

# COUNCIL MEETING MINUTES

## LYKENS BOROUGH COUNCIL

### MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, June 19, 2017 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

#### MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Zachary Smeltz	Carole Wertz
Mike Tiazkun	Delton Kreiser

#### ALSO PRESENT:

Joseph Kerwin, Solicitor  
Carl Slough Jr., Mayor  
Judith Musick, Treasurer  
Patricia Barder, Health Officer  
Bonnie Krepich, Citizen  
Dave Ney, Authority board member  
Terry Sherman, Fire Chief  
Stanley Engle, Citizen  
Dale Musick, Citizen  
Glen Sedesse, Citizen  
Kerry Teter, Authority board member  
Lisa H. Burger, Citizen  
Jennifer Snyder, Citizen  
Brian Witmer, Citizen  
Raelene Gabriel, Glace Associates  
Max Stoner, Glace Associates  
Rich Kerwin, Citizen  
John Kerwin, Citizen  
Carla Sauve, Business Owner(DQ)  
William Fee, EM Coordinator  
Nathan Pental, Public Works  
Jeanette M. Crabb, Secretary

#### MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the minutes from the May 15, 2017 monthly Council meeting were approved.

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### CITIZENS:

At this time Rich Kerwin on behalf of the Little Tigers addressed Council. Rich said the Little Tigers Organization has started paying the electric bills and he wondered if the Borough would be paying \$500.00 towards the electric. President of Council, Gary Bopp explained the Borough can help towards a future project but will not be paying towards the electric use.

At this time Jennifer Snyder addressed Council. Jennifer asked who is in charge of Parks and Recreation? Jennifer said the park is in bad shape, the grass is high, the weeds need sprayed, the curbs and crosswalks need painted and the weeds alongside the curbs need sprayed, as well as the park benches need painted. She continued by saying volunteers are needed like Council, she said it starts here with Council and if Council volunteered maybe others would come out and volunteer.

Jennifer asked why the Borough building is not being painted in house instead of out sourcing it.

President of Council, Gary Bopp addressed the concerns presented by Jennifer. Gary told Jennifer he was aware the park looks terrible and the situation has been addressed. Gary explained summer help will be starting in a week or so.

Carla Suave at this time suggested contacting Dauphin County to see if the prisoners would be available. Carla said the Chambers used the prisoners for work at the hotel in the past. Carla said the businesses usually have no problem providing the prisoners with lunch on the days they work. President of Council, Gary Bopp asked Councilman Zachary Smeltz to look in.

### SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

Tony with Lenape Solar contacted the Borough to suggest the Borough consider upgrading the current fluorescent lighting to LED lighting. Mayor Carl Slough Jr. advised Council a little about LED lighting. Mayor Slough explained changing to LED is a very good idea as well as a savings benefit. However Mayor Slough suggested a study should be conducted first to see how many LED'S are needed per room and what style. Mayor Slough further discussed the cost to upgrade and the possibilities of doing the upgrades in house. Mayor Slough also said there are a few other factors to consider such as the billable usage may change with the carrier due to the LED upgrades resulting in less energy use creating a higher bill over all.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Secretary's Report was accepted.

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### EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

### LYKENS PLANNING COMMISSION & COG REPORT

Patricia Barder reported at last month's COG meeting there was a lady from Millersburg present and she advised everyone she is trying to organize an OPI resource center to help people with addiction problems obtain the resources they need.

Patricia reported paperwork was handed out at COG regarding Act 172 which involves municipalities and Townships having the ability to provide tax credits to volunteer fireman.

Patricia also reported she has issued about 40 grass letters with at least 35 now being in compliance.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Lykens Planning Commission and COG Reports were accepted.

### HEALTH OFFICER'S REPORT

There was nothing to report at this time.

### LYKENS BORO AUTHORITY REPORT

The minutes from the Authority's May 10, 2017 monthly meeting were given to Council.

### MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. permission was given to advertise for a part time Police Officer to be hired at the July meeting.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Mayor and Police Reports were accepted.

### FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

### PROPERTY AND SUPPLIES REPORT

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Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz permission was given to advertise the 2017 Road Project.

A short discussion took place after Councilman Delton Kreiser asked if we will be doing any patching this year. Nathan Pental explained he plans on doing patching however he did admit the product he has been getting is not very good. Nate will look into obtaining the product from another vendor possibly Meckley's or Eastern.

At this time a short discussion took place regarding the Borough Building being painted. There were several proposals submitted however two (2) contractors submitted proposals to paint the entire building and three (3) contractors submitted proposals to paint just the North Side of the building which is what was requested. Council decided to table the issue until next month and have the contractors all submit a proposal using the same specifications.

Nathan Pental reported the playground mulch has been ordered. Solicitor Kerwin volunteered to use his equipment to spread the mulch in the playground for the Borough.

Nate also reported the signage for Solicitation in the Borough are badly worn and need replaced.

Nate advised Council the storm drain on Spruce Street has been repaired.

Nate further explained Valley Waste has been contacted and will remove the boat located by the trailer on North 2nd Street.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Delton Kreiser the Borough Trucks are to be lettered by Chad's Sign & Grafix at a cost of \$25.00 per truck for basic single color.

Councilman Zachary Smeltz reported the new Borough dump truck is being built and should be complete in about six (6) weeks.

Upon a motion by Carole Wertz and seconded by Mike Tiazkun the Property and Supplies Report was accepted.

## PARKS AND RECREATION REPORTS

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun permission to purchase a park bench was given.

## PUBLIC SAFETY REPORTS

There was nothing to report at this time.

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### INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

### EMERGENCY MANAGEMENT COORDINATOR'S REPORT

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carol Wertz the D.C. Emergency Operations Plan was adopted.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Emergency Management Coordinator's Report was accepted.

### ENGINEER'S REPORT

A written report was submitted by Glace Associates.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. permission was given to have Glace Associates and Solicitor Kerwin contact DEP and A.R. Pople to come up with a proper plan to finish the Rattling Creek Project.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Engineer's Report was accepted.

### SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Light - Heigel in the amount of \$268.50 for their work in regards to Property Maintenance during the month of April.
2. Light - Heigel in the amount of \$137.50 for their work in regards to Zoning during the month of April.

The Authority received an invoice from Glace Associates in regards to the Reservoir Repairs in the amount of \$1,173.37. Because this was a Borough Grant on behalf of the Authority the Borough needs to be aware of the invoice however the invoice will be paid from the Water Authority.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun permission was given to use Keystone Payroll instead of Paychex for payroll.

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### SOLICITOR'S REPORT

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz permission was given to pass a Resolution and sign an agreement with PP&L to have the street lights in town switched to LED lights.

Upon a motion by Zachary Smeltz and seconded by Carole Wertz, Solicitor Kerwin will move forward with the Borough purchasing the 2 tracks of property owned by the Railroad Co. for \$1,000.00 securing the right away for the water lines.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz, the False Alarm Ordinance was adopted.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Solicitor's Report was accepted.

#### OPEN ITEMS:

1. Installation of the basketball hoops.

A motion was given by Delton Kreiser and seconded by Mike Tiazkun to hire someone to complete the installation.

2. Storm Drain by Kelly's. This item has been repaired, there is some restoration to be completed to complete the project.

### ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz at 9:01 P.M.

Jeanette M. Crabb

Borough Secretary