

COUNCIL MEETING MINUTES

LYKENS BOROUGH COUNCIL

MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, April 17, 2017 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

MEMBERS PRESENT:

Gary Bopp	Carl Slough Sr.
Zachary Smeltz	Carole Wertz
Mike Tiazkun	

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Musick, Treasurer
Carl Slough Jr., Mayor
Patricia Barder, Health Officer
Bonnie Krepich, Citizen
Dave Ney, Authority board member
Terry Sherman, Fire Chief
Stanley Engle, Citizen
Sandy Oxendine, Citizen
Dale Musick, Citizen
Robin Straub, Deibler, Straub & Troutman Insurance
Steve Canning, Citizen
Carla Sauve, Business Owner(DQ)
Nathan Pental, Public Works
Jeanette M. Crabb, Secretary

MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the minutes from the March 20, 2017 monthly Council meeting were approved.

CITIZENS:

At this time Steve Canning addressed Council. Steve was present to talk about his plans for the old school building if he is successful in purchasing the property. Steve said he would immediately stabilize and weather proof the building. The building would be used

COUNCIL MEETING MINUTES

for light manufacturing and or warehousing. Steve advised that the building will need to be gutted due to the shape it is in. Steve said from the outside it would still look like the old school but the inside would be bare. The rehabbing of the building is expected to take about a year.

Steve explained this operation is mostly an internet operation with very little truck traffic which would be straight trucks. Steve said the operation is sewing/tailoring of armor for the FBI and law enforcement.

At this time Robin Straub with Deibler, Straub & Troutman Insurance was present to go over the renewal of the 2017-2018 property insurance policy.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the insurance policy was renewed with a premium of \$50,342.00. The 2009 Crown Victoria and the filter shed at the pool area will be removed from the policy which may result in a lower premium than quoted.

SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

A reminder was given that Statement of Financial Interest forms are due to the office by May 1st.

Spring clean up is scheduled for Saturday, May 13th from 7:00-9:00 a.m. The county will supply a collection box for electronics.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Secretary's Report was accepted.

EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

HEALTH OFFICER'S REPORT

There was nothing to report at this time.

LYKENS BORO AUTHORITY REPORT

COUNCIL MEETING MINUTES

Due to a lack of a quorum the Authority's meeting was rescheduled for Wednesday April 19, 2017.

MAYOR AND POLICE REPORTS

A written report was submitted by Mayor Carl Slough Jr.

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun, Council has agreed the Borough will take over the responsibility of the electrical service at the Lykens Memorial located along Lykens Road near the Glen. The America Legion, Post 124 has relinquished the responsibilities for the electrical service by having the electric turned off.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun, Council agreed to sell the center console and gun rack from the old Police car to Tower City Borough Police Department for \$500.00.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz the Mayor and Police Reports were accepted.

FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

PROPERTY AND SUPPLIES REPORT

Vice Chairman Carl Slough Sr. reported we are not sure at this time what parts will be needed to have the small Borough dump truck repaired.

Carl also reported the loader has a hydraulic leak and will need 2 tires by next year.

Councilman Zachary Smeltz said he feels it is time to start looking into a new garage or expanding to another bay to place all Borough equipment inside and out of the weather. Upon a motion by Zachary Smeltz and seconded by Carole Wertz permission was given to contact Glace Associates for a proposal for expanding the Borough Garage.

Councilman Zachary Smeltz at this time said he has obtained six (6) quotes on a new small dump truck. Zachary reported he ran into a few issues since most trucks are electric and we use an ash spreader we would have no guarantee that an electric truck would work with the material we use. Zachary further explained it is recommended to buy what we have but purchase a hydraulic system or a pump, which is more up front however in the long run it would be more beneficial and we could continue to use the same material we currently use. Zachary said quotes are coming in around \$50,000.00 and he is considering looking into an all hydraulic truck.

Dave Ney asked what are the Borough's plans for the old truck, and does the Borough wish to sell the old Borough truck.

COUNCIL MEETING MINUTES

Vice Chairman Carl Slough Sr. explained the Borough will be keeping the old truck even if we purchase a new one so we have two trucks for plowing.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz the Property and Supplies Report was accepted.

PARKS AND RECREATION REPORTS

A letter was received from L & W baseball requesting \$500.00 towards maintenance.

Upon a motion by Zachary Smeltz and seconded by Carole Wertz permission was given to pay \$500.00 towards maintenance.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Parks and Recreation Report was accepted.

