

LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on Thursday November 12, 2015 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Sally Reiner
David Ney
Paul Johns
William Hart
Robert Schreffler

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Musick, Treasurer
Dan Schell, Supervisor of Operations
Bernie Kreplich, Citizen
Dale Musick, Citizen
Gary Bopp, Council President
Jeanette M. Crabb, Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Sally Reiner the minutes from the October 14, 2015 meeting were approved.

RECOGNITION OF CITIZENS:

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

All members received a copy of the 2016 employee paid holiday schedule.

All members received a copy of the well completion report that was submitted by Eichelbergers Inc. At this time a short discussion took place on what the intentions were of the board in regards to approving the purchase of boots for the guys with the 2016 budget. Also the question was asked on whether or not the guys could purchase jackets every other year or only as needed. The board clarified that the intentions are to cover boots up to \$100.00 to be revisited annually. Also the board asked Dan to look into pricing for jackets with lettering and report the findings back to the board.

Upon a motion by Sally Reiner and seconded by William Hart the 2016 water & sewer budgets were adopted with a decrease in the Wiconisco pumping station fee from \$11.35 per unit per quarter to \$7.69 per unit per quarter.

A discussion took place on whether the pumping station fee could remain the same and held in an account towards future maintenance expenses. The secretary explained the spoke with PMA and they explained this can be done, the board can agree to save towards capital improvements as long as the criteria is met. The criteria would include but not be limited to a fixed term and time table. Official minutes of the exact intentions, letter to and from Wiconisco Township since we service their area of our intentions as well as a separate line item for billing and accounting with a clear plan of the savings over the years. The board agreed to take a better look at possibly having this in place for the 2017 budget.

Upon a motion by William Hart and seconded by Paul Johns permission to advertise the monthly meetings for the 2nd Wednesday of each month beginning at 6:00 pm for 2016 was given.

Upon a motion by Paul Johns and seconded by William Hart the 2016 fee schedule was adopted.

Upon a motion by William Hart and seconded by Sally Reiner the advertising of the 2014 audit was accepted. There were no findings. Anyone who wants a copy may obtain one from the office.

Upon a motion by Paul Johns and seconded by David Ney the board agreed they do not want to reorganize in 2016.

Paul Johns and Scott Flynn both have terms expiring on January 1, 2016. The Board agreed to ask Council to reappoint these terms at their reorganizational meeting to be held on Monday January 4, 2016.

Upon a motion by Paul Johns and seconded by William Hart the Secretary's Report was accepted.

SOLICITOR'S REPORT:

Upon a motion by Paul Johns and seconded by David Ney the hold harmless agreement with Reiff & Nestor to drill a test well site east of their company dam was approved.

Upon a motion by William Hart and seconded by Paul Johns the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Dan Schell for water & sewer.

Dan Schell at this time asked what are the plans moving forward with the site where we dug a test well at the Glen. Dan suggested we need to abandon it.

Dave Ney said if no one wants to use the well then we can concrete it, cap it or place a man hole on top. Dave suggested placing a man hole is the best and easiest option. The Board agreed to place a man hole on top of the well.

Paul Johns at this time asked Solicitor Kerwin what can be done at the locations where water is turned off for nonpayment but the people are in the property. Solicitor Kerwin explained in Lykens it is handled through our Police Department since the State has regulations that must be followed regarding utilities in dwellings. However we cannot do anything if another Municipality or Township does not enforce the regulations in their community.

Upon a motion by Paul Johns and seconded by William Hart permission was given to have the rear bucket cylinder rebuilt on the backhoe.

Upon a motion by David Ney and seconded by Paul Johns the Supervisor of Operations Report was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of October are included on the Treasurer's report.

Upon a motion by Paul Johns and seconded by William Hart permission was given to pay for new cell phones up front at a cost of \$100.00 each.

Upon a motion by David Ney and seconded by Paul Johns permission was given to discontinue the security and monitoring system at the water plant beginning in 2016.

The Board agreed to table the proposal from Glace concerning the filters at the water plant until Solicitor Kerwin has an opportunity to discuss it with Max.

Upon a motion by William Hart and seconded by Paul Johns the Treasurer's report was accepted with permission to pay the following:

*Glace Associates - \$1,466.83 for Repairs at the Reservoir
* Glace Associates - \$574.11 for Gaming Grant Application for filters at the water plant
* Geo Services, LTD. - \$195.00 for test well expenses
*Glace Associates - \$679.48 for WWTP NPDES Permit Renewal

The following bills need to be approved for recommendation to the Borough for approval of payment and then sent to the county for payment.

*M2 Construction - \$86,968.75 for Reservoir Repairs
*Lykens Borough Authority - \$3,000.00 for cleaning out the East & West Branches
*L/B Water - \$17,007.49 for Reservoir Work

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:15 PM. upon a motion by William Hart and seconded by Paul Johns.

Jeanette M. Crabb,

Authority Office

Secretary