

**LYKENS BOROUGH AUTHORITY
MINUTES**

The Lykens Borough Authority's monthly meeting was not held on Wednesday April 12, 2017 due to a lack of a quorum. The meeting was rescheduled and advertised for Wednesday April 19, 2017 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Dave Ney
Robert Schreffler
Paul Johns
Sean Flynn
Kerry Teter

ALSO PRESENT:

Judith Musick, Treasurer
Dan Schell, Supervisor of Operations
Dale Musick, Citizen
Bonnie Krepich, Citizen
Stanley Engle, Citizen
Robin Straub, Deibler, Straub & Troutman Insurance
Jeanette M. Crabb, Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Kerry Teter and seconded by Paul Johns the minutes from the March 8, 2017 monthly meeting were approved.

RECOGNITION OF CITIZENS:

At this time Robin Straub was present to go over the 2017-2018 property insurance renewal. Robin recommended adding abuse & molestation for \$75.00 to our premium.

Upon a motion by Kerry Teter and seconded by David Ney the insurance was renewed with a premium of \$23,473.00, all members agreed to add abuse & molestation to the policy for an additional \$75.00.

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

A reminder was given that State Ethic forms are due by May 1st for anyone who has not already submitted one to the office.

Upon a motion by David Ney and seconded by Kerry Teter the Secretary's Report was accepted.

SOLICITOR'S REPORT: N/A

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

Dan asked the board for permission to have his son come to work with him for "Bring Your Child To Work Day" scheduled for Thursday April 27, 2017. The board agreed and the secretary will type up the necessary paperwork for the school.

A short discussion took place on the paving quote Dan submitted. The board asked Dan to check on the listed prices with Miller and report back next month.

Dan discussed with the board considering charging a fee to run our sewer camera and or sewer jetter for residents. The board agreed to have Solicitor Kerwin write up an agreement with a fee schedule of \$150.00 per hour per piece of equipment used.

Upon a motion by Sean Flynn and seconded by Kerry Teter permission was given to split the quarterly fee per unit 50/50 for water and sewer for the Hotel and Israel Building to honor the rate abatement agreement. The board will look at the fees annually and decide whether to keep the quarterly fees 50/50 with water & sewer or to change the way fees are distributed. On the vote Paul Johns was a no.

Upon a motion by Paul Johns and seconded by David Ney the Supervisor of Operations Report was accepted for water and sewer.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of March are included on the Treasurer's report. Upon a motion by Kerry Teter and seconded by Paul Johns the Treasurer's reports were accepted with permission to pay the following bills:

Water

1. Glace Associates in the amount of \$16.32 for Arch Street Water Main Replacement.
2. GHD in the amount of \$451.75 for the LBA Water Allocation Permit.

3. Glace Associates in the amount of \$1057.19 these expenses are for assisting HRG in auditing the CDBG Grant Funding for the Reservoir Project.

Sewer

1. GHD in the amount of \$3,257.35 for Engineer work related to the Wiconisco Creek Sewer Inceptor Lining Project.

2. GHD in the amount of \$947.75 for work related to the 2016 Chapter 94 Report.

At this time David Ney presented the proposal submitted by Maher Duessel for the 2016 audit.

Upon a motion by Paul Johns and seconded by David Ney the proposal was accepted for the 2016 audit to be completed by Maher Duessel in the amount of \$7,500.00

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:17 PM. upon a motion by Paul Johns and seconded by David Ney.

Jeanette M. Crabb,

Authority Office Secretary