave plans to discuss this issue at the next Authority meeting as well.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz the Property and Supplies Report was accepted.

PARKS AND RECREATION REPORTS

There was nothing to report at this time.

PUBLIC SAFETY REPORTS

Councilman Zachary Smeltz reported the Police vehicle is being outfitted and should be ready in 3-4 weeks.

Councilman Delton Kresier said he felt during the snow removal there should have been more than one person flagging. A short discussion took place and the secretary will let everyone know when the next COG sponsored flagger course will take place for anyone interested in attending.

Councilman Zachary Smeltz commented on how nice it was to be notified by the swift 911 system concerning the snow emergency and the trash pickup schedule. Zach suggested anyone that is not already signed up should do so.

Upon a motion by Delton Kreiser and seconded by Mike Tiazkun the Public Safety Report was accepted.

INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

EMC Coordinator William Fee reported everything is going well. William said so far it has been a good year and there has been some good experiences. William said he had a few email issues with the news channels while trying to get the word out for the snow storm but all in all everything went as planned.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Emergency Management Coordinator's Report was accepted.

COUNCIL MEETING MINUTES

ENGINEER'S REPORT

A written report was submitted by Glace Associates.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Engineer's Report was accepted.

SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Glace Associates in the amount of \$236.25 for their work in connection with the Rattling Creek Flood related project.
2. Light - Heigel in the amount of \$79.97 for their work in regards to January property maintenance.
3. Light - Heigel in the amount of \$261.25 for their work in regards to January zoning.

A bill has been received in the amount of \$643.72 from Glace Associates in connection with auditing help provided to HRG in connection with the Reservoir Grant the Borough was awarded on behalf of the Authority. This bill will be paid by the Authority.

SOLICITOR'S REPORT

Solicitor Kerwin reported he is working on a Fire Alarm Ordinance for review at next month's meeting.

Solicitor Kerwin advised everyone that a meeting has been set up with DEP for Monday March 27th at 10:00 a.m. in Harrisburg regarding the Rattling Creek project.

Solicitor Kerwin said the paperwork has been filed with the county regarding the old trailer located beside the school.

Solicitor Kerwin reported the gentleman interested in the old school is ready to sign a sales agreement. A short discussion took place with Council agreeing that they would like to see a 6 month written plan of the buyers intentions. Solicitor Kerwin suggested having the interested buyer address the revitalization committee.

COUNCIL MEETING MINUTES

Solicitor Kerwin reported he was contacted by a citizen about purchasing some Borough owned property. The citizen owes the adjacent lot and would like to expand. Maps were passed out of the location in question.

Upon a motion by Delton Kreiser and seconded by Vice Chairman Carl Slough Sr. Council voted not to sell any Borough owned property.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz the Solicitor's Report was accepted.

At this time Stanley Engle addressed Council. Stanley asked Council if they have looked into the flood program he read about in the county commissioners news letter. President of Council, Gary Bopp explained to Stanley that the Borough has looked into the program. Gary further explained that there are guidelines that must be followed and meet to be in the county program and these guidelines can be very costly to the Borough and wants you sign up for the program you must meet the requirements to be in the program. Gary further explained there are no guarantees through the program that any Lykens Borough Property Owner will save on their flood insurance.

All Council members agreed that if Solicitor Kerwin obtains a proposal for the 2016 audit that is less than our current 2016 rate the Borough may proceed.

President of Council, Gary Bopp asked if anyone had anything else to discuss before we adjourn.

OPEN ITEMS:

1. Installation of the basketball hoops- This item will be taken care of when the weather permits.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Carole Wertz and seconded by Mike Tiazkun at 7:55 P.M.

Jeanette M. Crabb

Borough Secretary