

LYKENS BOROUGH AUTHORITY
MINUTES

The Lykens Borough Authority held their regularly scheduled monthly meeting on April 8, 2015 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

PRESENT:

Sally Reiner
William Hart
David Ney
Paul Johns
Robert Schreffler
Sean Flynn

ALSO PRESENT:

Joseph Kerwin, Solicitor
Judith Masick, Treasurer
Dan Schell, Supervisor of Operations (late due to being on call)
Bonnie Kerpich, Citizen
Dale Masick, Citizen
Stanley Eagle, Citizen
Patricia Bander, Citizen
George Schreffler, Citizen
Robin Straub, Debler, Straub & Troutman Insurance
Jeanette M. Crabb, Secretary

APPROVAL OF THE MINUTES:

Upon a motion by Vice Chairman William Hart and seconded by Paul Johns the minutes from the March 9, 2015 monthly meeting were approved.

RECOGNITION OF CITIZENS:

At this time Robin Straub from Debler, Straub & Troutman Insurance Agency was present to go over the property and liability insurance packet that is up for renewal. Upon a motion by Paul Johns and seconded by David Ney the 2015 - 2016 insurance renewal was accepted.

Board Member David Ney at this time read a letter he submitted to be attached to the minutes in response to Board member Sally Reiner's letter that she submitted at the March meeting. There was a short discussion that took place with the audience and Solicitor Joe Kerwin said everyone may agree that things could have been handled in a better fashion but we are moving forward.

OFFICE & GENERAL BUSINESS:

A written report was submitted by the Secretary to all members.

SOLICITOR'S REPORT:

There was nothing to report at this time.

Upon a motion by David Ney and seconded by Paul Johns the Solicitor's Report was accepted.

SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:

A written report was submitted by Dan Schell for water & sewer.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart the quote submitted by Klincs in the amount of \$2,420.00 to clean the influent pump station and approximately 1800 feet of 8" sewer main on North 3rd street from DW's to Spruce Street was approved.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart the quote submitted by Miller Paving to complete twelve (12) road patches in Lykens and Woonosco in the amount of \$3,825.00 was accepted.

The Board asked Dan to call and get some quotes to have the furnace replaced at the water plant.

Upon a motion by Vice Chairman William Hart and seconded by David Ney the Supervisor of Operations Report was accepted.

TREASURER'S REPORT FOR WATER AND SEWER:

A written report was submitted by Treasurer Judith Masick.

Ordinary and necessary expenditures that have been paid for the month of March are included on the Treasurer's report.

Upon a motion by Vice Chairman William Hart and seconded by Paul Johns the Treasurer's report was accepted with permission to pay Kline's Services \$7,071.25 for clearing up the oil spill on Lawley Road. This bill will be submitted to our insurance company for reimbursement.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart permission was given to move forward with having employee guidelines written through a legal company. The Borough will most likely split the cost with the Authority.

AT THIS TIME AN EXECUTIVE SESSION TOOK PLACE FOR PERSONNEL ISSUES.

Upon a motion by Paul Johns and seconded by David Ney a salary adjustment for Dan Schell was approved. Dan Schell's hourly rate was set at \$21.21 per hour. Chairman Robert Schreffler asked for a roll call vote. All Board members voted yes for the increase.

ADJOURNMENT:

There being no further business to come before the Board the meeting was adjourned at 7:30 PM, upon a motion by Vice Chairman William Hart and seconded by David Ney.

Jeanette M. Crabb,

Authority Office Secretary