

# COUNCIL MEETING MINUTES

## LYKENS BOROUGH COUNCIL

### MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, May 16, 2016 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

#### MEMBERS PRESENT:

|                 |                |
|-----------------|----------------|
| Carl Slough Sr. | Gary Bopp      |
| Zachary Smeltz  | Carole Wertz   |
| Mike Tiazkun    | Delton Kreiser |

#### ALSO PRESENT:

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Patricia Barder, Health Officer  
Bonnie Krepich, Citizen  
Jim Hoffman, Liberty Hose Co #2  
Terry Sherman, Liberty Hose Co #2  
Kylie Boyer, Citizen  
Stanley Engle,  
Citizen Nathan Pandal,  
Jeanette M. Crabb, Secretary

#### MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the minutes from the April 18, 2016 monthly Council meeting were approved.

#### CITIZENS:

At this time Jim Hoffman with Liberty Hose Company #2 addressed Council.

Upon a motion by Zachary Smeltz and seconded by Vice Chairman Carl Slough Sr. permission was given to close Arch Street between the fire station and the Medical Center, Sunday, June 19th through Sunday June 26th, as well as Railroad Street between Market Street and the Medical Center entrance. Permission was also given to close South 2nd Street between Pine Street and Market Street from 6:00 PM to midnight June 20th through June 25th.

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Jim asked Council if a policy procedure was set up by Council regarding the priority status for the 2016-2017 grant applications. Jim said applications are due sometime either in July or August. Council suggested the fire company submit a request and Council will make a decision at the June monthly meeting.

### SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

Upon a motion by Mike Tiazkun and seconded by Carole Wertz the Secretary's Report was accepted.

### EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

### LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

### HEALTH OFFICER'S REPORT

There was nothing to report at this time.

### LYKENS BORO AUTHORITY REPORT

Council received the minutes from the Authority meeting held on April 13, 2016.

### MAYOR AND POLICE REPORTS

There was nothing to report at this time.

### FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

### PROPERTY AND SUPPLIES REPORT

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz permission was given to advertise and move forward with a road project. The project will involve paving Pine Street from South 2nd Street to North 2nd Street, as well as placing overlay on Arch Street from Main Street to Market Street and Edward Street from Main Street to North 2nd Street. The following areas will be overlaid only, Edward Street from North 2nd Street to North 1st Street as well as the 500 Block of North Street.

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Upon a motion by Carole Wertz and seconded by Zachary Smeltz the Property and Supplies Report was accepted.

## PARKS AND RECREATION REPORTS

There was nothing to report at this time.

## PUBLIC SAFETY REPORTS

Councilman Zachary Smeltz asked Nathan Pental when the crosswalks and line painting will be taken care of. Zachary also asked if the measurements can be addressed at the intersection of Main and Market Street.

Nathan said he will be getting together with Chief Boyer.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Public Safety Report was accepted.

## INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

## EMERGENCY MANAGEMENT COORDINATOR'S REPORT

There was nothing to report at this time.

## SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Zachary Smeltz permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Lykens Cemetery Association in the amount of \$1,600.00 for 2016 Union Cemetery Maintenance.
2. Light-Heigel & Associates in the amount of \$371.25 for March Property Maintenance.
3. Light-Heigel & Associates in the amount of \$32.50 for March Floodplain Administration.
4. Light-Heigel & Associates in the amount of \$123.75 for April Property Maintenance.
5. Glace Associates in the amount of \$2,709.74 for Rattling Creek Expenses.
6. Glace Associates in the amount of \$478.75 for Inlet Repairs at Main & Spruce Street.

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### SOLICITOR'S REPORT

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz permission was given to obtain a few quotes for demolition of the properties on Main Street that were part of the Main Street fire. These properties are located at 647 & 649 Main Street.

Solicitor Kerwin reported the requisition sheets with Mid Penn for payment requests are ready.

Upon a motion by Delton Kreiser and seconded by Mike Tiazkun, James Street shall be eliminated and the property divided by giving half to each neighbor.

Council agreed to make a few zoning changes under "Pending Ordinance Doctrine" at this time until formal changes are completed. Council would like to change the required pool set backs from 20 feet to 10 feet off the property line for in ground pools.

Council would also like to change the property coverage amount from 30% to at least 50%. After a short discussion Council decided the coverage amount will be determined at next month's meeting once Marty from Light - Heigel & Associates may be consulted on the suggested amount of coverage.

Upon a motion by Mike Tiazkun and seconded by Zachary Smeltz permission to obtain quotes to have the storm line and inlets replaced at Spruce Street was given. Council would like the repair to be paid out of the general fund and not from liquid fuels funding.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Solicitor's Report was accepted.

AT THIS TIME 7:40 P.M. AN EXECUTIVE SESSION TOOK PLACE REGARDING A PERSONNEL ISSUE.

Upon a motion by Carole Wertz and seconded by Zachary Smeltz the part time summer help will be paid at a rate of \$12.50 an hour.

Upon a motion by Zachary Smeltz and seconded by Mike Tiazkun permission was given to advertise for additional summer help at a rate of \$9.00 an hour if needed.

### ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. at 7:55 P.M.

Jeanette M. Crabb

Borough Secretary