

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday March 9, 2016 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

Paul Johns  
Sally Reiner  
William Hart  
Robert Schreffler  
Dave Ney  
Sean Flynn

**ALSO PRESENT:**

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Dan Schell, Supervisor of Operations  
Bonnie Krepich, Citizen  
Dale Musick, Citizen  
Stanley Engle, Citizen  
Cindy Schreffler, Citizen  
Jeanette M. Crabb, Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by William Hart and seconded by Paul Johns the minutes from the February 10, 2016 monthly meeting were approved.

**RECOGNITION OF CITIZENS: N/A**

**OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members.

Upon a motion by Sally Reiner and seconded by Dave Ney the Secretary's Report was accepted.

**SOLICITOR'S REPORT:**

Solicitor Kerwin reported Home Leasing should have settlement on March 20, 2016.

Dan Schell asked if we have anything in writing other than the email from Stephanie regarding replacing the fire hydrant on Main Street. Solicitor Kerwin reported he did not received anything in writing other than the email. However Solicitor Kerwin said he felt confident the fire hydrant will be replaced.

Solicitor Kerwin asked if we have had any issues with rate payers who have a well but are on public sewer and are not current with their payments. Solicitor Kerwin asked how we handle shut offs . A short discussion took place on shutting water off for Wiconisco when the sewer bills are not paid. When the customer has a well the Authority cannot turn their water off, Wiconisco would need to cap the sewer line. This brought up another issues in which Sean asked how long can someone stay in a property without water or sewer services? Dan explained that Borough Council adopted the Property Maintenance Code Book which is enforced by the Police or acting Code Officer. Secretary Jeanette Crabb explained that once a property owner or a tenant is notified that they have 10 days to pay their balance and have their water or sewer services restored or be forced to vacate, compliance has always been met.

Upon a motion by Dave Ney and seconded by Paul Johns the Solicitor's Report was accepted.

#### **SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:**

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

Upon a motion by William Hart and seconded by Paul Johns permission was given to purchase the following items for the sewer plant:

1. Decant weir actuator for SBR #2 from Kaman Industrial in the amount of \$825.49.
2. Dissolved oxygen probe for SBR #2 and sensor caps from Hach in the amount of \$2,053.49.
3. The renewal of the operator 10 computer software through Allmax in the amount of \$880.00.

Upon a motion by William Hart and seconded by Paul Johns permission to renew the operator 10 software for the water department in the amount of \$880.00 with Allmax was given.

Upon a motion by Paul Johns and seconded by William Hart, Dan Schell and Jeanette Crabb will attend a training session in Hershey on April 13th at a cost of \$95.00 each.

The board asked Dan to get a few price quotes for forks for the backhoe for next month's meeting. Dan said the Borough and Authority could both benefit from purchasing forks and he believes the Borough would be willing to help pay towards the purchase.

Upon a motion by Paul Johns and seconded by Sally Reiner the Supervisor of Operations Report was accepted.

## **TREASURER'S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of February are included on the Treasurer's report. Upon a motion by William Hart and seconded by Dave Ney the Treasurer's reports were accepted with permission to pay Glace Associates in the amount of \$806.04 for repairs to the Reservoir and \$2,478.03 for preparing the information to apply for a grant to upgrade the filters at the water plant.

At this time Paul Johns asked Dan if he had any new information in regards to making the well in Wiconisco any bigger. Dan explained the well would need to be brought up to current specifications which is not possible due to the well's location.

## **ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 6:25 PM. upon a motion by William Hart and seconded by Sally Reiner.

Jeanette M. Crabb,

Authority Office Secretary