

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday November 9, 2016 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

William Hart  
Robert Schreffler  
Dave Ney  
Paul Johns

**ALSO PRESENT:**

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Dan Schell, Supervisor of Operations  
Dale Musick, Citizen  
Bonnie Krepich, Citizen  
Stanley Engle, Citizen  
Jeanette M. Crabb, Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by Vice Chairman William Hart and seconded by David Ney the minutes from the October 12, 2016 monthly meeting were approved.

**RECOGNITION OF CITIZENS:**

At this time Stanley Engle addressed the board. Stanley said he feel the board needs to be a little more fair with customers that do not use very much water in a quarter but choose to keep the service on at the property even though it is vacant. The board thanked Stanley for his concerns and reminded him to avoid charges any one at any time can winterize a property.

**OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members.

Chairman Robert Schreffler advised everyone that the Authority has a grant presentation on Wednesday November 16 at 7:30 P.M. in Harrisburg to present our application for funding for the filters needed at the water plant. Anyone is welcome to attend.

Dan, Jeanette and Chairman Schreffler will be attending with Glace Associates, Raelene.

All board members and employees were given the 2017 holiday schedule and a current contact list.

Upon a motion by Vice Chairman William Hart and seconded by David Ney the 2017 water and sewer budgets were adopted.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart, Resolution 02-2016 setting the water and sewer rates for 2017 was approved.

Upon a motion by Vice Chairman William Hart and seconded by Paul Johns the 2017 fee schedule was approved.

Upon a motion by Paul Johns and seconded by David Ney permission was given to advertise the 2017 monthly meetings for the 2nd Wednesday of each month beginning at 6:00 P.M.

Upon a motion by Paul Johns and seconded by David Ney the Secretary's Report was accepted.

#### **SOLICITOR'S REPORT:**

Solicitor Kerwin reported he spoke with Robin Straub regarding the amount of coverage we have in regards to errors and emissions due to the recent lead/copper issues in Flint MI. Solicitor Kerwin reported the Authority's coverage is fine.

Upon a motion by David Ney and seconded by Paul Johns the Solicitor's Report was accepted.

#### **SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:**

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

A discussion took place on whether to bid out or trade in the current truck the water department has if a new truck is to be purchased. Dan was asked to get a quote in writing from the dealer with and without the trade in price as well as the specifications on a new truck.

Upon a motion by Paul Johns and seconded by David Ney permission to purchase an Effluent Valve Actuator for filter #1 at the water plant through MLK Associates in the amount of \$4,235.00 was given.

Upon a motion by Paul Johns and seconded by David Ney permission was given to purchase a spare controller for out at the water plant. Permission was given to purchase the controller through Moyer Instruments in the amount of \$2,395.00 however Dan should check with another company for a better price and purchase from the company with the best price and update the board at next months meeting.

Upon a motion by Paul Johns and seconded by Vice Chairman William Hart the Supervisor of Operations Report was accepted for water and sewer.

**TREASURER’S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of October are included on the Treasurer’s report. Upon a motion by Paul Johns and seconded by David Ney the Treasurer's reports were accepted with permission to pay the following bills:

**Water**

1. Glace Associates in the amount of \$1085.00 for Engineering Services related to Grant preparations for the Wiconisco water storage tank. This fee includes a \$100 application fee.

Upon a motion by David Ney and seconded by Vice Chairman William Hart, effective with next pay day Tim Leshner will be paid at an hourly rate of \$18.00 an hour due to an increase in responsibilities.

**ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 7:15 PM. upon a motion by Vice Chairman William Hart and seconded by Paul Johns.

Jeanette M. Crabb,

Authority Office Secretary