PUBLIC SAFETY REPORTS

There was nothing to report at this time.

INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

ENGINEER'S REPORT

A written report was submitted by Glace Associates.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. the Engineer's Report was accepted.

SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Mike Tiazkun and seconded by Carole Wertz permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Light - Heigel in the amount of \$145.00 for their work in regards to Property Maintenance during the month of February.

COUNCIL MEETING MINUTES

2. Light - Heigel in the amount of \$467.50 for their work in regards to Zoning during the month of February.

3. R & R Portable Storage in the amount of \$5,088.00 for snow removal in connection with the March snow storm.

An additional bill was submitted for payment by Glace Associates in the amount of \$1,583.12 for Rattling Creek Flood related issues.

Councilman Zachary Smeltz stated this bill should not be paid or any others submitted by Glace due to the pending issues with this project. Solicitor Kerwin suggested tabling the bill at this time and all flood related bills.

Upon a motion by Zachary Smeltz and seconded by Vice Chairman Carl Slough Sr. permission to have PP&L upgrade the Borough Street Lights to LED was given.

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun permission was given for the Borough to pay \$1,300.00 of the trench box that was purchased by the Authority.

SOLICITOR'S REPORT

Solicitor Kerwin reported he has a draft along of a False Alarm Ordinance for Terry Sherman to review.

Solicitor Kerwin advised he is working with Glace to have the county sign a hold harmless and Indemnity Agreement to get the Rattling Creek Flood related project completed.

Solicitor Kerwin mentioned he wanted to make sure everyone knew that the Family Practice Center was moving forward with the expansion and a small area will be conveyed to D.C. Realty.

Solicitor Kerwin reported he has not received a quote from Reinhart & Co. for the 2016 Borough Audit.

Solicitor Kerwin also mentioned he is working with D.C. Tax Claim on the bid the Borough submitted for the property located beside the old school.

Solicitor Kerwin further explained the Borough will be receiving some additional funds from the Upper Dauphin Tax Office litigation.

Solicitor Kerwin said he was happy to have Steve Canning here tonight and he felt it was important for Council to be knowledgeable of Mr. Canning's plans for the old school.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz the Solicitor's Report was accepted.

COUNCIL MEETING MINUTES

President of Council, Gary Bopp asked if anyone had anything else to discuss before we adjourn.

At this time Councilman Zachary Smeltz presented a proposal from Maher Duessel for the Borough's 2016 audit in the amount of \$9,500.00 - \$10,000.00. Zachary also obtained a quote for the 2017 Borough Audit in the amount of \$8,500.00 - \$9,000.00.

President of Council, Gary Bopp said he felt we should stay with the current auditors for the 2016 audit but shop for the 2017 audit before the end of the year.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun, the L. Samuel Deegan Group will remain the auditors for the 2016 audit. On the vote Zachary Smeltz was a no.

Sandy Oxendine announced that the Memorial Day Parade will end at the Memorial for now on. Sandy explained the hill is getting to difficult for some to manage.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. permission was given to close Arch Street between the fire station and the Medical Center, Sunday, June 18th through Sunday June 25th, as well as Railroad Street between Market Street and the Medical Center entrance. Permission was also given to close South 2nd Street between Pine Street and Market Street from 6:00 PM to midnight June 19th through June 26th.,for the annual Fireman's Block Party

All of Council agreed to close South Street from Pine Street West for "Spring Clean Up" to be held on Saturday May 13th.

At this time Stanley Engle asked if the Borough will be reimbursed for the snow event and if street cleaning will happen this year.

President of Council, Gary Bopp said the Borough will not be doing street sweeping and we have not heard anything regarding reimbursement from the snow event.

Carla Suave at this time asked Council how will she know when street painting will commence and does she have a say? Carla said she is not happy and questions the painting of the curbs along State Route 209 especially in front of the Dairy Queen.

Mayor Slough Jr. said he will look into things and get back to her.

Carla further asked if there is an easier way to obtain a demolition permit through Light-Heigel and is there a way to lower the fee to just have a shed taken down. The Borough Secretary advised she can contact Light-Heigel and assist a citizen in working with Light - Heigel.

COUNCIL MEETING MINUTES

OPEN ITEMS:

1. Installation of the basketball hoops- This item will be taken care of when the weather permits.

ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun at 8:55 P.M.

Jeanette M. Crabb

Borough Secretary