

LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on October 14, 2015 at 6:00 p.m. in the Lykens Municipal Building, 300 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Sally Reiner
David Ney
Paul Johns
William Hart
Robert Schreffler

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Maack, Treasurer
Hanna Knepp, Citizen
Dore Maack, Citizen
Stanley Tragic, Citizen
Janette M. Cobb, Secretary

APPROVAL OF THE MINUTES:

Upon a motion by William Hart and seconded by Sally Reiner the minutes from the September 9, 2015 meeting were approved.

RECOGNITION OF CITIZENS:

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

Upon a motion by Paul Johns and seconded by William Hart the Secretary's Report was accepted.

COLLECTOR'S REPORT:

Solicitor Kerwin asked the board when the proposed Wisconsin pumping station fee will be for 2016. It was determined that a reduction would be in place for 2016 from \$11.35 in 2015 to \$7.69 in 2016. The fee is based on 2 years worth of actual expenses, however it was discussed on whether to defer reducing the rate and bank the difference to go towards maintenance of the bank in the future. Solicitor Kerwin will look into the options.

Upon a motion by William Hart and seconded by Paul Johns the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Dan Schell for water & sewer.
Dan was not present for the meeting due to a water main break on Market Street.

Upon a motion by David Ney and seconded by William Hart permission was given to purchase an actuator for the water plant in the amount of \$5,082.00. The board suggested to get a price on obtaining one to have as a spare.

Upon a motion by William Hart and seconded by Paul Johns permission was given to proceed with GHD concerning the Chapter 94 Report with a cost not to exceed \$1,000.00.

There will be a grant presentation with the county on November 2, 2015 at 6:30 PM.

At this time Chairman Schreffler read an email from Engineer Max Stamer regarding the final change order for the Reservoir Project.

Timothy Leober completed his sewer testing and has obtained his sewer license. He will receive a 30 hour raise effective with hours beginning October 3, 2015.

Solicitor Kerwin will draft a letter to Reiff & Nestor for permission to drill a test well east of the company dam.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Judith Maack.

Ordinary and necessary expenditures that have been paid for the month of September are included on the Treasurer's report.

Upon a motion by Sally Reiner and seconded by Paul Johns the Treasurer's report was accepted with permission to pay the following:

*Glaxo Associates - \$1,344.70 for Repairs at the Reservoir
*GHD - \$10,25 for the Division Street Water Main Replacement Project

AT THIS TIME AN EXECUTIVE SESSION TOOK PLACE:

Upon a motion by Paul Johns and seconded by William Hart the proposal 2016 water & sewer budgets were approved with final adoption to be at the November 12, 2015 monthly meeting. The Wisconsin pumping station fee will be reduced from \$11.35 to \$7.69.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:25 PM upon a motion by William Hart and seconded by Paul Johns.

Janette M. Cobb,

Authority Office Secretary